Minutes
Advisory Council of Stewardship and Sustainability-Steering Committee
Tuesday February, 21 2012 12:10-1:10 pm
Jepson 014

In Attendance: Monica Bartlett (co-chair), Brian Henning (co-chair), Andrea Bertotti Metoyer, David Dunphy, Todd Dunfield, Anastasia Economou, Tim Hatcher, Erica Johnson, Ken Sammons, Alanna Redline, Anastasia Wendlinder

1. Announcements
   a. EVP Martin will attend the 2012 ACUPCC Climate Leadership Summit June 21-22, 2012 in Washington, DC.
   b. The 2012 AASHE conference will be held in L.A. this year. Members who are interested in attended should contact Bartlett or Henning. For more information: http://conf2012.aashe.org/

2. SPDP
   a. EVP Martin gave an update on where we are in following the new Sustainable Design and Purchasing Policies (SPDP). We are currently doing well. Most areas are already in compliance.
   b. This policy will eventually be incorporated into the CAP.
   c. The SPDP policy calls for a minimum 25% post-consumer content recycled paper content to be used on campus. EVP Martin has approved the transition to 30% PCC recycled paper for most uses on campus.
      i. Initially we thought that this would add an additional expense of $6,000-$8,000 per year; however, purchasing is working on dropping this expense by buying a trainload of paper from our purchaser. It may now be cost neutral.
      ii. Nancy Masingale from Faculty Services is testing the quality of the paper to ensure that the paper meets our standards.
      iii. Brian Henning will send out a memo from the ACSS and Purchasing notifying the community of the changes and how it affects our carbon footprint.

3. Communication
   a. Brian Henning and Monica Bartlett had a meeting with EVP Martin, Charles Faulkinberry, Chris Gill, and Steve Lunden about communicating new policies to the faculty, staff and students. When appropriate, we are being asked to pursue joint communications to clarify lines of responsibility and ensure consistent and accurate messaging.
   b. At the meeting we agreed to expand the contact page on the website to include the proper people to contact. These changes are underway.

4. Reducing Paper Consumption
a. An IT group led by Jim Jones is developing plans to standardize the University’s printers. They are also testing new software called Paper Cut which will allow the University to measure how much paper is being used.

b. Jim Jones in IT had an idea about decorating trees around campus to illustrate how many trees we are saving by reducing our paper consumption.
   i. Reign In Printing (R.I.P)
      1. Visual presentation
      2. This could be a student initiative

5. SPNR – Sustainability Partnership of the Northern Rockies
   a. Some of the committee attended the curriculum for the bioregion meeting two weeks ago at Spokane Community College. SPNR held a meeting at that conference.
      i. SPNR is thinking about expanding beyond universities to include k-12, businesses, etc.
   b. SPNR has monthly conference calls. If anyone on the committee would like to be included contact Skye.
      i. Skye will circulate meeting minutes from these calls after she attends.
      ii. The next meeting is Feb. 28 at 1:00 pm.

6. Green Fund
   a. Currently they are in the surveying step. They are gathering support from the students in order to create a draft of the policy, which will be taken to the student Senate.
      i. As of today N=530, goal is N=1000.
      ii. 70% of the students have expressed support of the idea.
   b. Sodexo has expressed willingness to fold their Green Fund money that they have raised through the green meal plan into this initiative. Students pursing the Green Fund idea should contact Chuck Faulkinberry.

7. Website update
   a. The next step in the website update is updating the faculty portion. Henning will be in contact about this.
   b. If anyone has ideas about formatting the website, contact Skye

8. McKinstry
   a. McKinstry is a consulting energy company who has been brought in to facilitate a meeting between ACSS, Marty Martin, Finance, Facilities, IT and the AVP office.

9. CAP
   a. The next step in the CAP process is figuring out strategies, data and if McKinstry is going to be involved.
      i. CAP needs to be done in 6-9 months.
ii. We need to meet more often in order to get this done. It was agreed that the steering committee and the CAP group should be merged into one. This would allow us to have 2 meetings per month on the first and third Tuesday.
   1. Members discussed the relationship of the subcommittees to the CAP process? It was suggested that the existing subcommittee structure be brought into alignment with the sections of the CAP.

b. We have current proposals from Honeywell, McKinstry and MW Engineers. We need to decide if we are going with one of these firms.

c. We need to find a comparison between us and other schools.

d. Ken Sammons reported that, despite the growth on campus, the overall energy use per sq foot is going down. Maintaining and expanding this trend will be critical to meeting the goals of the CAP.