

Minutes

Advisory Council on Stewardship and Sustainability – Steering Committee

Thursday, January 20, 2011 12:10-1:10pm

College Hall 402

In Attendance: Monica Bartlett (co-chair), Brian Henning (co-chair), Erik Horngren, Todd Dunfield, Jillian Cadwell, Thomas Whitney, Matt Neilson, Ken Sammons, Steve Lunden, Gary Chang, Anastasia Wendlinder, Linda Wilson

1. Introduction of attendees.
2. In two months, the University must come up with two tangible actions out of seven possible from the ACUPCC to apply to the school's Climate Action Plan. Targeting LEED standards for new and remodeled buildings and the purchase and implementation of Energy Star products were proposed as two possible options. The co-chairs have suggested embedding these tangible actions into a more comprehensive Green Purchasing Policy.
3. The primary purpose of the meeting was to go over a Draft Green Purchasing Policy, circulated before the meeting by Henning. Currently, many purchasing decisions are decentralized, being made on a department by department basis. This will present a challenge to any such policy. Members discussed the Draft, focusing on what would codify existing practices and what elements might go beyond current practice.
 - a. **Action Item:** within one week, Ken Sammons and Steve Lunden agreed to go over the Draft document and suggest revisions to the co-chairs.
 - b. **Action Item:** within one week, Linda Wilson agreed to take the Draft to CFO, Chuck Murphy for comment.
 - c. **Action Item:** within one week, Brian Henning agreed to take the IT portion of the Draft document to CIO, Chris Gill for comment.

Based on feedback from relevant constituents, the co-chairs will circulate a revised draft with the goal of having a final draft to vote on before the next meeting of the Steering Committee.

The next Steering Committee meeting will be held Thursday, February 17 in College Hall 402. The first Climate Action Planning meeting will held Thursday, February 3 in College Hall 402. Both meetings will take place at 12:10pm.