Congratulations on your Acceptance for Fall Semester!

If you intend to enroll at Gonzaga University in the fall, You must complete the following steps . . .

1. First-year students must submit the Confirmation Deposit by May 1;
   Transfer students must submit the Deposit by July 1 or ten (10) days after admission

   The Confirmation Deposit secures your place in the class and initiates course registration. This deposit is refundable if a written cancellation and request for refund is received by the Dean of Admission by June 1 for first-year students and August 1 for transfer students.

   Submit a Confirmation Deposit of $400 in one of the following ways:

   1) Go online to gonzaga.edu/accepted. Click on "Confirm Enrollment – Be A Zag," and then, "Confirmation Deposit" and then "paying the deposit online" for directions.

   OR 2) Send a $400 check made payable to Gonzaga University, to the Office of Admission (see address on back). Include your ID on the check.

2. First-year students must submit the Residential Living Agreement & Advance Room Deposit by May 1;

   Transfer students must submit the Residential Living Agreement & Advance Room Deposit by July 1 or ten (10) days after admission

   If you plan to live on campus, you must submit the Residential Living Agreement and $200 Advance Room Deposit.

   To submit a Residential Living Agreement online, follow these steps:

   1) Visit ZagWeb at gonzaga.edu/zagweb, then click "Accepted Student Login." Have your ID and PIN ready.
   2) Enter your ID and PIN in the appropriate fields, then click the Login button.
   3) Once logged in, click the "Student" link.
   4) On the next page, click the "Housing and Residence Life" link, then click the "ZagLiving" link.

   The ZagLiving site contains instructions on applying for housing. Housing is based, in part, on the date the application is submitted, not the date of the housing deposit (if they are on different dates). To look at photos and descriptions of on-campus living opportunities, go to gonzaga.edu/residencehalls.

   To submit the $200 Advance Room Deposit online, go to gonzaga.edu/accepted. Click on "Confirm Enrollment – Be A Zag" and scroll down to the Student Housing Section and click "Paying the Deposit Online" for instructions on how to pay.

   The Advance Room Deposit converts to a damage deposit upon enrollment and will be returned when the student leaves the residence hall system if no damages are incurred. This deposit is refundable if written cancellation and request for refund is received by the Dean of Admission prior to enrollment.

   If you plan to live with immediate family in the Spokane area, you must meet the requirements outlined in the Gonzaga University Residence Requirement document and submit the associated Exemption Request Form to Housing by May 1 for Freshmen and July 1 for Transfers. The form can be found online in the ZagLiving portal.
3. **Contact the International Student and Scholar Services (ISSS) Office**
   Once you receive your immigration documents, you will be given information about the mandatory international student orientation. For more information, please email isss@gonzaga.edu or visit gonzaga.edu/iss.

4. **Send all official, final transcripts and any documentation of advanced credit to the Dean of Admission after graduation**
   High School transcripts should cover eight semesters or twelve trimesters of work and have a graduation date posted.
   Transfer and returning students should request that final, official transcripts of all collegiate work be sent to the Office of Admission.
   To be considered for college credit, students who have taken Advanced Placement exams or International Baccalaureate exams during high school must have official transcripts and examination records forwarded to the Office of Admission.
   Offers of admission from Gonzaga University are conditional and contingent upon the successful and satisfactory completion of all academic work in progress. Final academic transcripts will be carefully reviewed. Students are expected to remain in good standing in the school and community.

5. **Complete the New Student Health Clearance process by July 17**
   Instructions for logging into your secure Online Health Portal and completing the required New Student Health Clearance process will be sent to your Zagmail account after the Office of Admission receives your Confirmation Deposit. The Health Clearance includes a mandatory immunization requirement, submission of insurance information, and the completion of various online health forms. For more information on Health & Counseling Services, please visit gonzaga.edu/healthandcounseling.

6. **Check your Zagmail often**
   When we receive your confirmation deposit, we will create your Gonzaga email account (called “Zagmail”) and send you information about how to log in. If your mailing address is within the U.S., we will send the information in the U.S. postal mail. If your mailing address is outside the U.S., then we will send the login information via the email we have on file from your application for admission. All further email correspondence from Gonzaga will be sent to your new Zagmail address. Please check it often to receive housing, registration, billing, orientation, and other important information.

7. **Contact the Disability Access Office if necessary**
   Support services are available for students with documented disabilities. If you have a disability which may require accommodations for access to curriculum, housing, University Dining, or other campus services, or if you received accommodation at your previous institution, please contact Gonzaga at the following numbers for more information: Disability Access: (800) 986-9585, ext. 4134 | Relay Services: (800) 833-6384, and, for questions regarding food allergy or other medical diagnoses and potential accommodations: Zag Dining Executive Chef: (509) 313-6925.
   For certain services, such as a sign language interpreter or materials in alternate media (recording or Braille texts), please notify Disability Access six or more weeks in advance of your arrival so that services can be arranged before you begin the semester.

**What Comes Next?**

**International students are required to arrive on campus by August 21, 2019.** The ISSS Office will email you information on pre-orientation preparation, immigration, and airport pickup details. The mandatory international student orientation begins August 22. Please contact isss@gonzaga.edu if you have questions.

Additionally, the general University Orientation Weekend will follow August 23-26, 2019. Check your Zagmail for information from First Year Experience Programs or visit gonzaga.edu/orientation. Remember to check your Zagmail frequently.

The entire Gonzaga community welcomes you and looks forward to seeing you on campus! If you have questions please contact:

**Office of Admission**
Gonzaga University
502 E. Boone Ave.
Spokane, WA 99258-0102
Phone: (800) 322-2584
(509) 313-6572
Fax: (509) 313-5780
E-mail: admissions@gonzaga.edu

**International Student & Scholar Services (ISSS)**
Phone: (509) 313-6236
Fax: (509) 313-6125
E-mail: isss@gonzaga.edu