

**Gonzaga University IRB  
Meeting Minutes  
October 20, 2009**

**Present**

**Deborah Booth**, Chair; **Ted DiMaria**, Asst. Prof., Philosophy; **Lisa Mazzei**, Asst. Prof., Doctoral Leadership Studies; **Susan Norwood**, Prof., Nursing; **Adrian Popa**, Asst. Prof., Organizational Leadership; **Roger Park**, Asst. Prof., Sport and Physical Education; **Diane Zemke**, Grant Writer, Sponsored Research Office (Recorder).

**Opening**

The Chair called the meeting to order at 8:05 am. The April and September minutes were approved. We welcomed Lisa Mazzei.

**Proposal Review**

1. Lynde (Whitworth)
  - a. Our approval will be contingent on Whitworth's approval, since this is a Whitworth student and Gonzaga is a secondary research site.
  - b. We are concerned about the large amount of data this study will generate. Is the student prepared to handle the large amount of data?
  - c. Recommend a consistent approach throughout concerning the dependent and independent variables (trauma and spirituality). This approach should also be consistent in the consent form. We recommend following the same approach as the title of the study.
  - d. Recommend that "the purpose of the study is to explore the relationship between chronic or acute trauma and spirituality" or similar wording appear explicitly in the consent form, rather than just a benefit statement.
  - e. Recommend that in the consent form the paragraph explaining the topic of the study be bolded and near the top so those who want to avoid the topic of trauma can do so easily.
  
2. Sunnyside (Salina et al.)
  - a. Require that the consent form:
    - i. Be written at an 8<sup>th</sup> grade level to address concerns about parental and student literacy.
    - ii. Contain only one contact person, rather than the whole list.
    - iii. Provide for translation for non-English speaking parents.
  - b. Recommend that the specified interview time be extended to 30-90 minutes since it may take that long. Thirty minutes is too short.
  - c. Recommend that the participants be selected from graduates of the program, rather than current students, to coercion.
  - d. Require that the principal and asst. principal **not** recruit current students for participation. If current students are used, someone else should do the recruiting. Again, to avoid coercion.
  - e. Require that "unless given permission to use student names for study or media purposes" be deleted from the consent form.

- f. Require that we have a copy of the interview questions. These will be reviewed by Deborah, Diane, and another member of the IRB.

### **Other Business**

We will discuss electronic signatures on consent forms at the next meeting.

### **Conclusion**

The meeting was adjourned at 9:00 am. The next meeting will be Tues., Nov. 17, at 8 am in Rosauer 260.