

JOANNE ext 5649 bruce@gonzaga.edu	MEGAN ext 5671 selfm@gonzaga.edu
Accomodations (Local and Canadian)	Advertising
Awards/Gifts/Gift Certificates	Art (painting, Sculpture)
Banquet/Food/Sodexo	Audio & Video Equipment
Books/Manuals/Publications	Cell Phones
Costumes	Clothing (including t-shirts, uniforms & shoes)
Daytimer/Dayplanners	Computer (hardware)
Entertainment	Computer (peripherals)
Fabrics	Computer (software)
Florist	Conference, Classes Entry Fees/Registrations
Forms	Copiers/Copier Maintenance
Furniture (including Monitor Stands/Keyboard Trays/Whiteboards)	Donations/Sponsorships
Instructor Fees/Honoraria/Speakers	Doors
Landscaping Equipment & Supplies	Dues/Memberships/License/Employee Certification
Laundry Services	Electronic Parts
Moving Expenses	Legal Fees
Music (Instruments/Sheet)	Locksmith (Equipment/Supplies/Warehouse)
Name Tags	Lumber
Office Depot	Mailing Equipment
Office Supplies	Medical Payments/Bill/Insurance
Paper (Sheets or Reams)	Medical Supplies
Room Rentals	Photography and Supplies
Security Fees/Services	Postage
Student Activity Fees	Printing
Temporary Labor	Professional Fees/Permits
Toners (Fax/Printer)	Promotional Items
Travel	Subscriptions
Warehouse Supplies	Telephone Equipment/Contracts
	UPS/Fedex/Airborne
	Vehicles, Bikes, Boats & Associated Expenses
KRISTINA ext 5653 manchester@gonzaga.edu	
Asphalt and Brick	General Contractor, Construction Contracts
Athletic Guarantees	General Maintenance (Equipment/Supplies/Warehouse)
Athletics Official/Referee Fees	Hardware
Athletics/Sports Equipment & Supplies	Household Linens (Towels/Bedding/Shower Curtains)
Biology Chemistry Supplies & Lab Equipment	HVAC (Equipment/Supplies/Warehouse)
Carpet	Metal
Concrete	Paint
Custodial (Equipment/Supplies/Warehouse)	Plumbing (Equipment/Supplies/Warehouse)
Draperies and Window Blinds	Porta Potty
Electrical (Equipment/Supplies/Warehouse)	Radios
Flooring	Restaurant Equipment/Parts
Fred Meyer / Costco	Safety/First Aid Supplies
Fuels (Gas, Diesel, Propane)	Signage
Gases (Maintenance/Labs)	
	COMMODITY SPLIT BY BUYER
	Email: purchasing@gonzaga.edu
	Purchasing Fax Number: (509) 313-5953
	Campus Mailing Address: AD 81
	Outside Mailing Address: 502 E Boone Ave
	Spokane, WA 99258
	5/29/2020