Step Three
File the FAFSA

Gonzaga University requires all students applying for need-based financial aid to complete the Free Application for Federal Student Aid, or FAFSA. You generally do not need to fill out the FAFSA to receive merit-based scholarships. For more details, please refer to Gonzaga’s financial aid literature or contact the Office of Financial Aid.

FAFSA forms are available in all high school counseling offices, most college financial aid offices, and online at www.fafsa.ed.gov. Gonzaga’s Office of Financial Aid can also send you a copy of the FAFSA.

Please submit the FAFSA as soon as possible. Gonzaga’s FAFSA code is 003778. You will be contacted if additional paperwork is required.

Office of Financial Aid:
Telephone: (800) 793-1716
(509) 323-6582
Fax: (509) 323-5816
E-mail: finaid@gonzaga.edu

Step Four
Send All Official Transcripts to the Dean of Admission

Transfer and returning students should request that final, official transcripts of all collegiate work be sent to the Office of Admission. Offers of admission from Gonzaga University are conditional and are contingent upon the successful and satisfactory completion of all academic work in progress. Final academic transcripts will be carefully reviewed.

Students who have earned college credits through Advanced Placement, International Baccalaureate, CLEP and/or PEP exams, or the military should forward official documentation to the Office of Admission if they have not already done so.

Step Five
Vaccinations, Medical Services, and Health Insurance

Students entering in the fall must submit either the Immunization Record Form or official vaccination records by August 1. The Immunization Record Form will be sent to you after the Office of Admission receives your Confirmation Deposit. Any and all documentation should be sent directly to the Gonzaga Health Center. If you were born after 1956, mandatory policy requires that you receive a second measles vaccination prior to enrollment.

A board-certified internist and three registered nurses are available at the Gonzaga Health Center every Monday - Friday, from 8:30 - 11:45 a.m. and 1 - 4 p.m. except Tuesdays they open at 10 a.m. Medical services are also available on an emergency basis, 24 hours a day. All students, with or without insurance, have access to this medical facility.

Students are responsible for all medical procedures performed outside of the Health Center, including X-rays, blood tests, hospital stays, and emergencies. A major medical insurance plan that covers medical costs at other facilities is offered to students upon their arrival in the fall. Policies purchased at this time provide coverage for a full 12 months. All students are required to purchase Gonzaga University Accident Insurance for a nominal fee ($42 in the 2007-2008 year).

Step Six
Disability Resources, Education, & Access Management (DREAM)

Support Services are available for students with documented disabilities. If you have a disability which may require academic adjustments or accommodations, please contact Gonzaga at the following number for information on obtaining these services:

DREAM Office: (800) 986-9585, extension 4134
Relay Services: (800) 833-6384

For certain services, such as a sign language interpreter or materials in alternate media (tape or braille texts), it is absolutely essential to notify DREAM six or more weeks in advance of your arrival so that services can be arranged.

What Comes Next?

Students who submit their Confirmation Deposit will receive complete course registration information. If you have questions about academic courses and programs, please contact the Office of Admission. Registration packets will be mailed beginning in the spring.

The entire Gonzaga community welcomes you and looks forward to seeing you on campus! If you have any questions, please contact:

Office of Admission
Gonzaga University
502 East Boone Avenue
Spokane, Washington 99258-0102

Telephone: (800) 322-2584
(509) 323-6572
Relay Services: (800) 833-6384
Fax: (509) 323-5780
E-mail: sarles@gonzaga.edu

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Step One
Submit the Confirmation Deposit
If you intend to enroll at Gonzaga University in the fall, please forward a Confirmation Deposit of $400 by July 1. This deposit secures your place in the class and initiates the course registration process. Early submission (May 1) of the deposit is recommended and guarantees better course selection.

Please send the check, along with the Deposit Reply Card in this pamphlet, directly to the Office of Admission, or you may submit your Confirmation Deposit online at www.gonzaga.edu/Admissions/Undergraduate-Admissions under “Accepted Students.” Completion of this reply card (along with your check or online payment) verifies your intent to enroll at Gonzaga in the fall and provides GU with information on how to contact you during the coming weeks.

The Confirmation Deposit is non-refundable unless a written cancellation and request for a refund is received by the Dean of Admission. There will be no refunds issued after August 1.

Step Two
Submit the Advance Room Deposit
If you plan to live on campus during the fall, you must submit both an Advance Room Deposit of $200 and a completed Residential Living Agreement by May 1. Housing may not be available to transfer and returning students after this date.

The Advance Room Deposit is applied to your personal account and converts to a damage deposit upon enrollment. Please send the Advance Room Deposit and Residential Living Agreement to the Office of Admission by May 1 if you are planning to live on campus.

Arrangements made for all final and official transcripts to be sent to the Office of Admission as soon as possible.

Vaccination records sent to the Health Center by August 1.

DREAM Office contacted at least six weeks in advance (if necessary).

Deposit Reply Card
Please make all deposits payable to Gonzaga University and clearly print the student’s name on each check, or combine the deposits into one $600 check. You will receive written verification that the deposits have been received.

If the deposits are combined, please send the single check, the Residential Living Agreement (if applicable), and the detachable Deposit Reply Card to the following address:

Office of Admission
Gonzaga University
502 East Boone Avenue
Spokane, Washington 99258-0102

As a separate option, you may pay online under “Accepted Students” at www.gonzaga.edu/Admissions/undergraduate-admissions.

Transfer and Returning Students:
Before you register, you must complete the following steps…

Congratulations on Your Acceptance for Fall Semester

Final Steps for the Gonzaga Checklist

☐ $400 Confirmation Deposit submitted to the Office of Admission by July 1. Earlier submission (by May 1) is strongly encouraged to ensure adequate course selection.

☐ 200 Advance Room Deposit and completed Residential Living Agreement submitted to the Office of Admission by May 1 if you are planning to live on campus.

☐ FAFSA filed by February 1 or as soon as possible.

☐ Arrangements made for all final and official transcripts to be sent to the Office of Admission as soon as possible.

☐ Vaccination records sent to the Health Center by August 1.

☐ DREAM Office contacted at least six weeks in advance (if necessary).