



GSBA Cabinet Meeting
August 27th, 2019

I. Expectations

- a. Be prompt & respectful of time
- b. Fill out agenda ahead of time
 - i. Be prepared with updates – Tuesdays by 5pm
- c. Discussion at the bottom – if we get stuck on a topic, table to talk about it later in the meeting
- d. Can bring laptops and phones, but pay attention when people give updates
- e. Be professional
- f. What happens in cabinet stays in cabinet, but what you learn goes out – pass along information to the rest of your staff

II. Roll Call

- a. President – Michael
- b. Vice President - Maurie
- c. Speaker of the Senate - Phoebe
- d. Treasurer - Brady
- e. Chief of Staff – Caitlin
- f. Director of Campus Events - Taylor
- g. Director of Diversity and Inclusion - Fese
- h. Director of Clubs and Orgs – Katelyn
- i. Director of Communications – Marlin

III. GSBA Shout Outs

- a. Taylor - Fall Carnival!
 - i. Retweet
- b. Everyone – thanks for coming to training.
- c. Caitlin for great training
- d. Michael for a great orientation speech
 - i. Everyone for supporting

IV. President's Update

- a. UPDG and UDS fundraising plan success
 - i. Close to being endowed (over half)
- b. Presidents Council
 - i. Tabling MWF 12-1pm

- ii. Application open until 9/21
 - c. Meeting with Thayne Sept 11
 - i. Let Michael know if you have things to talk about!
 - d. Meeting with Judi Sept 3rd
- V. Cabinet Updates
- a. Vice President
 - i. Scheduling meetings – if I haven't emailed you a preferred time yet, it's because I'm waiting on a few group meetings to be solidified first. You should all have heard from me by the end of the week.
 - ii. Logan Block Party is Saturday, September 7th
 - 1. 12-2pm St. Aloysius School
 - iii. Meeting with CCE to discuss new placed based initiative in northeastern Spokane.
 - iv. Meeting with Matt Lamsma Sept. 4th.
 - b. Speaker of the Senate
 - i. Brief meeting with elections commissioners to discuss fall elections.
 - 1. How to market Senate
 - ii. Planning for first senate meeting, September 16th, and fall senate training, September 28th.
 - iii. Meeting with Alice and Matthew to coordinate committees tomorrow.
 - c. Treasurer
 - i. Met with Maurie about meeting with Senate 9/16...present budget.
 - 1. Provide with resources
 - 2. Answer questions
 - d. Chief of Staff
 - i. Training
 - 1. Start-Stop-Continue Activity
 - 2. Feedback?
 - a. What worked well
 - i. Loved GSBA portion
 - ii. Good COL breakout sessions
 - b. Areas for improvement?
 - i. Exec staff and senate spend more time together
 - ii. Redundant, first COL, then SIL, then GSBA. Similar presentations.
 - iii. Feedback for COL (\$\$, time, less breaks)
 - ii. General
 - 1. Remember to check-in/out
 - 2. Turn in signed agreements by Friday
 - 3. Official office hours due Friday
 - 4. Time sheets are due on Saturday – submit on Friday
 - 5. Reminder to communicate with GSBA emails
 - 6. Hiring
 - a. 5 weekend events applications

Commented [gs1]: programming w CCE

- b. 3 advertising manager, 1 abroad
 - c. Ask Taylor about interviews
 - iii. Elections
 - 1. Timeline
 - a. Info Sessions next week: Sept 3 & 4 (7pm)
 - b. Filing Packet: Sept 16th
 - c. Campaign/vote: Sept 23rd – 27th
 - d. Results: Sept 27th
 - 2. Send me names of people who would be good on Senate
 - 3. Look out for tabling times
 - e. Director of Campus Events
 - i. First team meeting Friday
 - ii. Interviews (5 applicants)
 - iii. First Coffeehouse tomorrow 8pm
 - 1. Support Conor!
 - iv. 100 Tickets to Spokane Fair (Sep 6)
 - f. Director of Diversity & Inclusion
 - i. First team meeting tomorrow!
 - Brainstorming
 - ii. International day of Tolerance, Women's committee
 - 1. Send to Fese by 9/1
 - iii. Speaker Ideas??
 - g. Director of Clubs and Orgs
 - i. Club fair - 9/6
 - 1. volunteers
 - h. Director of Communication
 - i. Interviewing for Ad Manager @ end of the week.
 - ii. Wall Advertising starting next week.
 - iii. Class Rep emails next week
 - i. Advisor Updates
 - i. Reply back to schedule 1:1s meetings
 - ii. Submit event request for staff meetings
 - iii. Timesheets due this Friday, check on Zagweb
 - iv. SpikeNites: Fri., Silent Disco @ COG and Sat., Hypnotist @ Ballroom
 - v. Tues., 9/3 Club Officer/Vendor Resource Fair stop by Hemmingson Ballroom 3:00 – 6:00PM
 - vi. Out of the office early Friday afternoon, CSI office will be closed on Monday for Labor Day
- VI. Discussion
- VII. Self-Care Activity
- VIII. Hot Goss/Rumor Mill
 - a. Emmas 21 on Wed. And Jordan on Thurs!
 - b. Bet on Michael's plants lifespan

- I give basil plant 1 month – succulent 2.5 months
- c. I was spilled coffee on today and I got lost for class – lol senior year
- d. Woke up at 6 am for a 9:25 bio lab that didn't exist
- e. I recommended Laser Quest to my class today
- f. What's up with the Hemm furniture? Any sources on who made that decision and how we can change it?

IX. Adjournment