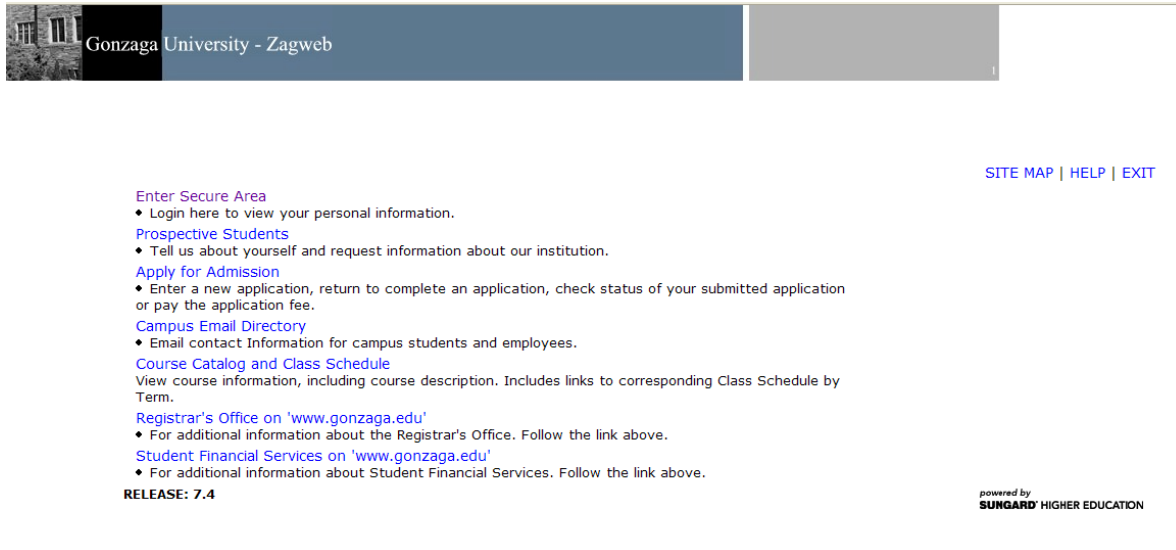


Hello! The following instructions will help you pay your tuition and/or housing deposit(s) online for Gonzaga University. You may pay with a credit card, or have funds taken out of your checking or savings account with an electronic check. We accept American Express, MasterCard, Diners Club or Discover.

Visa is not accepted.

If you have any questions or difficulties, please contact the Admissions Office at 800-322-2584.

1. To get started, go to: <http://zagweb.gonzaga.edu>
2. Click on **Enter Secure Area**



Gonzaga University - Zagweb

[Enter Secure Area](#)
◆ Login here to view your personal information.

[Prospective Students](#)
◆ Tell us about yourself and request information about our institution.

[Apply for Admission](#)
◆ Enter a new application, return to complete an application, check status of your submitted application or pay the application fee.

[Campus Email Directory](#)
◆ Email contact Information for campus students and employees.

[Course Catalog and Class Schedule](#)
View course information, including course description. Includes links to corresponding Class Schedule by Term.

[Registrar's Office on 'www.gonzaga.edu'](#)
◆ For additional information about the Registrar's Office. Follow the link above.

