GSBA Cabinet Meeting  
September 18, 2018

I. Roll Call
   a. President – Athena Sok
   b. Vice President – Trent Smiley
   c. Speaker of the Senate – Giuliana Pendleton
   d. Treasurer – Maurie Harbick
   e. Chief of Staff – Kim May (Absent)
   f. Director of Finance – Sara Hutton
   g. Director of Campus Events – Allie Cosmos
   h. Director of Diversity and Inclusion – Fese Elango
   i. Director of Clubs and Orgs – Vanessa Nguyen
   j. Director of Communications – Ryan Nguyen
   k. Advisors

II. GSBA Shout Outs
   a. For Jade who wrote the bills this week
   b. Michael for rolling with the changes in meeting time

III. Guest Speaker(s)
   a. Drew Satter – Housing and Residence Life & Matt Lamsma – Dean of Student Engagement - approx. 10 minutes
      i. Gonzaga is considering building a new res. hall
      ii. If they do choose to build one, it will be built in 2025
      iii. Impressions and answers on questions Housing and Residence Life has for us
      iv. Questions:
         1. What is important in a resident’s/residence life experience?
         2. What amenities in a new residence hall would you like to have?
         3. What do other schools have that you’d like to have?
      v. **Highly encouraged**: Prepare your own notes for these questions in advance so we can make the most of our time with discussion.
      vi. If you have any questions, feel free to email Drew

IV. President’s Update
   a. Provost & Senior Vice President Search Committee (9/14)
i. Cannot say much because of confidentiality
ii. Will take a lot of time out of my semester

b. Meeting w/ Thayne (9/14)
i. Talked about Sharp crosswalk light
   1. The city is going to see how the traffic is with a single lane before they install a light

c. Council of Equity, Inclusion, and Intercultural Awareness Retreat (9/15)
i. Long retreat
   ii. Figuring out the structure of the Council
   iii. Brain storming how to make council more effective

d. Thayne’s Campaign Celebration (9/19)
i. Foley Field, 12:15 PM
   1. Recap of “Gonzaga Will”
   2. Will announce how much money was raised

e. Meeting w/ Judi (9/21)
i. If there are any concerns you would like me to bring up, please let me know

V. Cabinet Updates
a. Vice President
i. Meeting w/ Matt Lamsma
ii. Meeting w/ Dr. Martin
   1. First meeting to introduce myself and get to know her
   2. Talked about goals for the Academic Council
   3. She wants to get the University adjusted to the provost model
   4. Bounced ideas off of each other

iii. Academic Committee
   1. First meeting this week
   2. Talked about the goals and what they would like to get done
   3. Meeting with their Deans
   4. Revamp Advisor Program
   5. More of a Mentor Program

iv. Class Reps
   1. What might constitute the different events
   2. How we can go forward
   3. Kate had her event which went well

v. Health & Safety Coordinator
   1. Zuzu met with CCP to talk about the new alcohol culture discussion on campus
   2. Planning on going to JED meeting next week

b. Speaker of the Senate
i. All committees met for first time last week (went to Academics, Health and Safety, and Governance)
   1. Trent gave his report
2. Went to Academics Committee Meeting
3. Went to Governance Committee Meeting
   a. Passed 3 Finance Bill
   b. Tabled Presidents Council Bill
   c. Debated Finance Bill
      i. Finance Committee is going to discuss it
4. Went to Health and Safety Committee Meeting
   a. First year experience
   b. Alcohol culture
   c. Parking safety
   d. Sexual help
   ii. Passed 3 finance bills, one bylaw bill, tabled President’s Council bill
   iii. Finance committee will be discussing whether club representatives need to
        be at senate meeting for their funding request to be approved
   iv. Fese, Athena, and I met with Ricardo and Kenji from the Undocumented
       Student Coalition
       1. Discussed what the coalition is doing
       2. Researching different schools with the scholarships
   c. Treasurer
      i. Still working on much of same – purchase requests, figuring out Excel
         (really need to do this), studying through all my resources.
      ii. Meeting with Joey and Ashley later this week for some extra guidance on
          budget reduction.
         1. Have to look for a little bit of room to reduce line items
      iii. Reminder: “payee” is who you are paying, not yourself. If paying with a
           P-card, please still submit purchase requests and get me
           copies/photographs of receipts.
           1. Relay this to people you all work with
           2. Payee is who you are paying
           3. If you do use a credit card, run it by the Treasurer
      iv. Solei: Held first Green Fund meetings - applications for Green Fund due -
          October 7 @ 11:59pm, project presentations in front of Green Fund
          Committee - October 10 @ 5:00pm.
          1. Time is subject to change
   d. Chief of Staff
      i. Elections – campaigning has started
         1. Tabling sign up sheet in the office
         2. Voting opens on Thursday (9/20)
         3. Don’t endorse candidates
         4. All questions directed to elections commissioners
         5. Going to start on appointed applications – think of people you
            know who might want to apply (open Thursday after results)
      ii. Florence Rep
1. Introduced herself at orientation
2. Encouraging voting on the abroad FB page

iii. CCP alcohol listening session
1. Tomorrow at 12pm
2. Hemmingsson 220
3. 7 people right now
   a. Spread the word to get more GSBA members to attend
   b. Policy of alcohol at basketball games, The Bulldog, etc.

