



GSBA Cabinet Meeting  
September 18, 2018

I. Roll Call

- a. President – Athena Sok
- b. Vice President – Trent Smiley
- c. Speaker of the Senate – Giulianna Pendleton
- d. Treasurer – Maurie Harbick
- e. Chief of Staff – Kim May (Absent)
- f. Director of Finance – Sara Hutton
- g. Director of Campus Events – Allie Cosmos
- h. Director of Diversity and Inclusion – Fese Elango
- i. Director of Clubs and Orgs – Vanessa Nguyen
- j. Director of Communications – Ryan Nguyen
- k. Advisors

II. GSBA Shout Outs

- a. For Jade who wrote the bills this week
- b. Michael for rolling with the changes in meeting time

III. Guest Speaker(s)

- a. Drew Satter – Housing and Residence Life & Matt Lamsma – Dean of Student Engagement - approx. 10 minutes
  - i. Gonzaga is considering building a new res. hall
  - ii. If they do choose to build one, it will be built in 2025
  - iii. Impressions and answers on questions Housing and Residence Life has for us
  - iv. Questions:
    - 1. What is important in a resident's/residence life experience?
    - 2. What amenities in a new residence hall would you like to have?  
What do other schools have that you'd like to have?
    - 3. What feedback do you have about dining and parking?
  - v. **Highly encouraged**: Prepare your own notes for these questions in advance so we can make the most of our time with discussion.
  - vi. If you have any questions, feel free to email Drew

IV. President's Update

- a. Provost & Senior Vice President Search Committee (9/14)

- i. Cannot say much because of confidentiality
  - ii. Will take a lot of time out of my semester
- b. Meeting w/ Thayne (9/14)
  - i. Talked about Sharp crosswalk light
    - 1. The city is going to see how the traffic is with a single lane before they install a light
- c. Council of Equity, Inclusion, and Intercultural Awareness Retreat (9/15)
  - i. Long retreat
  - ii. Figuring out the structure of the Council
  - iii. Brain storming how to make council more effective
- d. Thayne's Campaign Celebration (9/19)
  - i. Foley Field, 12:15 PM
    - 1. Recap of "Gonzaga Will"
    - 2. Will announce how much money was raised
- e. Meeting w/ Judi (9/21)
  - i. If there are any concerns you would like me to bring up, please let me know

#### V. Cabinet Updates

- a. Vice President
  - i. Meeting w/ Matt Lamsma
  - ii. Meeting w/ Dr. Martin
    - 1. First meeting to introduce myself and get to know her
    - 2. Talked about goals for the Academic Council
    - 3. She wants to get the University adjusted to the provost model
    - 4. Bounced ideas off of each other
  - iii. Academic Committee
    - 1. First meeting this week
    - 2. Talked about the goals and what they would like to get done
    - 3. Meeting with their Deans
    - 4. Revamp Advisor Program
    - 5. More of a Mentor Program
  - iv. Class Reps
    - 1. What might constitute the different events
    - 2. How we can go forward
    - 3. Kate had her event which went well
  - v. Health & Safety Coordinator
    - 1. Zuzu met with CCP to talk about the new alcohol culture discussion on campus
    - 2. Planning on going to JED meeting next week
- b. Speaker of the Senate
  - i. All committees met for first time last week (went to Academics, Health and Safety, and Governance)
    - 1. Trent gave his report

2. Went to Academics Committee Meeting
3. Went to Governance Committee Meeting
  - a. Passed 3 Finance Bill
  - b. Tabled Presidents Council Bill
  - c. Debated Finance Bill
    - i. Finance Committee is going to discuss it ore
4. Went to Health and Safety Committee Meeting
  - a. First year experience
  - b. Alcohol culture
  - c. Parking safety
  - d. Sexual help
- ii. Passed 3 finance bills, one bylaw bill, tabled President's Council bill
- iii. Finance committee will be discussing whether club representatives need to be at senate meeting for their funding request to be approved
- iv. Fese, Athena, and I met with Ricardo and Kenji from the Undocumented Student Coalition
  1. Discussed what the coalition is doing
  2. Researching different schools with the scholarships
- c. Treasurer
  - i. Still working on much of same – purchase requests, figuring out Excel (really need to do this), studying through all my resources.
  - ii. Meeting with Joey and Ashley later this week for some extra guidance on budget reduction.
    1. Have to look for a little bit of room to reduce line items
  - iii. Reminder: “payee” is who you are paying, not yourself. If paying with a P-card, please still submit purchase requests and get me copies/photographs of receipts.
    1. Relay this to people you all work with
    2. Payee is who you are paying
    3. If you do use a credit card, run it by the Treasurer
  - iv. Solei: Held first Green Fund meetings - applications for Green Fund due - October 7 @ 11:59pm, project presentations in front of Green Fund Committee - October 10 @ 5:00pm.
    1. Time is subject to change
- d. Chief of Staff
  - i. Elections – campaigning has started
    1. Tabling sign up sheet in the office
    2. Voting opens on Thursday (9/20)
    3. Don't endorse candidates
    4. All questions directed to elections commissioners
    5. Going to start on appointed applications – think of people you know who might want to apply (open Thursday after results)
  - ii. Florence Rep