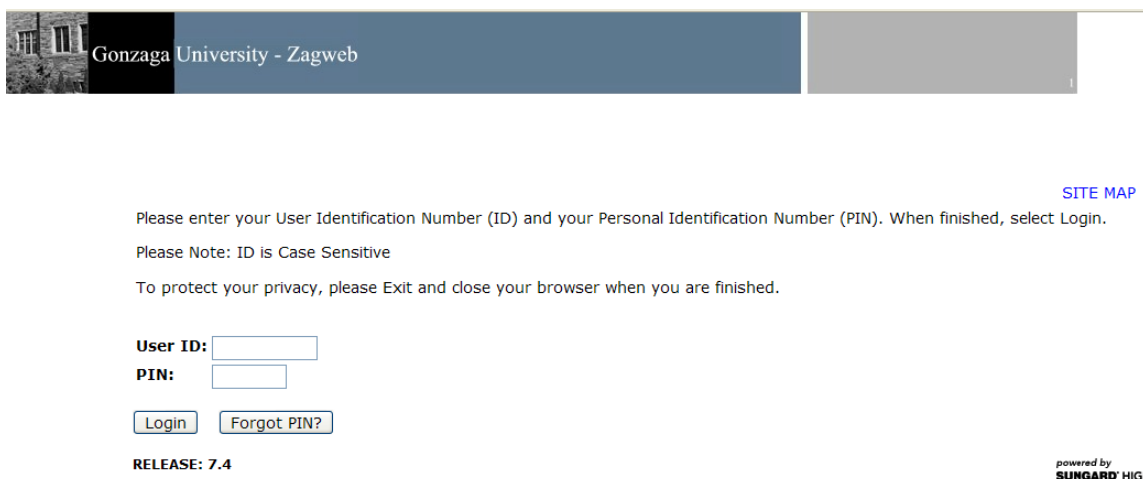
[Student Financial Services on 'www.gonzaga.edu'](#)
◆ For additional information about Student Financial Services. Follow the link above.

RELEASE: 7.4

[SITE MAP](#) | [HELP](#) | [EXIT](#)

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3. Enter your **User ID** and **PIN** and click **Login**. *If you have used ZagWeb before, you should already know your User ID and Pin. If this is your first time using ZagWeb, your User ID is your Gonzaga ID# and your Pin is your birth date (mmddyy)*



Gonzaga University - Zagweb

[SITE MAP](#) |

Please enter your User Identification Number (ID) and your Personal Identification Number (PIN). When finished, select Login.

Please Note: ID is Case Sensitive

To protect your privacy, please Exit and close your browser when you are finished.

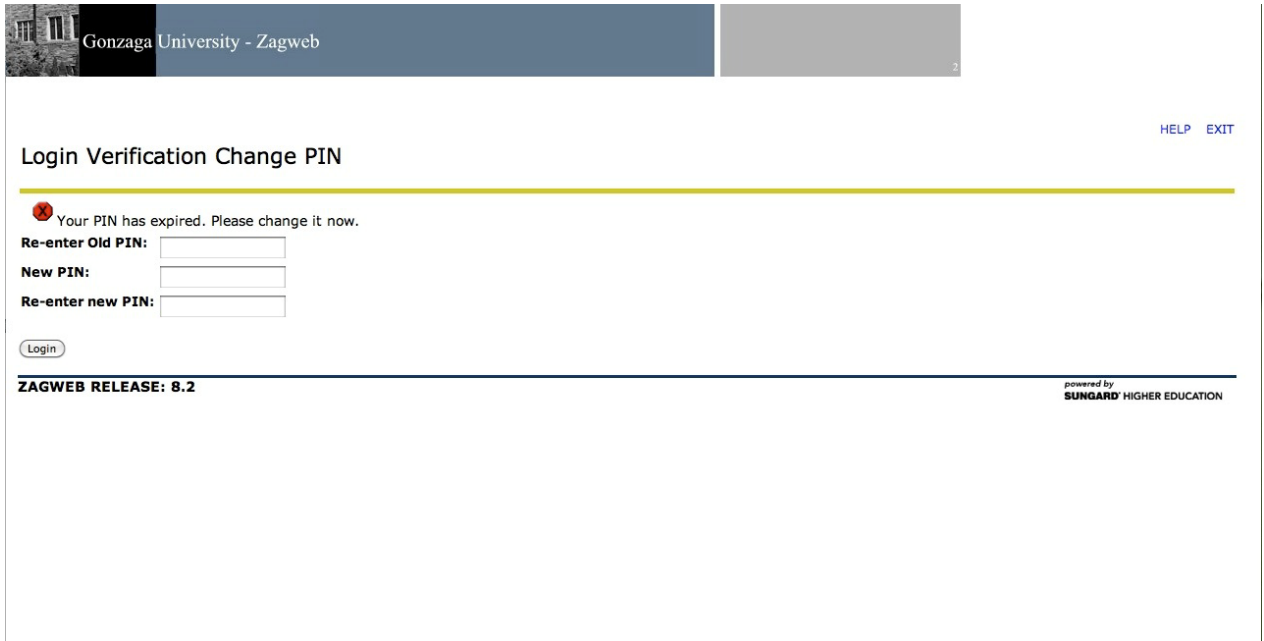
User ID:

