

**SUMMER 2010, FALL 2010 & SPRING 2011
TUITION AND FEES INFORMATION FOR
SCHOOL OF EDUCATION SITE BASED EDUCATION
CENTERS**



All registered students will pay for tuition at the beginning of the semester OR apply for a monthly payment plan. If students apply to the center after the payment plan deadline, they may apply for the monthly plan within two weeks from the day they submitted their graduate school application to the School of Education.

Tuition Rates for Summer 2010, Fall 2010 or Spring 2011 Cohort Starts

Master of Anesthesiology Education 64 credits times \$695.00 equals \$44,480.00

Students will be charged the reduced cohort tuition rate when taking courses listed in the cycle of courses for the Site Based Education Center. Students enrolling for courses not listed in the cycle of courses for their center OR for courses taken on the main Gonzaga University campus will be charged the on-campus tuition rate of \$745.00 per credit hour for Summer Session 2010, Fall Semester 2010 and/or Spring Semester 2011. All fee information is given in United States funds. Acceptable forms of payment are personal check, money order, cashier's check, or bank draft. **All checks must be payable to Gonzaga University in United States funds.** Post-dated checks will not be accepted and will be returned to sender. If you wish to make payment by credit card, there is an opportunity to pay Gonzaga University through our third party vendor, via Zagweb. A service fee of 2.75% per transaction is charged. American Express, Diner's Club, Discover and MasterCard are accepted. **VISA is not accepted.**

Student Accounts asks that students and their families become familiar with the electronic billing process. When an electronic billing statement is sent, students and authorized payers receive an e-mail notification that their online bill is available. This email provides a link to Zagweb and then to CASHNet where the bill can be viewed, printed and/or paid. It is imperative that students set up any authorized payers through CASHNet. Step by step instructions for setting up a parent or other third party as an Authorized Payer can be found at www.gonzaga.edu/studentaccounts on the Billing and Payment link or by clicking on the "Help" button in CASHNet. Once set up, the Authorized Payer will also receive email notifications when a bill is ready to view and will have unlimited access to view, print and/or pay the bill.

Electronic billing notification is sent to the students at their Gonzaga email address and it is the responsibility of the student to read their Gonzaga email in a timely fashion. The obligation to pay the Gonzaga Student Account bill by the due date is not altered or modified in any way by the electronic billing process. It will remain the responsibility of the student to ensure their amount due is paid on or before the due date. Tuition, room & board, fees and/or other charges will be due and payable when incurred by the student. The electronic billing statement is printable. If you do not wish to pay online by American Express, Diner's Club, Discover or MasterCard, you may print out the electronic bill and send the billing statement along with your check to Student Accounts. Please remember that your check must be payable in United States Funds. Electronic bills can also be saved as an attachment and sent by email. Students whose parents do not have access to email will be able to print the PDF copy of their bill and deliver it to them.

Fees for all cohort students Summer 2010, Fall 2010 or Spring 2011

- Application for Admission Fee = \$ 50.** This fee should be paid in the form of a separate check & should be attached to the Graduate School Application Form.
- Fitness Center Fee (optional) = \$30-150.** The Rudolf Fitness Center in Spokane is open throughout the year for use by students, staff, faculty and spouses. Payment for student membership must be made at Student Accounts in order to obtain access to the Fitness Center facilities.
- Graduation Application Fee/Late Graduation Application Fee = \$50 - \$75.**
- Late Add – Drop/ Withdrawal Fee, per each add-drop/withdrawal = \$50.** This late fee is per course and is applied after the last date of telephone registration.
- Late Registration Fee = \$50.** This fee is due in addition to the tuition cost. Registration is complete only after student clears Student Accounts Office.
- No Payment / No Arrangement Fee = 3% of the Unpaid Balance.**
- Parking Fee = \$50-75.** For University lots, per year.
- Rebilling Fee of 1% or \$3.00, whichever is greater.**
- Returned Check Fine = \$20- 25**
- Replacement of Gonzaga Identification Card = \$20.**
- Summer Session Administrative Fee = \$40.** An administrative fee is charged for each main campus summer session.
- Technology Fee = \$35-80.** This is a per term mandatory charge.
- Transcript Fee = \$5. Same day service= \$ 10 per transcript.** One transcript will be provided to the student free of charge after completion of the program.
- Tuition Deposit to confirm acceptance - \$100-200.** This deposit secures your place in the class and initiates your course registration.
- 3-month Payment Plan Participation Fee = \$25.** Students must complete an application and submit the fee with that application to Student Accounts. This plan covers the costs for one semester/term/session only.
- 24-Month Payment Plan Participation Fee = \$150. Canadian Students Only.** Students must complete an application and submit the fee and the application to Gonzaga University - Student Accounts. This plan covers the tuition cost for a 2-year program of study.