1. Introduced herself at orientation
2. Encouraging voting on the abroad FB page
- iii. CCP alcohol listening session
  1. Tomorrow at 12pm
  2. Hemmingson 220
  3. 7 people right now
    - a. Spread the word to get more GSBA members to attend
    - b. Policy of alcohol at basketball games, The Bulldog, etc.
- e. Director of Finance
  - i. Approved
    1. Club Baseball – Warehouse + NCBA League fee
    2. Men's Club Soccer – \$2700 for flights to Aztec Cup
    3. AKPsi – 50% gas + 50% hotel not to exceed \$450
    4. Smash Bros - \$15 Hemmingson poster
      - a. 3 became Bills
  - ii. Denied
    1. Running Club – didn't follow guidelines
      - a. Did not make it to the meeting
  - iii. In the queue
    1. Robotics – autonomous submarine
    2. Zagathon – stickers + thank you cards
    3. Climbing Club – climbing uniforms
      - a. Got a request for \$5,000 from Club Hockey
  - iv. Discussing have clubs coming to Senate meetings to be questioned
- f. Director of Campus Events
  - i. Questions
    1. <https://gonzaga.campuslabs.com/engage/submitter/form/step/1?Guid=89f4d099-d150-4ab7-b9c6-02bdd8fc66b1>
      - a. Please take a minute to fill this out
  - ii. Upcoming Events
  - iii. Coffeehouse
    1. Micah last week
      - a. 102 students attended
    2. Kuinka this week
      - a. Please come!
      - b. Seattle-based band described by NPR as "joyous folk pop"
        - i. It would be great to have people come out and support
  - iv. Weekend Events
    1. Giant Twister on Sept. 15
      - a. Small turnout (but fun!)
    2. Mary Poppins on Sept. 21
      - a. 50 tickets

- b. \$5/ticket
      - i. On sale now
  - g. Director of Diversity and Inclusion
    - i. **Biiiiiiig** Week for D&I: “Where you Belong” is going on right now and CC is on Thursday!! Please come we’re very excited
      - 1. Last minute room change
      - 2. Fun CC topic
      - 3. Lot of work put into it
      - 4. Unlike other CC that we have had in the past
    - ii. Undocumented Students Scholarship: Met with Ricardo, Kenji, Athena and Giulianna this week
      - 1. Talked what we would like to accomplish this year
    - iii. Brainstorming ideas and topics for future CC/ events! Also looking into doing more collabs with other GSBA departments/ Gonzaga Organizations
      - 1. Want to work with other GSBA departments
  - h. Director of Clubs and Orgs
    - i. Be Heard starts tabling next Wednesday
      - 1. If you have questions you want to ask the greater student body, let me know
      - 2. Students will answer questions on iPads
    - ii. A lot of people are interested in starting a new club – exciting!
      - 1. Info Session
        - a. October 4
        - b. Hemmingson 314
    - iii. Veronica’s update – if anyone has any information they would like to relay to club leaders let her know!
      - 1. Please let her know so that she can include such information in the upcoming newsletter
  - i. Director of Communications
    - i. Caroline is going on a retreat, please fill out her survey
      - 1. Kim sent it out in her email and on GSBA page on Zagtivities
      - 2. Only surveying GSBA members
    - ii. Website is moving
      - 1. To Gonzaga main website
      - 2. If you have anything urgent you need Caroline to work on, please let her know
    - iii. CRF on time
      - 1. Have had a lot of marketing
      - 2. CRF’s are coming in late
    - iv. Computers with adobe
      - 1. Island of computers with the Mac are the only 4 computers with adobe, so please do not use
    - v. Voting is taking up most of marketing this week

- vi. University Media Board meeting
  - 1. If you have any student media things you would like to have happen, please let me know
- vii. Off campus meeting next week
- j. Advisor Updates
  - i. This weekend's events
    - 1. Movie - "The Spy Who Dumped Me": Fri and Sat at 7pm in Hemm Auditorium
      - a. Free with student ID
    - 2. SpikeNites: CitySolve on Friday (starts in Hemmingson), Cultural Clubs Dance Formal on Sat (Cataldo), trivia on Sat at 8pm near Starbucks
      - a. CitySolve- campus wide scavenger hunt
        - i. Sign up on Zagactivities
        - ii. Can be on a team
  - ii. General reminders
    - 1. Make sure to keep the office clean so it can be used by all different types of student groups and individuals
      - a. Please make sure to keep all areas clean and orderly
      - b. Office is used by a lot of different groups
      - c. Know that the office is used by numerous people and if you want to have a meeting or such, look over the calendar
    - 2. Event Requests and Purchase Requests need to be in Zagactivities a week in advance
      - a. Constitution day was on Monday
      - b. Zagactivities has a link to register to vote
      - c. Make sure you are changing the date/time/location of an event in Zagactivities if you do so in real life.
        - i. Please make sure to update all information if needed
  - iii. Updates from Alice
    - 1. Ask to borrow the CSI iPads instead of printing paper for sign ups, surveys, and etc.
      - a. Sign-up for events, activities, etc. Please ask to use
      - b. Free to use
    - 2. Working on online club training, anyone interested in narrating or being in the training videos?
      - a. Transitioning club officer training online
      - b. If you want to be in the videos, please let me know

VI. Discussion

VII. Hot Goss/Rumor Mill

VIII. Adjournment