PIN:

RELEASE: 7.4

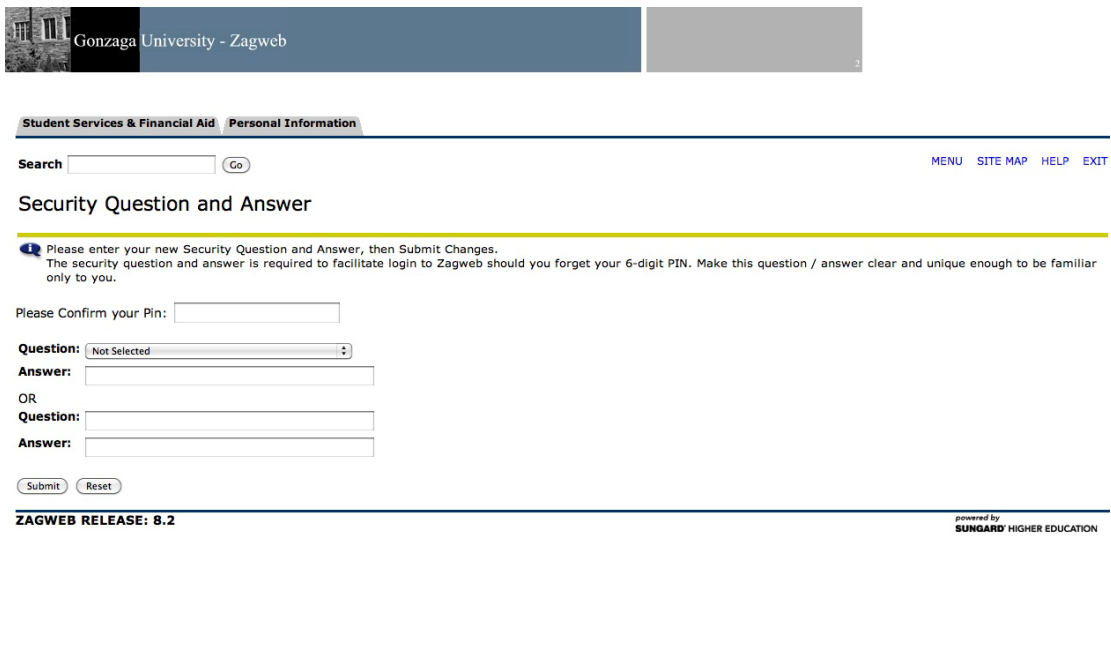
powered by
SUNGARD HIGH

4. If this is your first time in Zagweb it will ask you to create a new PIN number. Type the birthday PIN in the first field that you used above. Then put your new PIN (should be 6 digits) into the next two fields. Then click on **Login**.



The screenshot shows the top navigation bar with the Gonzaga University logo and the text "Gonzaga University - Zagweb". On the right side, there are links for "HELP" and "EXIT". The main heading is "Login Verification Change PIN". Below the heading, there is a red error icon and the message: "Your PIN has expired. Please change it now." The form contains three input fields: "Re-enter Old PIN:", "New PIN:", and "Re-enter new PIN:". A "Login" button is located below the fields. At the bottom of the page, it says "ZAGWEB RELEASE: 8.2" and "powered by SUNGARD HIGHER EDUCATION".

5. Again, if you have not signed into Zagweb before it will direct you to this next screen which will ask you to create a security question and answer. Enter your new PIN that you created in the previous screen where it says, **Please Confirm your Pin**. Either select a question from the drop down screen or create your own. Provide an answer for the question. Click **Submit**.



The screenshot shows the top navigation bar with the Gonzaga University logo and the text "Gonzaga University - Zagweb". On the right side, there are links for "MENU", "SITE MAP", "HELP", and "EXIT". The main heading is "Security Question and Answer". Below the heading, there is a blue information icon and the message: "Please enter your new Security Question and Answer, then Submit Changes. The security question and answer is required to facilitate login to Zagweb should you forget your 6-digit PIN. Make this question / answer clear and unique enough to be familiar only to you." The form contains a "Please Confirm your Pin:" field, a "Question:" dropdown menu (currently set to "Not Selected"), an "Answer:" field, and an "OR" separator. Below the "OR" separator, there are two more input fields: "Question:" and "Answer:". At the bottom of the form, there are "Submit" and "Reset" buttons. At the bottom of the page, it says "ZAGWEB RELEASE: 8.2" and "powered by SUNGARD HIGHER EDUCATION".

