Reality Camp Student Leader
Service Immersions

Position Overview:

Core Team (1-2): The job of the RC Core Team is to work at CCE during the summer months to prepare for Reality Camp. They will have the role of contacting community partners, scheduling, planning and facilitating training of student leaders, and registering and communicating with incoming students. These positions will also oversee the Logistics Team and Small Group Leaders during and prior to Reality Camp. This position requires you to be in Spokane for the summer and during Reality Camp and seeks students who are professional, organized, self-motivated, and are servant-leaders. These positions are paid.

Logistics Lead (1): Assist the Core Team in managing Reality Camp Logistics and supervising the Logistics Team. The logistics lead plans the meals for training week and the week of Reality Camp. This position requires you to arrive on campus two weeks prior to Reality Camp.

Small Group Leaders (8): The Small Group Leaders work together to provide campers with a positive experience throughout the program. They coordinate service activities, facilitate group reflections, have uplifting attitudes, problem-solve potential issues, plan group activities, and serve as role models for the participants in the program. They are also expected to stay informed and assist whenever possible. This position requires you to arrive on campus one week prior to Reality Camp.

Logistics Team (3-4): The Logistics Team consists of self-motivated, organized, creative students who are detail-oriented. The logistics team will be responsible for ensuring all proper preparations are made for each meal and service site, in addition to rotating into service projects and reflections. They will help guarantee that everything goes smoothly throughout the week, and they will help run evening community-building activities. Their role will be a great balance of behind-the-scenes coordination and interactions with participants and leader support. This position requires you to arrive on campus one week prior to Reality Camp.

Criteria for Participation:

- Be in good standing with Gonzaga University
- Complete required paperwork as applicable (e.g. liability release, background check, health forms)
- Demonstrate an understanding of and commitment to CCE’s Principles and Practices
- Experience leading/managing peers and/or volunteers preferred

Responsibilities & Expectations (Include, but are not limited to):

- Meet regularly with the Service Immersion Program Manager and student co-leaders
- Communicate regularly with incoming students and student leaders prior to Reality Camp
• Communicate regularly with community partners to schedule service & educational activities
• Plan and facilitate daily reflection
• Perform administrative tasks including collecting liability forms, updating emergency documents, tracking hours and attendance
• Hold participants accountable to program requirements and expectations
• Participate in leadership training and on-going reflection and assessment
• Fulfill requirements of partner organizations, as applicable
• Respond and communicate questions/items of concern to program staff in a timely manner
• Model ethical behavior, including appropriate and professional boundaries and relationships with student volunteers, program participants and CCE staff
• Adhere to Gonzaga University and CCE safety guidelines and risk management procedures
• Adhere to the Gonzaga University Student Code of Conduct and Release of Liability Waiver.

**Job Percentages:**

• Planning and Operations/Logistics- 40%
• Programming- 40%
• Training and Reflection- 20%

*By signing below, I am able to meet the above commitments and understand responsibilities are subject to change.*

_______________________________  ___________________________  ______________
Name (print)                      Signature                        Date