Morris Undergraduate Research Fellowship

Summer 2018

This fellowship opportunity is made possible by a generous donation from the Morris family to support Undergraduate Research in the Humanities, Fine Arts, and Social Sciences. If you have found a field of study that you are passionate about, consider participating in an original scholarly project that takes you beyond the classroom and gives you the opportunity to engage in the production of knowledge. Depending on your area of interest, research can take many forms and you may want to speak to your professors about what constitutes research in your area of interest, whether your field is in the humanities, fine arts, or the social sciences.

Increasingly, graduate and professional schools in every discipline are looking for students who come to their post-graduate or professional careers with research experience. Direct participation in scholarly research can not only help you decide on a future career path, but also give you a competitive advantage when competing for scholarships and acceptance into law school, graduate school, and professional performing companies. In addition, employers frequently state that the abilities to think and work independently, communicate your results and thoughts, and work as part of a team are vital for success. Undergraduate research projects provide outstanding concrete examples that you can use to demonstrate your skill in these areas. The College of Arts & Sciences at Gonzaga University is committed to promoting research opportunities for undergraduates through our Center for Undergraduate Research & Creative Inquiry (CURCI). One important way CURCI achieves this goal is by providing fellowships for a cohort of students to fund full-time research or development of a creative project over the summer months.

Morris Undergraduate Research Fellowship

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<th>Student Stipend: $2,500</th>
<th>Faculty Honorarium: $1,500</th>
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Eligibility:

- Students studying Humanities, Fine Arts, or Social Sciences in the College of Arts & Sciences (CAS).
- Students must be returning for Fall 2018 for continued full-time study.
- Students must find a full-time faculty member in the College of Arts & Sciences to sponsor their research project.
- Sponsored projects must be original, student-driven, and be in presentable condition by the end of the second summer term, when funding concludes.
- Recipients must meet several conditions of the award. Please see page 3 of this document for details.

APPLICATIONS FOR THESE AWARDS ARE DUE MARCH 5, 2018

*Please see the following page for Application Process
2018 Morris Undergraduate Research Fellowship Application

APPLICATION OVERVIEW & INSTRUCTIONS

General Guidelines

1) Eligible Individuals: Any undergraduate student currently enrolled in a College of Arts & Sciences major in the arts, humanities or social sciences who will be returning to full-time undergraduate study at Gonzaga University for at least the Fall Semester of 2018.

2) Faculty Sponsorship: Student applicants must find a College of Arts & Sciences faculty sponsor willing to supervise their project over the summer months of 2018. The faculty sponsor must co-sign the application cover page and provide a letter of support (see 3b, 3c, and 3d.v below, as well as the Supervisor Information section of the cover sheet). Proposals without signatures from both the student and faculty sponsor will not be considered or reviewed.

3) Application Process:
   a. All application materials (including letters of support) must be submitted to CURCI@gonzaga.edu no later than 4:30pm on Monday, March 5, 2018.
   b. Applications must be written by the students themselves. Faculty members are welcome to advise students, but should not co-author any part of the application and/or project proposal.
   c. Each project should be supervised from start to finish by a faculty member. For this reason, applications must carry the signature of a faculty sponsor.
   d. Since the details and structure of undergraduate research projects vary widely by discipline, there is no set application form to fill out. However, every application should include the following items:
      i. A completed cover sheet; please see attached form.
      ii. An abstract of the proposal that includes specific goals of the project [suggested length 2-3 paragraphs]
      iii. A proposal narrative describing the project to be undertaken, written for reviewers who may be unfamiliar with the applicant’s discipline [maximum length: 5 pages, double-spaced 12-pt font]
      iv. A biographical sketch in narrative form, indicating any previous research experience, any classes the applicant has taken that provide a foundation for the project, and how the proposed project relates to the applicant’s academic and/or professional career plans [maximum length: 1 page, double-spaced 12-pt font]
      v. Two letters of support. One letter must be from the faculty sponsor to affirm both the merit of the intended project and that the project work is achievable during the period of funding. The second letter of support may come from another professor, an employer and/or supervisor, or an individual with the capacity to speak to the applicant’s motivation, dedication, work ethic, likelihood of success, etc.

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1 Faculty members are asked to pay particular attention to issues surrounding research compliance, and must assist students in securing the requisite approvals.
vi. Letters of support should be submitted electronically to curci@gonzaga.edu.

e. The cover sheet must be signed by the student applicant and the faculty sponsor.

4) **Review Process:** Members of the CURCI Advisory Board representing Social Sciences, Humanities, and Fine Arts will review applications and make recommendations to the Director of CURCI and the CAS Dean. Initial awards will be made by **Friday, March 9th, 2018.**

**REQUIREMENTS OF MORRIS UNDERGRADUATE RESEARCH FELLOWS**

As a condition of accepting the Morris Undergraduate Research Fellowship, you are agreeing to the following:

1) Fellows must be able to be on campus for the majority of the summer from the beginning of Summer Session I (May 21st) to the end of Summer Session II (August 10th). On-campus housing may be available if desired. Recipients of a fellowship will be contacted to discuss this possibility.

2) Fellows are expected to attend biweekly roundtable meetings to discuss research progress with other Fellows.

3) Fellows agree to participate in occasional events related to publicity and promotion of the Morris Fellows program. This may include interviews, reflections, quotes and similar events. Fellows are expected to be ambassadors for the Fellowship program during and after completing the fellowship period.

4) Fellows are required to present in some format during ZagFam Weekend, likely at the CURCI Research Showcase (Saturday, October 6th).

5) Occasional social events will be held both during and after the fellowship period. Fellows are asked to attend when possible.
2018 Morris Undergraduate Research Fellowship Cover Sheet
Please Type or Print Clearly

Student Information (to be completed by the student)

NAME:_________________________________________ GONZAGA ID NUMBER:_________

CURRENT CLASS STANDING (please circle): Freshman Sophomore Junior

MAJOR(S):____________________________________ MINOR(S):__________________________

CURRENT GPA:_________

EMAIL:____________________________________ PHONE:________________________

PROPOSED PROJECT TITLE:_________________________________________________________

I hereby attest that the information provided in this application is correct to the best of my knowledge. I have read and understand Gonzaga University’s policies on plagiarism and the guidelines of this award and will comply with them if I am selected as a Morris Undergraduate Research Fellow.

SIGNATURE OF APPLICANT:________________________________________ DATE:_________

Supervisor Information (to be completed by the Faculty Sponsor)

NAME:________________________________________ DEPARTMENT:_____________________

EMAIL:____________________________________ PHONE:________________________

By signing, I agree to supervise this student if they receive a Morris Undergraduate Research Fellowship for Summer 2018. Should this student be selected, I certify that I will adhere to the supervisory plan outlined below.

DESCRIPTION OF FACULTY SPONSOR’S ROLE & SUPERVISORY PLAN: Please attach a 1-2 single-spaced page document describing your mentorship plan. Please outline how much student-faculty contact you estimate is needed for this project to be successful, and note the primary mode of this interaction, whether that is in-person meetings, shared lab and/or studio time, email, etc.

I certify that I will assist the student in securing project-appropriate approval for conducting research in accordance with university procedures and protocols Should the project require an IRB, I also certify that I will assist the student in securing appropriate IRB approval and conducting their research in accordance with university procedures and protocols.

SIGNATURE OF FACULTY SPONSOR:________________________________________ DATE:_________