6. Click on **Electronic Billing, Payment, and Deposits**

Gonzaga University - Zagweb

Student Services & Financial Aid Personal Information

Search Go SITE MAP HELP EXIT

Main Menu

Hello Spike T. Bulldog
Welcome to Zagweb - Gonzaga University's Web Information System

Student & Financial Aid
Register for classes; Display your class schedule; View your holds; Display your grades & transcripts; Enrollment Verification Activities; Review Financial Aid requirements & awards; Complete online course evaluations; 1098-T Tuition Statement; Review Housing information.

Electronic Billing, Payment, and Deposits
Review your most recent electronic billing statement. Via **CASHNet**, make a payment on your student Account, or payment of tuition or room deposit.

GU Whos Who
GU Who's Who is the official student directory. Personal student information available can include photo, student status, email address, phone number, and mailing address. Students who would like to make changes to their personal information must contact the REGISTRAR'S OFFICE. (Law Students contact the Registrar at ext 3731 or on the 2nd floor of the Law Building. All other Students contact the Registrar at ext 6592 or on the 2nd floor of the Administration Building.) Please Note. Student records flagged as "Confidential and Restricted" will NOT be displayed.

Personal Information
View or update address(es), phone number(s), e-mail address(es), emergency contact information & marital status; View name change & social security number change information; Change your PIN.

[Return to Homepage](#)

ZAGWEB RELEASE: 8.2 powered by
SUNGARD HIGHER EDUCATION

7. Click on **Enter CASHNET/ Review billing statement/make an electronic payment**

Gonzaga University - Zagweb

Student Services & Financial Aid Personal Information

Search Go RETURN TO MAIN MENU SITE MAP HELP EXIT

Electronic Billing and Payment

12345678 Spike T. Bulldog

You have selected the "Electronic Billing and Payment" menu entry. As of this date, no electronic billing statement has been prepared for you by the University for your review.

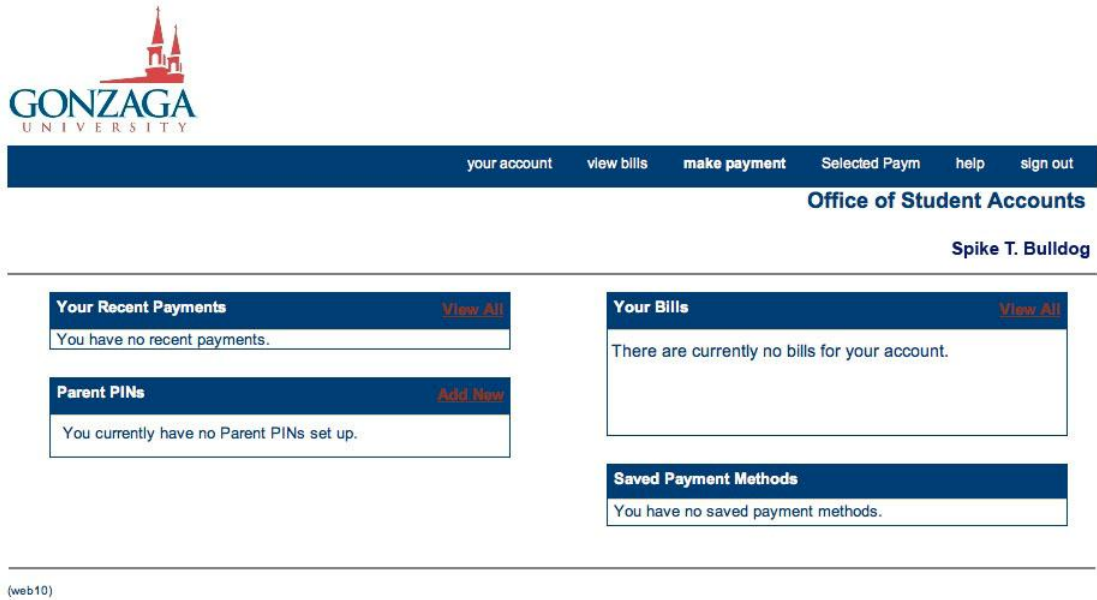
Your ID and Name: 12345678 Spike T. Bulldog
Email address used for Notification: www.gonzaga.edu

