

**Is too Rental
Addendum
Fall Semester Late Departure and/or Spring Semester Early Arrival
Request/Agreement**

(DEADLINE: Due to HOUSING OFFICE, housing@gonzaga.edu, by 4:30 pm, Thursday, December 7)

***THIS FORM IS NOT REQUIRED FOR 3rd AND 4TH YEAR RESIDENTS OF
BURCH, CORKERY, KENNEDY OR SHARP APTS
WITH CONTINUING RESIDENCY DURING THE SPRING 2018 SEMESTER***

Name:		Cell Phone #	
		Hall / Room #	
Email Address:			
Extension Until:		Early Arrival On:	
Reason for Late Departure and/or Early Arrival :			
If <u>required</u> be on-campus during the break, please provide name and department of the university employee who created the expectation.			

I authorize Gonzaga University to charge my Student Account the daily rent fee of \$80 for each day after the last day of fall residency or before the first day of spring residency as described in the rental agreement. **I understand this fee is “waived” if my late departure or early arrival is required by the university (official athletic team training or competition, orientation, university employment, etc.).**

Expectations:

1. With respect to the possession, consumption, and distribution of alcohol beverages, I will abide by the same expectations that apply during the semester.
2. I agree to read, be responsible for, and abide by all behavior expectations outlined in the [Student Code of Conduct](#) on the University website.
3. I agree not to allow the unauthorized entry or use of any building/room by any resident who was not specifically granted access by the Housing Office (no functioning building access card or key, then no access granted by Housing).

Other Conditions:

4. I authorize an additional fee of \$20.00 per day to be charged to my student account for days I departed late or arrived earlier than the official check-out/check-in day listed in my rental agreement, if my behavior violates any portion of this Addendum or the rental agreement.
5. I acknowledge and fully accept:
 - a. Building and room cleaning and maintenance may occur 24 hours a day including associated noise. Additionally, university staff may inadvertently key into my living unit during this period.
 - b. There will be substantial delays in Housing & Residence Life Staff services such as lockouts.
6. If a new resident, I acknowledge and fully accept that Gonzaga University may not be ready for my occupancy and may struggle with normal levels of customer service, for instance:
 - a. My room/suite/apartment may not be clean or otherwise ready.
 - b. I may not receive all or any of my keys right away.
7. Submittal of this request form after December 7, 4:30 pm, will result in a \$10 processing fee.

Acceptance of Addendum by Resident (Legally binding upon signature or electronic receipt)

Signature:



Date:

