

**Gonzaga University IRB
Meeting Minutes
January 19, 2010**

Present

Deborah Booth, Chair; **Ted DiMaria**, Asst. Prof., Philosophy; **Steve Koffman**, Asst. Prof., Counselor Education; **Lisa Mazzei**, Assoc. Prof., Doctoral Leadership Studies; **Adrian Popa**, Asst. Prof., Organizational Leadership; **Roger Park**, Asst. Prof., Sport and Physical Education; **Diane Zemke**, Grant Writer, Sponsored Research Office (Recorder).

Opening

The Chair called the meeting to order at 8:00 am. The December 2009 minutes were approved.

Due to a schedule conflict, Susan Norwood will be unable to routinely attend the meetings. She will be offering feedback by email. If we need her input on a controversial proposal, she will be available by phone.

Proposal Review

1. Armstrong
 - a. The board cautions that Armstrong should ground her research in literature rather than in personal statements, citing references rather than personal beliefs.
 - b. Should check “yes” on the question asking if other organizations are involved.
 - c. Interview question #4 is missing and question #5 is garbled. Please check to see if information has been inadvertently deleted.
 - d. Recommend that she use “parent/guardian” rather than “parent” on consent form.
 - e. Recommend that on consent form, she delete sentence “The participant’s family must incur any financial....” (third paragraph).
 - f. Recommend that she ensure that the students understand what it means to “participate” or be a “participant” in the study.

Conclusion

The meeting was adjourned at 8:45 am.

The next meeting will be Tuesday, Feb., 16, 2010 in Rosauer 260.