

Gonzaga University School Administration Handbook Acknowledgment Sheet

Date: _____

I, _____ have read the School Administration Student Handbook and understand the basic requirements to complete the prescribed program. I understand that this document can be changed at any time during the program and that it only addresses the basic expectations. Complete expectations are provided throughout the program. I agree to complete all requirements and expectations and will fulfill my internship obligations.

Signed: _____

Received by the Director on: _____

Program Director Signature: _____

Important: Principal Certification

Please note the following: The certification program runs from August until June (1 school year only) and for each **semester** a candidate is not complete with the certification program, the intern is required to sign up for 6 additional workshop credits under the EDPC codes. Candidates can either continue to pay for the credits to finish certification or drop from the program. Candidates have up to five years from their start date for completion. Candidates may petition in writing to the Dean for an extension of the five-year completion rule.