e. Director of Finance
i. Approved
   1. Club Baseball – Warehouse + NCBA League fee
   2. Men’s Club Soccer – $2700 for flights to Aztec Cup
   3. AKPsi – 50% gas + 50% hotel not to exceed $450
   4. Smash Bros - $15 Hemmingson poster
      a. 3 became Bills
ii. Denied
   1. Running Club – didn’t follow guidelines
      a. Did not make it to the meeting
iii. In the queue
   1. Robotics – autonomous submarine
   2. Zagathon – stickers + thank you cards
   3. Climbing Club – climbing uniforms
      a. Got a request for $5,000 from Club Hockey
iv. Discussing have clubs coming to Senate meetings to be questioned
f. Director of Campus Events
i. Questions
   1. [https://gonzaga.campuslabs.com/engage/submitter/form/step/1?Guid=89f4d099-d150-4ab7-b9c6-02bdd8fc66b1](https://gonzaga.campuslabs.com/engage/submitter/form/step/1?Guid=89f4d099-d150-4ab7-b9c6-02bdd8fc66b1)
      a. Please take a minute to fill this out
ii. Upcoming Events
iii. Coffeehouse
   1. Micah last week
      a. 102 students attended
   2. Kuinka this week
      a. Please come!
      b. Seattle-based band described by NPR as "joyous folk pop"
      i. It would be great to have people come out and support
iv. Weekend Events
   1. Giant Twister on Sept. 15
      a. Small turnout (but fun!)
   2. Mary Poppins on Sept. 21
      a. 50 tickets
b. $5/ticket
   i. On sale now

g. Director of Diversity and Inclusion
   i. **Biiiiiiig** Week for D&I: “Where you Belong” is going on right now and CC is on Thursday!! Please come we’re very excited
      1. Last minute room change
      2. Fun CC topic
      3. Lot of work put into it
      4. Unlike other CC that we have had in the past
   ii. Undocumented Students Scholarship: Met with Ricardo, Kenji, Athena and Giulianna this week
      1. Talked what we would like to accomplish this year
   iii. Brainstorming ideas and topics for future CC/ events! Also looking into doing more collabs with other GSBA departments/ Gonzaga Organizations
      1. Want to work with other GSBA departments

h. Director of Clubs and Orgs
   i. Be Heard starts tabling next Wednesday
      1. If you have questions you want to ask the greater student body, let me know
      2. Students will answer questions on iPads
   ii. A lot of people are interested in starting a new club – exciting!
      1. Info Session
         a. October 4
         b. Hemmingson 314
   iii. Veroncia’s update – if anyone has any information they would like to relay to club leaders let her know!
      1. Please let her know so that she can include such information in the upcoming newsletter

i. Director of Communications
   i. Caroline is going on a retreat, please fill out her survey
      1. Kim sent it out in her email and on GSBA page on Zagtivities
      2. Only surveying GSBA members
   ii. Website is moving
      1. To Gonzaga main website
      2. If you have anything urgent you need Caroline to work on, please let her know
   iii. CRF on time
      1. Have had a lot of marketing
      2. CRF’s are coming in late
   iv. Computers with adobe
      1. Island of computers with the Mac are the only 4 computers with adobe, so please do not use
   v. Voting is taking up most of marketing this week
vi. University Media Board meeting
   1. If you have any student media things you would like to have happen, please let me know
vii. Off campus meeting next week
j. Advisor Updates
   i. This weekend’s events
      1. Movie - “The Spy Who Dumped Me”: Fri and Sat at 7pm in Hemm Auditorium
         a. Free with student ID
      2. SpikeNites: CitySolve on Friday (starts in Hemmingson), Cultural Clubs Dance Formal on Sat (Cataldo), trivia on Sat at 8pm near Starbucks
         a. CitySolve- campus wide scavenger hunt
            i. Sign up on Zagtivities
            ii. Can be on a team
   ii. General reminders
      1. Make sure to keep the office clean so it can be used by all different types of student groups and individuals
         a. Please make sure to keep all areas clean and orderly
         b. Office is used by a lot of different groups
         c. Know that the office is used by numerous people and if you want to have a meeting or such, look over the calendar
      2. Event Requests and Purchase Requests need to be in Zagtivities a week in advance
         a. Constitution day was on Monday
         b. Zagtivities has a link to register to vote
         c. Make sure you are changing the date/time/location of an event in Zagtivities if you do so in real life.
            i. Please make sure to update all information if needed
   iii. Updates from Alice
      1. Ask to borrow the CSI iPads instead of printing paper for sign ups, surveys, and etc.
         a. Sign-up for events, activities, etc. Please ask to use
         b. Free to use
      2. Working on online club training, anyone interested in narrating or being in the training videos?
         a. Transitioning club officer training online
         b. If you want to be in the videos, please let me know

VI. Discussion
VII. Hot Goss/Rumor Mill
VIII. Adjournment