

Congratulations on your Acceptance for Spring Semester!

<<FNAME>> <<LNAME>> <<ID>>

Your ID and PIN will be referenced throughout this document. Your ID is printed in red above.

Your PIN is your birth date in six digits (MMDDYY), unless you've previously logged into ZagWeb and changed it.

If you intend to enroll at Gonzaga University in the spring, You must complete the following steps . . .

☐ 1. Submit the Confirmation Deposit by December 1

The Confirmation Deposit secures your place in the class and initiates course registration. This deposit is refundable if a written cancellation and request for refund is received by the Dean of Admission by January 1.

Submit a Confirmation Deposit of \$400 in one of the following ways:

1) Go online to gonzaga.edu/accepted. Click on "Confirm Your Enrollment." Scroll down to the Confirmation Deposit section, and click on "Paying the Deposit Online." You do not need to submit the Deposit Reply Card if paying online.

OR 2) Send a \$400 check along with the Deposit Reply Card (back of this form). Mark your ID on the check.

☐ 2. Submit the Residential Living Agreement & Advance Room Deposit by December 1

If you plan to live on campus, you must submit the Residential Living Agreement and \$200 Advance Room Deposit.

To submit a Residential Living Agreement online, follow these steps:

- 1) Visit ZagWeb at zagweb.gonzaga.edu, then click "Enter Secure Area." Have your ID and PIN ready.
- 2) Enter your ID and PIN in the appropriate fields, then click the Login button.
- 3) Once logged in, click the "Student & Financial Aid" link.
- 4) On the next page, click the "Housing and Residence Life" link, then click the "ZagLiving" link.

The ZagLiving site contains instructions on applying for housing. Housing is assigned based, in part, on the date the agreement terms and conditions are accepted, not the date of the housing deposit (if they are on different dates).

To look at photos and descriptions of on-campus living opportunities, go to gonzaga.edu/onclickliving.

To submit the \$200 Advance Room Deposit online, go to gonzaga.edu/accepted. Click on "Confirm Your Enrollment." Scroll down to the Student Housing Section and click "Paying the Deposit Online" for instructions on how to pay.

If you plan to live with immediate family in the Spokane area, you must meet the requirements outlined in the Gonzaga University Residence Requirement document and submit the associated Exemption Request Form to Housing by December 1. The form can be found online at gonzaga.edu/residency embedded as a hyperlink in the description of the residency requirement.

☐ 3. File the FAFSA as soon as possible to be considered for need-based financial aid

You do not need to fill out a Free Application for Federal Student Aid (FAFSA) to be eligible for most scholarships. However, to be considered for need-based aid, you **must** file the FAFSA. To do so:

- Log on to fafsa.gov and complete a FAFSA for the current school year. Gonzaga's FAFSA code is 003778.

☐ 4. Send all official, final transcripts and any documentation of advanced credit to the Dean of Admission

Offers of admission from Gonzaga University are conditional and contingent upon the successful and satisfactory completion of all academic work in progress. Final academic transcripts will be carefully reviewed. Students are expected to remain in good standing in the school and community.

☐ 5. Submit the New Student Medical Forms as close to December 1 as possible

The New Student Medical Forms will be sent after the Office of Admission receives your Confirmation Deposit. Send the completed forms directly to Health & Counseling Services. All students are required to provide documentation of two measles (rubeola) inoculations. For more information on Health & Counseling Services, please visit gonzaga.edu/healthandcounseling.

Deposit Reply Form

To reply, please do one of the following by December 1:

Submit online at gonzaga.edu/accepted.

OR

Detach this form and mail to the Office of Admission (address below).

Full Name: _____

Gonzaga ID: <<ID>> _____

Student E-mail: _____

Home Phone: _____

Signature: _____ Date: _____

Choose from the following:

☐ Please find my \$400 Confirmation Deposit enclosed.

AND

☐ I have enclosed my \$200 Advance Room Deposit and submitted my Residential Living Agreement online.

☐ I choose not to live on campus because I am over 21 and/or living in Spokane and meet the Residence Requirement exemption criteria.

OR

☐ I decline enrollment at Gonzaga. I will be attending _____ (optional).

☐ **6. Check your Zagmail often**

When we receive your tuition deposit, we will create your Gonzaga email account (called "Zagmail") and send you a letter with information about how to log in. All further email correspondence from Gonzaga will be sent to this new email address. Please check it often to get registration, orientation, and other important information.

☐ **7. Contact the Disability Access Office if necessary**

Accommodations are available for students with documented disabilities. If you have a disability which may require accommodations for access to curriculum, housing, or other campus services, or if you received accommodation in high school, please contact Gonzaga at the following numbers for more information: **Disability Access Office:** (800) 986-9585, ext. 4134 | **Relay Services:** (800) 833-6384.

For certain services, such as a sign language interpreter or materials in alternate media (recording or Braille texts), it is absolutely essential to notify the Disability Access office six (6) or more weeks in advance of your arrival so that accommodations can be arranged.

☐ **8. Save the date for New Student Orientation on Tuesday, January 17, 2017.**

Check your Zagmail for information on Orientation or visit gonzaga.edu/orientation.

What Comes Next?

Students who submit their Confirmation Deposit will receive an email with their advisor's contact information for registration purposes. Remember to check your email frequently.

The entire Gonzaga community welcomes you and looks forward to seeing you on campus! If you have questions please contact:

Office of Admission

Gonzaga University
502 E. Boone Ave.
Spokane, WA 99258-0102
Phone: (800) 322-2584
(509) 313-6572
Fax: (509) 313-5780
E-mail: admissions@gonzaga.edu

Office of Financial Aid

Phone: (800) 793-1716
(509) 313-6582
Fax: (509) 313-5816
E-mail: finaid@gonzaga.edu