If you want to make a payment on your account, authorize a payer, pay an application fee or deposit, make a payment for a workshop, continuing education course or other Student Account assessed fee, click the "Enter **CASHNet**/ Review billing ..." link below.

[Enter CASHNet/ Review billing statement/make an electronic payment](#)

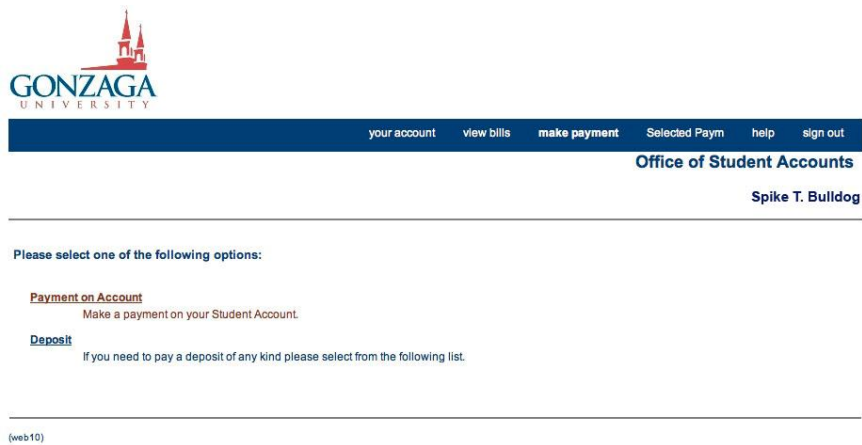
ZAGWEB RELEASE: 8X.G1 powered by
SUNGARD HIGHER EDUCATION

8. Click on ***Make Payment*** on the top of the screen in the middle




The screenshot shows the Gonzaga University Office of Student Accounts website. The navigation menu at the top includes 'your account', 'view bills', 'make payment' (which is highlighted), 'Selected Paym', 'help', and 'sign out'. Below the navigation menu, the page title is 'Office of Student Accounts' and the user name is 'Spike T. Bulldog'. The main content area is divided into three sections: 'Your Recent Payments' with a 'View All' link and the message 'You have no recent payments.'; 'Parent PINs' with an 'Add New' link and the message 'You currently have no Parent PINs set up.'; and 'Your Bills' with a 'View All' link and the message 'There are currently no bills for your account.' Below these sections is a 'Saved Payment Methods' section with the message 'You have no saved payment methods.' At the bottom left, there is a '(web10)' label.

9. Click on ***Deposit*** on the bottom, left of the screen



The screenshot shows the Gonzaga University Office of Student Accounts website. The navigation menu at the top includes 'your account', 'view bills', 'make payment', 'Selected Paym', 'help', and 'sign out'. Below the navigation menu, the page title is 'Office of Student Accounts' and the user name is 'Spike T. Bulldog'. The main content area displays the message 'Please select one of the following options:' followed by two options: 'Payment on Account' with the subtext 'Make a payment on your Student Account.' and 'Deposit' with the subtext 'If you need to pay a deposit of any kind please select from the following list.' At the bottom left, there is a '(web10)' label.

10. Click on **Undergrad Tuition Deposit** for the term that you are beginning at Gonzaga.



[your account](#) [view bills](#) [make payment](#) [Selected Paym](#) [help](#) [sign out](#)

Office of Student Accounts


Spike T. Bulldog

[HOME](#) » [DEPOSIT](#)

Please select one of the following options:

Undergraduate Tuition Deposit Fall 2010	400.00
Undergraduate Tuition Deposit Spring	400.00
Room Reservation/Damage Deposit	200.00
Summer Room Reservation Deposit	200.00

11. Enter the amount and click **Make Payment** on the bottom, right side of the screen.



[your account](#) [view bills](#) [make payment](#) [Selected Paym](#) [help](#) [sign out](#)