Course Fees for all cohort students Summer 2010, Fall 2010 or Spring 2011

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| Advanced Special Education Student Teaching = \$225. | Internship - Superintendent = \$200. |
| Assessment = \$150. | Methods Math/Science = \$25. |
| Commencement Activities Fee = \$50. | Miller Analogies Test = \$65-80. |
| Counseling Assessment=\$60. | Orals Counselor Education = \$105. |
| Counseling Internship = \$260. | Orals for School Counselors = \$ 150. |
| Counseling Practicum = \$260. | Orals Leadership and Administration = \$100. |
| Counseling Pre-Practicum Fee = \$260. | Orals Special Education = \$100. |
| Education Field Experience (per credit) = \$125. | Orals Teacher Education = \$30. |
| Extended Advanced Special Education Student Teaching = \$225. | Practicum – Special Ed & Teacher Ed = \$225. |
| Field Experience = \$ 150 per credit hour. | Psychological Appraisal Fee = \$60. |
| Integrated Methods Art, Music, Drama = \$20. | Secondary Methods = \$10. |
| Internship - Counselor Ed = \$260. | Student Teaching=\$225. |
| Internship - Principal = \$200. | |
| Internship - Program Administrator = \$200. | |

Please note: Gonzaga University reserves the right to change any costs and/or provisions without notice. It further reserves the right to withhold student information, including transcripts of record and diplomas, until said student's account has been paid in full. No student will be allowed to register for an ensuing semester if a balance is owed for a prior semester. A finance charge of 12% per annum pro rata (365 days) or a rebilling fee of 1% of the total amount due or \$ 3, whichever is greater, will be added to a student's account on any amount more than thirty days past due.

Books and Supplies

Books and supplies are not included on a Student Accounts statement; therefore those charges will not be included in a payment plan. The School of Education will give you additional information regarding obtaining your text books and materials.

Computer Access

Gonzaga email address (Zagmail) and Zagweb login information will be delivered to students from the Gonzaga University, School of Education Admissions department. Client Support Services or Help Desk assistance is also available.

Independent Study

Students taking Independent Study courses – please see your advisor for details. You do not register for them via Zagweb. Independent Study forms must be completed and signed by the instructor, advisor, department chair and dean. The Office of the Registrar will process your registration for independent study courses.

Verification of Enrollment

Letters verifying enrollment status are available by contacting the Office of the Registrar. This verification document does include the official school seal. You may also request enrollment verification via ZAGweb. Login to the secure area, click on student and financial aid, then select the national student clearing house link to print your verification of enrollment document.

Dropped Courses or Course Withdrawal

Courses may be dropped prior to the start of a semester and up through the first class meeting. It is the responsibility of the student dropping the course(s) to inform the Office of the Registrar. Dropping a course does not generate an entry on a transcript.

In the event that a student decides to no longer attend a course after the drop period, the student must notify the Office of the Registrar of the withdrawal in order to avoid receiving a 'V' grade for the course. A withdrawal results in a 'W' grade on the transcript.

Students failing to formally notify the Office of the Registrar of drops or withdrawals from class/classes will be responsible for all tuition and fee charges shown on the account. Notice to instructors of a drop or withdrawal does not cancel registration or financial obligations. Tuition adjustments are based upon the date of the completion of the drop/withdrawal process.

Please contact the Office of the Registrar for assistance with procedures for drops and/or withdrawals. Contact Student Accounts for tuition adjustment or refund information. Please remember that for United States financial aid purposes, awards may be adjusted if your course load drops below full time status.

Complete Withdrawal from ALL Courses

It is the responsibility of the student withdrawing from all courses to inform the Office of the Registrar. Students failing to formally notify the University in this manner will be responsible for all tuition and fee charges shown on the account once the withdrawal is processed. As with the dropping of courses, notice to instructors of withdrawal does not cancel registration or financial obligations. Tuition adjustments are based upon the date of the completion of the withdrawal process. Please contact the Office of the Registrar for assistance with procedures for drops and/or withdrawals. Contact Student Accounts for tuition adjustment or refund information. United States Federal Financial Aid funds will be refunded in accordance with government and Gonzaga University regulations.

Tuition Adjustment Policy

Graduate level students completely withdrawing from the University must obtain a Complete Withdrawal form from the Registrar's Office. Tuition adjustments are calculated in Student Accounts. Final adjustments are based on the effective dates of withdrawals and exclude non-refundable fees. Room and Board is prorated throughout the semester. Laboratory fees are not refunded after the first full week of classes. United States federal or state financial aid funds are refunded in accordance with governmental and University regulations. The withdrawal refund schedule and the refund schedule for dropped classes are available through the Student Accounts Office.

Canadian Tax Eligibility

Gonzaga University issues tuition and education amounts certificates before the last day of February for the prior calendar year to eligible students. Please notify Student Accounts or the Office of the Registrar of address changes to ensure timely receipt of your tax documents. Students must be fully admitted to a degree seeking program and be registered full-time for each academic session or term in order to receive tax documents from Gonzaga University. For more information, see pamphlet P105, *Student and Income Tax*, provided by Canada Customs and Revenue Agency or consult a Canadian tax accountant.



Contacts

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