1. **Submit the $500 Confirmation Deposit by July 1 or ten (10) days after admission**

   The Confirmation Deposit secures your place in the class and initiates course registration.

   The $500 Confirmation Deposit can be submitted in one of the following ways:

   **A.** Go online to [gonzaga.edu/accepted](http://gonzaga.edu/accepted). Click on "Confirm Enrollment" and then "Confirmation Deposit". Then click on "Paying the deposit online" for directions.

   **OR**

   **B.** Mail a $500 check, made payable to Gonzaga University, to the Office of Admission (see address on back). Include your Gonzaga ID on the check.

2. **Submit the Residential Living Agreement & $200 Advance Room Deposit by July 1**

   Gonzaga University requires all full-time first- and second-year students, who are unmarried and under the age of 21, to reside on campus. If applicable, please submit the Residential Living Agreement and $200 Advance Room Deposit.

   **To submit a Residential Living Agreement online**, follow these steps:

   **A.** Visit ZagWeb at [zagweb.gonzaga.edu](http://zagweb.gonzaga.edu), then click "Accepted Student Login." Have your Gonzaga ID and PIN ready.

   **B.** Enter your Gonzaga ID and PIN in the appropriate fields, then click the Login button.

   **C.** Once logged in, click the "Student" link.

   **D.** On the next page, click the "Housing and Residence Life" link, then click the "ZagLiving" link.

   The ZagLiving site contains instructions on applying for housing. Housing is based, in part, on the date the application is submitted, not the date of the housing deposit (if they are on different dates). To look at photos and descriptions of on-campus living opportunities, go to [gonzaga.edu/housing](http://gonzaga.edu/housing).

   **To submit the $200 Advance Room Deposit online**, go to [gonzaga.edu/accepted](http://gonzaga.edu/accepted). Click on "Confirm Enrollment" and scroll down to the Student Housing section and click "Paying the Deposit Online" for instructions on how to pay.

   The Advance Room Deposit converts to a damage deposit upon enrollment and will be returned when the student leaves the residence hall system if no damages are incurred. This deposit is refundable if written cancellation and request for refund is received by the Director of Admission prior to enrollment.

   **If you plan to live with immediate family in the Spokane area**, you must meet the requirements outlined in the Gonzaga University Residence Requirement document and submit the associated Exemption Request form to Housing by **July 1**. The form can be found online in the ZagLiving portal.

3. **Apply for Need-Based Financial Aid with a FAFSA Application**

   To be considered for need-based aid, you must file a Free Application for Federal Student Aid (FAFSA). The FAFSA can be submitted electronically at [fafsa.ed.gov](http://fafsa.ed.gov). Gonzaga’s FAFSA code is 003778. You do not need to fill out a FAFSA to be eligible for most scholarships.
4. **SEND ALL OFFICIAL, FINAL TRANSCRIPTS AND ANY DOCUMENTATION OF ADVANCED CREDIT TO THE OFFICE OF ADMISSION**

Transfer and returning students should request that final, official transcripts of all collegiate work be sent to the Office of Admission.

To be considered for college credit, students who have taken Advanced Placement, International Baccalaureate, Cambridge or German Abitur exams during high school must have official transcripts and examination records forwarded to the Office of Admission.

Offers of admission from Gonzaga University are conditional and contingent upon the successful and satisfactory completion of all academic work in progress. Final academic transcripts will be carefully reviewed. Students are expected to remain in good standing in the school and community.

5. **CHECK YOUR ZAGMAIL OFTEN**

When we receive your confirmation deposit, we will create your Gonzaga email account (called “Zagmail”) and send you information about how to log in. If your mailing address is within the U.S., we will send the information in the U.S. postal mail. If your mailing address is outside the U.S., then we will send the login information via the email we have on file from your application for admission. All further email correspondence from Gonzaga will be sent to your new Zagmail address. Please check it often to get housing, registration, billing, orientation and other important information.

6. **PREPARE FOR THE NEW STUDENT HEALTH CLEARANCE PROCESS BY JULY 17**

Instructions for logging into your secure Online Health Portal and completing the required New Student Health Clearance process will be sent to your Zagmail account after the Office of Admission receives your Confirmation Deposit. The Health Clearance includes a mandatory immunization requirement, submission of insurance information, and the completion of various online health forms. For more information on Health & Counseling Services, please visit gonzaga.edu/healthandcounseling.

7. **CONTACT THE DISABILITY ACCESS OFFICE IF NECESSARY**

Support services are available for students with documented disabilities. If you have a disability which may require accommodations for access to curriculum, housing, University dining, or other campus services, or if you received accommodations at your previous institution, please contact Gonzaga at the following numbers for more information: Disability Access: (800) 986-9585, ext. 4134 | Relay Services: (800) 833-6384. For certain services, such as a sign language interpreter or materials in alternate media (recording or Braille texts), please notify Disability Access six or more weeks in advance of your arrival so that services can be arranged before you begin the semester.

8. **START PREPARING FOR YOUR COURSE REGISTRATION**

Gonzaga’s Office of Admission will send information regarding course registration via Zagmail and personal email once you have confirmed. To learn more about Academic programs, majors, etc., and general degree requirements, please visit www.gonzaga.edu/catalogs. If you have questions about Gonzaga degree requirements, or the registration and enrollment process, please reach out to the Academic Advising & Assistance office at 509 313-4072.

9. **SAVE THE DATE FOR ORIENTATION, AUGUST 28, 2020**

Check your Zagmail for information from First Year Experience Programs or visit gonzaga.edu/orientation.

The entire Gonzaga community welcomes you and looks forward to seeing you on campus! If you have questions please contact:

**OFFICE OF ADMISSION**

Phone: (800) 322-2584 
(509) 313-6572  
Fax: (509) 313-5780  
Email: admissions@gonzaga.edu

**OFFICE OF FINANCIAL AID**

Phone: (800) 793-1716 
(509) 313-6582  
Fax: (509) 313-5816  
Email: finaid@gonzaga.edu