FOLEY CENTER COURSE RESERVES

Professor(s):	E-mail:	**AD Box:**
Course Number(s):	**Course Title:**	**Phone:**

When to take items off Reserve: Date:_____ Year:_____

End of Fall End of Spring End of Summer I End of Summer II Keep on Reserve Indefinitely

Loan Periods available: **1, 2, 3, or 4 hours, 1 day or 3 day** → In-building use required for 1 hour loans, optional for 2, 3, and 4 hour loan periods

All building-use-only items will be sensitized to the library security system.

Material Type Examples: Book, Video, DVD, CD, Folder

All Reserve materials must comply with the fair use provision of copyright law (Title 17, U.S. Code) and with the Digital Millennium Copyright Act.

Loan Period ✓ if Building Use Only		Material Type and/or Library Call Number	Article or Item Title, Author, Edition, and Date, Journal Information (Title, Volume, Issue Number)
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