Tuition and Housing Deposit Payments

Hello! The following instructions will help you pay your tuition and/or housing deposit(s) online for Gonzaga University. You may pay with a credit card or have funds taken out of your checking or savings account with an electronic check.

If you have any questions or difficulties, please contact the Office of Admission at 509-313-6572.

**Paying your Tuition Deposit**

1. To get started, go to your application status page at: [https://apply.gonzaga.edu/apply/status](https://apply.gonzaga.edu/apply/status).

2. Login using your email address (the one you used on your Common Application) and the password you have set.
   a. **Please note:** If you have not logged in to your application status page yet or you have forgotten your password, just click ‘Forgot Your Password?’ and follow the prompts.

3. Once logged in, you will see your most recent status update on the ‘Status Update’ section.
   a. If there is a yellow highlight behind the ‘Status Update’ section of your application status page, click ‘View Update’. Once you have read the update, click ‘Return to Application Status’
   b. If there is no highlight behind the ‘Status Update’ section of your application status page, proceed to step 4.
   c. **Please Note:** If you have already viewed your latest application status update but the yellow highlight remains, please contact the Office of Admission at admissions@gonzaga.edu or call 509-313-6572.

4. In the ‘Forms’ section, click on the ‘Reply to your offer of admission.’ form.
5. Answer ‘Yes, I accept my offer of admission.’ and click ‘submit’.

6. You should now be back to your application status page where you will see a payment due. Click the link to ‘Submit Payment for 500.00 USD’.

7. On the ‘Submit Payment’ page, click ‘Submit Payment’.

8. Select the Payment Method with which you would like to make this payment.

9. Fill out the payment form and click ‘Continue Checkout’.

10. Check to ensure the information is correct, then click ‘Submit Payment’.

11. A receipt of the transaction will be sent to the email you put on the payment form. Within the hour, you should also receive an email from Gonzaga University with information about next steps.

12. Congratulations! You are now a Zag!
Paying your Housing Deposit

1. To get started, go to your application status page at: https://apply.gonzaga.edu/apply/status.

2. Login using your email address and the password you have set.
   a. **Please note:** If you have paid your tuition deposit and are having problems logging in, use your Zagmail email address as the username and the password you set previously.
   b. **Please note:** If you have not logged in to your application status page yet or you have forgotten your password, just click ‘Forgot Your Password?’ and follow the prompts.

3. Once logged in, you will see your most recent status update on the ‘Status Update’ section.
   a. If there is a yellow highlight behind the ‘Status Update’ section of your application status page, click ‘View Update’. Once you have read the update, click ‘Return to Application Status’
   b. If there is no highlight behind the ‘Status Update’ section of your application status page, proceed to step 4.
   c. **Please Note:** If you have already viewed your latest application status update but the yellow highlight remains, please contact the Office of Admission at admissions@gonzaga.edu or call 509-313-6572.

4. In the ‘Forms’ section, click on the ‘Housing Deposit’ form.

5. Answer ‘Yes, I am ready to pay my housing deposit.’ and click ‘submit’.
6. You should now be back to your application status page where you will see a payment due. Click the link to ‘Submit Payment for 200.00 USD’.

7. On the ‘Submit Payment’ page, click ‘Submit Payment’.

8. Select the Payment Method with which you would like to make this payment.

9. Fill out the payment form and click ‘Continue Checkout’.

10. Check to ensure the information is correct, then click ‘Submit Payment’.

11. A receipt of the transaction will be sent to the email you put on the payment form. Within the hour, you should also receive an email from Gonzaga University with information about next steps.