Office of Student Accounts

Spike T. Bulldog

[HOME](#) » [DEPOSIT](#)

Undergraduate Tuition Deposit Fall 2010

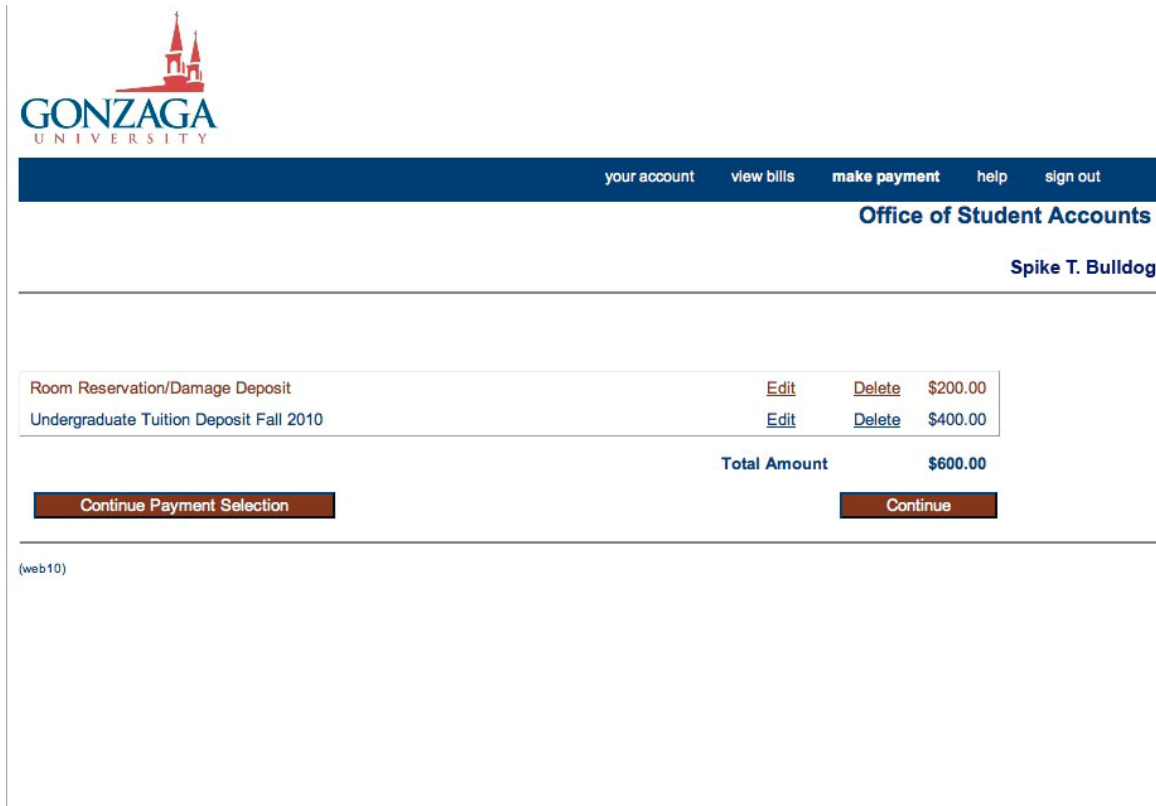
Amount (\$):


Enter the Amount and click the 'Make Payment' button

[Make Payment](#)

(web10)

12. If you are also making a Housing Deposit, click on **Continue Payment Selection** and select **Room Reservation/Damage Deposit** from the list. Then click on **Continue** on the bottom, right side of the screen. If you are not making a Housing Deposit, simply click **Continue** on the bottom, right side of the screen.




