

Gonzaga University School of Law
INCBA – Gonzaga Law Student Chapter
Constitution

I. NAME

The name shall be INCBA Gonzaga University School of Law Student Chapter.

II. MISSION STATEMENT

The INCBA Gonzaga University School of Law Student Chapter is a group of students dedicated to the study and practice of current issues within the field of Cannabis law. The association seeks to encourage and facilitate members of the Gonzaga Law community who have an interest in the growing area of Cannabis law to pursue positions where they are actively working with professional attorney mentors in the field.

III. PURPOSES AND MEMBERSHIP

1. To promote personal and professional development of our members with the resources they need through mentorship, academic support, networking opportunities, professional development, and social events.
2. To provide opportunities for students to have their written work published and receive national recognition in the field of Cannabis law through the International Cannabis Bar Association website, news blog, and other potential outlets.
3. To facilitate face to face meetings, interviews, educational events and social events with potential mentors or employers in the field of Cannabis law through engaging the practicing attorney members of the International Cannabis Bar Association.
4. To organize educational events with current professionals and experts in the field of Cannabis law.
5. To promote active engagement and discussion regarding the comprehensive legal issues and rapid developments regarding the future of the Cannabis law practice.

6. Membership is open to all Gonzaga Law students, faculty, staff, and alumni. Others may join as associate members who may not vote or hold office. The Board will decide club dues, if applicable.

IV. ELECTIONS

1. The President (“Presiding Officer”), and other elected board members shall be elected at the end of the spring semester to serve through the duration of the following calendar year, or as necessary to fill vacancies.
2. The President of the board may be elected by a simple majority of active members present at a general meeting in April, at a time to be fixed by the Executive Board and subject to the election provisions below.
3. Those present at the general meeting in April will additionally be able vote to elect the remaining board member positions: Vice President, Secretary, Treasurer, Student Membership Liaison.
4. Elections shall be announced at least two weeks in advance.
5. The Secretary shall accept nominations for the aforementioned offices until the day immediately before elections. Candidates may nominate themselves.
6. Elections shall be by anonymous ballot. Ballots shall be accepted by the Secretary for a period of 24 hours after the general meeting in April.
7. The candidate receiving the most votes for each office shall take the office.
8. Ballots shall be counted by two or more members, appointed by the Executive Board, who are expected to graduate at the end of the spring term. If no such students are currently members, then a majority of the Executive Board shall count the Ballots collectively in a private meeting.
9. Newly elected officers shall begin to assume their duties one week following the end of elections.
10. In the event that insufficient Board members are elected, the Executive Board shall decide how to divide responsibilities among the remaining SNCBA members, and may perform some of the tasks.
11. Term of office is one year in all cases, or until a board member steps down, whichever is first. Board members are eligible to run for re-election in subsequent terms.

V. EXECUTIVE BOARD

1. Founding Members shall preside as Co-Executive Directors, and interim-presiding officers of the board, during their time as students to ensure the proper foundation for a successful student organization.
2. The President, Vice President, Student Membership Liaison, Treasurer and Secretary shall comprise the Executive Board.
3. The President shall coordinate with the National Cannabis Bar Association, and other Student Bar Organizations to plan events. The President shall also coordinate with speakers, maintain the chapter's calendar and call executive board and general membership meetings.
4. The Vice President shall coordinate with other National Cannabis Bar Association student organizations, the Student Bar Association and other Student Organizations to plan events. The Vice President shall also maintain the organization's membership roster and email list and coordinate event catering and social events.
5. The Student Membership Liaison shall coordinate with the President and Vice President to plan events. The Student Membership Liaison shall also be responsible for event announcements and marketing and media relations.
6. The Treasurer shall retain receipts for all expenses and shall manage reimbursement of expenses. The Treasurer shall cooperate with the Gonzaga Student Bar Association to submit an annual funding request and promptly reimburse members for any authorized expenditures made for the organization.
7. The Secretary shall be responsible for keeping minutes of executive board meetings and maintaining order and decorum in all meetings. The Secretary shall take notes at general membership meetings and shall take and record a head count at each meeting and event. The Secretary shall also distribute a draft agenda for general membership meetings to the executive board two days in advance and a final agenda to the membership one day in advance.

VI. GENERAL MEETINGS

1. General meetings can be called by the membership and/ or the Board and must be held at least once per semester.
2. Meetings may be called without Board approval by petition of 25% of the general membership.
3. Members must be notified of all general meetings in advance. General meetings must be held at a campus location. Sending an e-mail message to the SNCBA list-serve and posting an announcement on the SNCBA webpage and / or Facebook page, which includes the time, date, and location of the meeting will serve as adequate notification.

VII. COMMITTEES AND SUBSECTIONS

1. Any member may organize a committee or subsection not inconsistent with the purposes of the club, subject to approval by NCBA, the Presiding Officer of the SNCBA Chapter. Approval from NCBA shall be granted by the Executive Director or the Chair of the Students Committee or any person delegated authority by either of the above.

VIII. ANTI-DISCRIMINATION STATEMENT

1. This organization shall adhere to Gonzaga Policy of nondiscrimination, which is as follows:

Gonzaga is an equal opportunity, affirmative action university.

The University does not discriminate against any person on the basis of race, religion, sex, national origin, age, marital or veteran status, sexual orientation, a physical or mental impairment that substantially limits a major life activity, or any other non-merit factor in employment, educational programs, or activities which it operates.

2. Furthermore, SNCBA will not discriminate on the basis of a person's level of experience, ability, or comfort in undertaking a specific outdoor activity or in being present in an outdoor setting in general.

IX. AMENDMENTS

1. Any SNCBA member may present an amendment to this constitution.

2. Amendments require a notice of at least one week to the email list, announcing that there will be a vote at a general meeting.
3. This announcement will be made public via our email list, which is received by all members of SNCBA.
4. This constitution may be amended, added to or repealed at any meeting by a two-thirds affirmative vote of the members present and entitled to vote, provided that the proposed change has been presented in writing at least one week prior to the meeting at which the action is to be taken.
5. This constitution shall take effect immediately upon ratification by two-thirds of the Executive Board and any other members present at a meeting called for this purpose.
6. Each active member of the Association may receive a copy of this constitution as well as any amendment subsequently adopted in accordance this section.
7. Additional articles and amendments may be included in this constitution if they are in concurrence with the Gonzaga and SBA regulations and policies, and in accordance with the purposes and mission of SNCBA. All amendments, additions, or deletions to this document must be timely filed with the SBA.

X. DISSOLUTION

1. In the event of SNCBA being dissolved, all SBA funds will be returned to the body of the SBA. After meeting all fiscal liabilities, all privately obtained funds must be transferred to a non-profit organization not at odds with SNCBA.