

# Housing & Residence Life

## Credit Load Exemption Request Form



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### Clause #11 in the Residence Living Application / Agreement

*“The Residence Living Agreement may be terminated if the resident is not officially enrolled as a full time student at the University. Applicant must be regularly matriculated to reside in campus owned property. Each student must carry twelve credit hours per semester as an undergraduate and six if in a graduate program. In the event that a student withdraws from classes during a semester for legitimate reasons, exceptions to this policy must be requested from the Director of Housing & Residence Life or designee within one week of the change. Housing and Residence Life is not required to grant such exceptions.”*

This policy exists to help ensure that Housing and Residence Life is able to create a residence hall environment conducive to study and committed to the academic pursuits of all residents. Students who drop below the full time credit limit will need to demonstrate an ability to utilize the additional time in their schedules for study and positively contributing to the community. Students whose exemption requests are granted and later have difficulties meeting these expectations may have their petition reviewed. When considering exemption requests, Academic Services and your Residence Director may be consulted regarding your petition.

If you wish such consideration, please complete the following and return to the Housing & Residence Life Office, Crosby 201, or email to [housing@gonzaga.edu](mailto:housing@gonzaga.edu)

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Name (Please Print)

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Student ID Number

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Current Building / Room #

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Email Address

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Cell or Room Phone Number

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Number of Credits Dropping To

Please provide a short narrative regarding why you are dropping below a full time credit load (use back of form if necessary).

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Decision (Housing Use Only)

Denied \_\_\_\_\_

Approved \_\_\_\_\_

Conditionally Approved \_\_\_\_\_

Comments: