

Application Instructions

Visiting Student Application and Admissions Information

Gonzaga School of Law may admit visiting students who are currently enrolled in a law school and plan to transfer credits back to their home law school for graduation. Most visiting students are enrolled in ABA-accredited law schools. It is your responsibility to confirm that credits received at Gonzaga will transfer back to your home school and will be applied to your law degree.

We require applicants to submit:

- A cover letter, addressed to the Associate Dean for Academic Affairs at Gonzaga Law, stating the reason(s) you would like to visit Gonzaga School of Law
- A completed application
- A letter of good standing from the Dean or Associate Dean (preferably an academic Dean) of your home law school giving you permission to visit Gonzaga. This letter should include: the semester(s) you are allowed to attend Gonzaga School of Law, the number of credits you can take while at Gonzaga, which courses you are approved to take, and the grade you must receive in order for the credits to transfer back to your home school.
- A complete and official transcript of law courses from your home law school.

Additional Information

FAFSA

To apply for financial aid, visit <http://www.fafsa.ed.gov/> and complete the US Department of Education Free Application for Federal Student Aid (FAFSA). We strongly recommend filing a FAFSA as soon after January 1 as possible, and preferably no later than February 1.

International Applicants

The School of Law requires that your foreign transcripts be submitted through the LSAC Credential Assembly Service. If you completed any postsecondary work outside the US (including its territories) or Canada, you must use this service for the evaluation and authentication of your foreign transcripts. The one exception to this requirement is if you completed the foreign work through a study abroad, consortium, or exchange program sponsored by a US or Canadian institution, and the work is clearly indicated as such on the home campus transcript. This service is included in the Credential Assembly Service registration fee. An International Credential Evaluation will be completed by the American Association of Collegiate Registrars and Admissions Officers (AACRAO), which will be incorporated into your law school report. You will need to submit a TOEFL score, with minimum score of 600, for your application to be complete. You must contact the Educational Testing Service (ETS) and request that your TOEFL score be sent to LSAC. LSAC's TOEFL code for the Credential Assembly Service is 8395. Your score will be included in the International Credential Evaluation document that will be included in your law school report.

To use the Credential Assembly Service, log in to your online account and follow the instructions for registering for the service. Be sure to print out a Transcript Request Form for each institution and send it promptly to them. More time is usually required to receive foreign transcripts.

Questions about the Credential Assembly Service can be directed to LSAC at 215.968.1001 or LSACinfo@LSAC.org.

Address or Name Updates

You are responsible for informing the School of Law of address, phone number, name, or e-mail updates or changes. The Admissions Office is not accountable for missing deadlines or incomplete files that result in delayed consideration or loss of a seat deposit due to incorrect or old addresses.

Equal Opportunity Policy

Gonzaga is an Equal Opportunity, Affirmative Action University. The university does not discriminate against any person on

the basis of race, religion, sex, national origin, age, marital or veteran status, sexual orientation, a physical or mental impairment that limits a major life activity, or any other nonmerit factor in employment, educational programs, or activities that it operates. All university policies, practices, and procedures are consistent with Gonzaga's Catholic, Jesuit identity and mission statement and comply with federal and state regulations, including Sections 503 and 504 of the Rehabilitation Act of 1973.

Visiting Gonzaga

We encourage prospective students to visit Gonzaga. A campus visit offers an invaluable firsthand experience and an opportunity to know the school as our students know it. We'll happily arrange a visit tailored to your interests including: meetings with professors and students, time in classes, or conferences with admissions or financial services staff. We want you to make an informed decision; the best way to do so is to meet the people who would become your peers, your mentors, and your friends. To schedule a School of Law visit, contact us at: 800.793.1710, 509.313.5532, or e-mail us at visitgulaw@lawschool.gonzaga.edu.