GONZAGA UNIVERSITY

your account view bills make payment help sign out

Office of Student Accounts

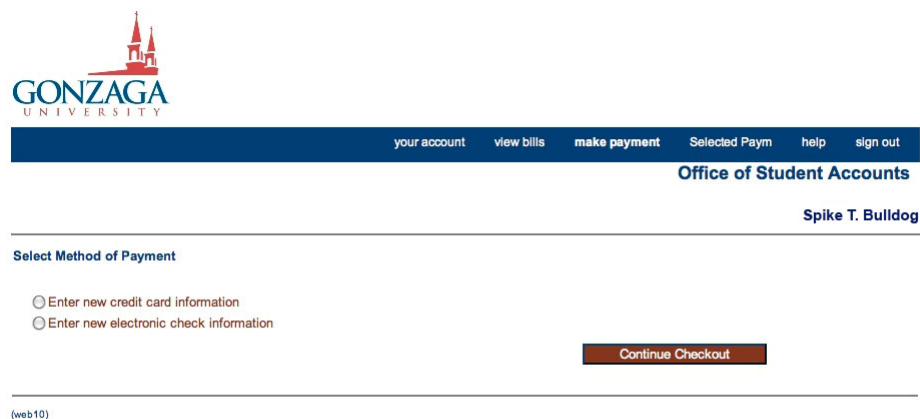
Spike T. Bulldog


Room Reservation/Damage Deposit	Edit	Delete	\$200.00
Undergraduate Tuition Deposit Fall 2010	Edit	Delete	\$400.00
Total Amount			\$600.00

[Continue Payment Selection](#) [Continue](#)

(web10)

13. Select your method of payment by clicking on either **Enter new credit card information** or **Enter new electronic check information** and then click on **Continue Checkout**.




GONZAGA UNIVERSITY

your account view bills make payment Selected Paym help sign out

Office of Student Accounts

Spike T. Bulldog

Select Method of Payment

Enter new credit card information

Enter new electronic check information

[Continue Checkout](#)

(web10)

14. If paying by credit card: Check the box that acknowledges the reading of the terms and conditions and then click on **Continue Checkout**.



[your account](#) [view bills](#) [make payment](#) [Selected Paym](#) [help](#) [sign out](#)

Office of Student Accounts

Spike T. Bulldog

This site is owned and operated by CASHNet®.

I acknowledge that I have read and accept the [terms and conditions](#) of the CASHNet® User Agreement.

[Review Charges](#) [Cancel My Transaction](#) [Continue Checkout](#)

[terms](#) [privacy](#) [security](#)

(web10)

15. Fill out all boxes with your credit card information.



[your account](#) [view bills](#) [make payment](#) [Selected Paym](#) [help](#) [sign out](#)

Office of Student Accounts

Spike T. Bulldog

Please enter your credit card information and click on the 'Continue Checkout' button.

Credit Card Number

Expiration Month

Expiration Year

Cardholder Name

Address Enter the address where you receive the bill for this card.

City

State/Province/Region

Zip/Postal Code

Country

Card ID Code Enter the three or four digit code from your card. [Help](#)

Email Address



(Optional) Please provide a name for this payment method to be saved for future use :

ex: 'MyCreditCard'

(You'll have a chance to review this order before it's final.)

[Continue Checkout](#)

[terms](#) [privacy](#) [security](#)

16. For Checks: Fill out your checking account information.



[your account](#) [view bills](#) [make payment](#) [Selected Paym](#) [help](#) [sign out](#)

Office of Student Accounts

Spike T. Bulldog

Please enter your bank account information and click on the 'Continue Checkout' button.

IMPORTANT: Do not attempt to use credit card cash advance checks, brokerage account checks, or any check marked "Do Not Use for ACH".

Only checks from regular checking accounts at U.S. domestic banks (including most credit unions) may be used for electronic check payments. Be sure to copy the routing/transit and account numbers very carefully from your check. If you enter incorrect values, or if you attempt to use a check that is not from a regular U.S. domestic bank checking account, your electronic check will be returned.

If you are unsure of whether or not your check can be used or what routing/transit and account numbers to enter, call your bank, ask them if your account can be used for ACH, and verify the correct numbers to use.

Account Number

Confirm Account Number

Account Type Checking Savings

Routing Transit Number [What are my Routing Transit and Account Numbers?](#)

Account Holder Name

Email Address

(Optional) Please provide a name for this payment method to be saved for future use :

ex: 'MyChecking'

(You'll have a chance to review this order before it's final.)

[Continue Checkout](#)

(web10)

17. Click on **Continue Checkout**. You will then see a summary of your deposits and payment information. If all is correct, then click **Submit Payment**.