

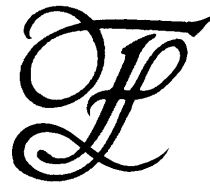


User Privacy Policy of Foley Center Library

It is the policy of Foley Center Library to respect the privacy of all users in compliance with federal and state laws and professional standards. The library will not reveal the identities of individual users or reveal what information sources or services they consult, unless compelled to do so by a government agency. This policy applies to all resources regardless of their format or means of delivery as well as to all services offered by the Library.

Right to Change Policy

As Foley Center Library is constantly innovating and enhancing the services it provides to its users, our Privacy Statement will also continue to change. We reserve the right to change this statement to match the services we provide. If we make any material change to this statement, we will change the date on the front of the statement to reflect the effective date of the change.



FOLEY CENTER LIBRARY

Gonzaga University
502 East Boone
Spokane, WA
99258

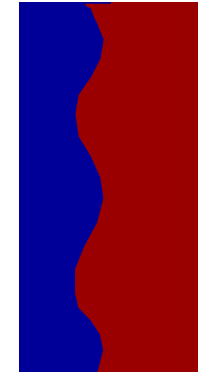
For more information about the Patriot Act of 2001
Or

Foley Center Library Privacy Policy
Please contact a librarian:

Phone: 509-323-5931
Email: bellgarrison@gonzaga.edu

FOLEY CENTER LIBRARY

Library Patron Privacy and the USA Patriot Act



August 2004

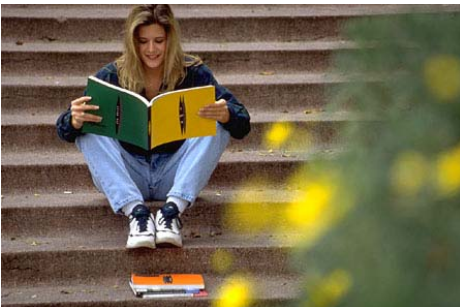
Circulation / Interlibrary Loan

It is the policy of the Foley Center Library that the privacy of all borrowers of library materials be respected. The library will not reveal the names of individual borrowers or reveal what items are checked out to any individual, unless required to do so by court order. After materials are returned, the library does not retain any records of what has been checked out to an individual.

Internet Usage

When visiting the Library's website, information about your browser type, operating system, IP address and the domain from which you came are necessarily collected. Information from other sources is not combined with this information. Any information that we collect is only used internally to enhance the usability of our website and is not used for any other purpose.

The library website contains links to websites and licensed databases that are maintained outside of Gonzaga University. The Library is not responsible for the privacy practices or the content of these external websites.



Notice Regarding USA Patriot Act

The Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 ("USA Patriot Act") was passed by Congress on October 26, 2001. Although confidential library records have always been subject to disclosure pursuant to lawful process, the USA Patriot Act expands the authority of local, state and federal law enforcement to gain access to educational and library records, including stored electronic data and communications. The USA Patriot Act also expands the ways in which law enforcement officials may track Internet usage and conduct computer network surveillance. (Foley Center Library provides Internet access at workstations and through a wireless network.)

The Library maintains personally identifiable information for library accounts of valid library users. Confidentiality extends to "information sought or received, and materials consulted, borrowed or acquired," and includes database search records, reference interviews, circulation records, interlibrary loan records, and other personally identifiable uses of library materials, facilities or services. The Library also maintains several Web-based management tools, such as forms related to interlibrary loan, asking reference questions, etc. The personally identifiable information collected through these tools and stored in the library's computer systems will only be used to maintain your library account and respond to you and is not made available to any other entity outside the Library except as required by law.

Legal Changes for Libraries Brought About by the USA Patriot Act

In a 2002 survey of libraries conducted by the University of Illinois, 10% of responding libraries had been contacted by law enforcement for disclosure of patron information under provisions of the USA Patriot Act.

The FBI need not show reasonable grounds or probable cause that the person whose records they seek has engaged in criminal activity.

Over 15 statutes are amended by the USA Patriot Act. Not all provisions are scheduled to expire in 2005.

First Amendment rights no longer guarantee that individuals can read, browse the internet or voice protest without fear of investigation by the FBI.

Procedure for Compliance with Requests for Confidential Information

When the Library receives a court order for confidential information or surveillance, the request will be referred to the Dean of Library Services. The Dean shall require a copy of the document specifying what records are demanded, and will comply with any and all court orders in a timely manner. Because of provisions in the USA Patriot Act, if we are required to provide law enforcement with your library records, we are legally prevented from telling anyone about it, including the patron in question.