Additional Questions

If you have any additional questions regarding the application, visit <http://www.law.gonzaga.edu/> or contact the Admissions Office at:
PO Box 3528
Spokane, WA 99220-3528
800.793.1710
509.313.5532
<http://www.law.gonzaga.edu/>
admissions@lawschool.gonzaga.edu

Biographical

Prefix

☐ Dr
☐ Miss
☐ Mr
☐ Mrs
☐ Ms
☐ Ms.

First (given) name

Middle name/initial

Last (family) name

Suffix

Previous (other) name

Preferred first name

Date of birth

Gender

☐ Male
☐ Female

SSN/SIN (do not include dashes)

LSAC Account Number

Education

List ALL educational institutions attended.

Institution type ____ High School ____ Undergraduate ____ Graduate ____ Law ____ Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Institution type ____ High School ____ Undergraduate ____ Graduate ____ Law ____ Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Institution type ____ High School ____ Undergraduate ____ Graduate ____ Law ____ Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Contact Information

Current Address

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Current mailing address good until date _____

Day phone _____

Evening phone _____

Permanent Address

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Permanent mailing address good until date _____

Day phone _____

Evening phone _____

Other Contact Information

Primary e-mail address _____

Secondary e-mail address _____

Mobile phone _____

Gonzaga University School of Law can send text messages to my mobile phone.

____ Yes

____ No

Demographics

Citizenship

Citizenship

☐ Non-US Citizen

☐ US Citizen

☐ US Permanent Resident

Country of citizenship _____

Visa type _____

Visa/SEVIS number _____

Permanent resident number _____

Permanent city _____

Permanent state/province _____

Permanent country _____

Native language _____

Ethnicity

Are you Hispanic or Latino?

☐ Yes

☐ No

If you selected 'Yes' to the above question, select an ethnicity.

☐ Hispanic/Latino

Demographics continued

What is your race? Select one or more races to indicate what you consider yourself to be.

Aboriginal or Torres Strait Islander Australian

____ Aboriginal/Torres Strait Isl. Australian

American Indian or Alaska Native

____ American Indian/Alaskan Native

Asian

____ Asian

Black or African American

____ Black/African American

Canadian Aboriginal

____ Canadian Aboriginal

Caucasian/White

____ Caucasian/White

Native Hawaiian or Other Pacific Islander

____ Native Hawaiian/Other Pacific Islander

Consent

____ Decline to respond

Military

Have you served or are you now serving on full-time, active US military duty?

____ Yes

____ No

Date of entrance (month/year) _____

Date of discharge (month/year) _____

Rank _____

Expected military reserve or National Guard status during law school

Branch _____

Military continued

Discharge type _____

Have you ever been separated from any branch of the US armed forces under less than honorable conditions?

_____ Yes

_____ No

If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances.

Standardized Testing

LSAT

Test Date	Test Score
_____	_____
_____	_____
_____	_____

TOEFL

Test Date	Test Score
_____	_____
_____	_____
_____	_____

IELTS

Test Date	Test Score
_____	_____
_____	_____
_____	_____

Character and Fitness

If you answer "yes" to any of the below questions, you are required to provide a complete explanation. Failure to disclose information may result in the revocation of your acceptance. Your obligation to disclose does not end upon admission and continues throughout your law school career.

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction.

Have you ever been dropped, suspended, warned, placed on academic or disciplinary probation, been the subject of a disciplinary investigation, disciplined, advised to withdraw or resign from any post-secondary school, college, university, professional school, or law school? This question includes but is not limited to, any proceedings, warnings, or discipline related to residential life/campus housing. If yes, please provide a complete explanation.

- Yes
- No

If yes, please provide complete explanation.

Have you ever been arrested, cited for, detained for, indicted with, or convicted of any crime, whether a felony or misdemeanor? This question requires disclosure of all criminal matters, including: (i) all criminal, but not civil, motor vehicle offenses; (ii) any juvenile offense even if the record was sealed or expunged. Disclosure is required regardless of whether a charge was dropped, you entered a diversion program, prosecution was deferred, adjudication was deferred or withheld, and even if there was a judgment of acquittal. If yes, provide a complete explanation of the matter, including the initial charges and the ultimate resolution. If you are unsure about the nature or resolution of a particular charge, it is your responsibility to obtain the information before you respond. (If you are not sure about the nature or the ultimate disposition of a particular charge, it is your responsibility to check with the courts before you answer.) If yes, please provide a complete explanation.

