



New Student Financial Aid Checklist 2015-2016

- ☐ **Accept/Decline your award at zagweb.gonzaga.edu/myaward.**
- ☐ **Submit items needed to complete your award:**
A list of outstanding requirements can be found in ZagWeb below your award.
- ☐ **Complete the IRS tax transfer on the FAFSA:**
Gonzaga requests that families use the IRS Data Retrieval Tool on the FAFSA after submitting their tax returns to the IRS. Login at www.fafsa.gov, click "Make FAFSA Corrections", navigate to "Financial Information", change Taxes from "Will File" to "Already Completed", Link to IRS, Sign and submit FAFSA.
- ☐ **Students accepting loans must complete loan documents:**
All first time loan borrowers are required to complete required loan paperwork before funds will disburse.
 - *Direct Subsidized/Unsubsidized Loans:* Logon to www.studentloans.gov and complete Loan Entrance Counseling and Master Promissory Note.
 - *Perkins & Institutional Loans:* Borrowers will receive an email once their loan documents are available to complete.
- ☐ **Report additional outside scholarships on ZagWeb:**
Please report outside scholarships using the "Resources/Additional Information" tab prior to the start of the school year.
- ☐ **Select a payment option:**
 - *Payment in full, by semester* (Fall: due August 7, 2015; Spring: due January 4, 2016)
 - *Interest-free payment plans:* Visit www.gonzaga.edu/studentaccounts for an application.
 - o 10-Month Note: (Application due: June 1; Payments begin July 1; Application Fee: \$65)
 - o 8-Month Note: (Application due: August 3; payments begin Sept. 1; Application Fee: \$100; Application fee increases to \$150 if received after August 3rd.)
 - *Loans:* additional information about loan options is available at www.gonzaga.edu/loans
 - o Parent PLUS loan: Federal Loan option for creditworthy parents of dependent students. Apply after June 1st at www.studentloans.gov.
 - o Private/Alternative loan: Loan funds available to students from private lenders, most require a creditworthy cosigner for undergraduate student applicants.
- ☐ **Establish an authorized payer:**
If you want to allow others to view your bill and make payments on your student account. Instructions available at www.gonzaga.edu/studentaccounts.
- ☐ **Enroll in eRefund:**
Establish direct deposit for any refunds from student accounts. Additional information and instructions are available at www.gonzaga.edu/studentaccounts.
- ☐ **Review financial aid eligibility requirements at www.gonzaga.edu/financialaid:**
 - Gonzaga Guarantee: for information on scholarship renewability
 - Satisfactory Academic Progress: for information on credit load and grade point requirements
- ☐ **Monitor your ZagMail account:**
All official university communications including award revisions and billing statements are sent to your Gonzaga email address.



Financial Aid Office

(509) 313-6582
(800) 793-1716
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finaid@gonzaga.edu
www.gonzaga.edu/financialaid

Student Accounts

(509) 313-6812
(800) 440-5392
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www.gonzaga.edu/studentaccounts