- Yes
- No

Character and Fitness continued

If yes, please provide complete explanation

As a member of a professional organization, as a holder of any professional or work license, or as a holder of any office or professional position of trust, have you ever been the subject of an investigation, disciplined or had your right to practice your profession, work, or to hold office suspended or revoked, or is such a disciplinary action pending against you? If yes, please provide a complete explanation.

- ☐ Yes
- ☐ No

If Yes, please provide complete explanation.

Have you ever been accused of conduct that violates Title IX or been the subject of a Title IX investigation? If yes, please provide a complete explanation.

- ☐ Yes
- ☐ No

Character and Fitness continued

If yes, please provide a complete explanation.

Has a restraining order, anti-harassment order, no contact order, or the like (whether administrative, civil, or criminal in nature) ever been requested against you? This question includes a request/petition that may not have ultimately been granted. If yes, please provide a complete explanation.

- ☐ Yes
- ☐ No

If yes, please provide a complete explanation.

Additional Materials

As a visiting student applicant, your application will not be considered complete until we receive the following.

Has your current law school sent a letter of good standing directly to Gonzaga Law?

☐ Yes

☐ No

Have you requested that your official law school transcripts including grades for all terms of attendance be sent to Gonzaga Law?

☐ Yes

☐ No

Legacy

Has any member of your family attended Gonzaga University School of Law? If yes, provide name, relationship, degree in progress or earned, and year (or anticipated year) of graduation.

☐ Yes

☐ No

Name

Relationship

Degree

Year of Graduation

Certification

By signing this application or transmitting it electronically, I certify that, to the best of my knowledge and belief, I have given complete and accurate responses to all questions, I understand that failure to respond completely and accurately or to provide all information requested may be grounds for denying me admission to the School of Law. Moreover, I understand that if it is disclosed after admission that this application was not complete and accurate, this can be grounds for my dismissal from the School of Law. I agree to notify the Associate Dean of Academic Affairs of any changes occurring subsequent to the application's submission and, if accepted, through the date of my law school matriculation, if the change would cause my application to be incomplete or inaccurate. I agree that after making such notification, I will amend my application to make it complete and accurate if directed to do so by the Associate Dean for Academic Affairs.

I agree to notify the Associate Dean for Academic Affairs of any conduct or incident that occurs subsequent to my matriculation that would have been a required disclosure on the application had it occurred prior to matriculation. I agree that after making such notification, I will add a statement to my student file describing such conduct or incident if directed to do so by the Associate Dean of Academic Affairs.

I understand that information contained in the application may be considered by bar examination authorities during their investigation of character and fitness for the practice of law. I agree that, if admitted to the School of Law, I will abide by the rules and procedures of the School of Law, and acknowledge the fact that the statements and provisions in the catalog are not a contract between an applicant for admission to the School of Law or a law student and Gonzaga University. Gonzaga University and the School of Law, in their sole discretion, reserve the right to change at any time any provisions, academic programs, schedules, rules, regulations, tuition, or fees.

I understand that if an offer of admission is extended, that it will be conditional upon meeting the requirements stated in the School of Law catalog, including the receipt of a baccalaureate degree and any further conditions expressed at the time of acceptance.

Admission to law school does not guarantee admission to a state bar. It is the responsibility of each applicant to consult the rules and regulations of the Committee of Bar Examiners of the state in which they intend to practice to determine whether there is anything that might affect their eligibility to the Bar, and whether they are required to register with the Bar of that state when they commence the study of law.

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners. Sign and date below.

Signature

Today's Date
