

Congratulations on your Acceptance for Spring Semester!



If you intend to enroll at Gonzaga University in the spring, You **must** complete the following steps . . .

Your ID and PIN will be referenced throughout this document. Your ID can be found at the top of this page. Your PIN is your birth date in six digits (MMDDYY), unless you've previously logged into ZagWeb and changed it.

1. Submit the Confirmation Deposit & Deposit Reply Card by December 1

The Confirmation Deposit secures your place in the class and initiates course registration. This deposit is non-refundable unless a written cancellation and request for refund is received by the Dean of Admission by January 1.

Submit a Confirmation Deposit of \$400 in one of the following ways:

- 1) Send a \$400 check along with the Deposit Reply Card (back of this form). Mark your ID on the check.
- OR 2) Go online to www.gonzaga.edu/accepted. Scroll down to the Confirmation Deposit section, and click on "Paying the Deposit Online".

2. Submit the Residential Living Agreement & Advance Room Deposit by December 1

If you plan to live on campus, you must submit the Residential Living Agreement & \$200 Advance Room Deposit.

To submit a Residential Living Agreement online, follow these steps:

- 1) Visit ZagWeb at <https://zagweb.gonzaga.edu>, then click "Enter Secure Area". Have your ID and PIN ready.
- 2) Enter your ID and PIN in the appropriate fields, then click the Login button.
- 3) Once logged in, click the "Student & Financial Aid" link.
- 4) On the next page, click the "Housing and Residence Life" link, then click the "ZagLiving" link.

The ZagLiving site contains instructions on applying for housing. To look at photos and descriptions of on-campus living opportunities, go to www.gonzaga.edu/oncampusliving.

To submit the \$200 Advance Room Deposit online, go to www.gonzaga.edu/accepted. Scroll down to the Advanced Room Deposit Section and click "Paying the Deposit Online" for instructions on how to pay.

The Advance Room Deposit converts to a damage deposit upon enrollment and will be returned when the student leaves the residence hall system if no damages are incurred. This deposit is non-refundable unless a written cancellation and request for refund is received by the Dean of Admission by January 1. Refunds for students who enroll at Gonzaga but decide to live off campus will be reviewed on a case-by-case basis.

If you plan to live with immediate family in the Spokane area, you must meet the requirements outlined in the Gonzaga University Residence Requirement document and submit the associated Exemption Request form to Housing by December 1. The form can be found online at www.gonzaga.edu/residency under the "Residency (Room and Board)" link.

3. File the FAFSA as soon as possible to be considered for need-based financial aid

You do not need to fill out a Free Application for Federal Student Aid (FAFSA) to be eligible for most scholarships. However, to be considered for need-based aid, you **must** file the FAFSA. To file the FAFSA:

- 1) Log on to www.fafsa.ed.gov and complete a FAFSA for the current school year.
- OR 2) Submit a hard copy FAFSA form to the federal processor. **Gonzaga's FAFSA code is 003778.**

Deposit Reply Card

Please fill out, detach and mail to the Office of Admission by December 1. Information may also be submitted online at www.gonzaga.edu/accepted.

Full Name: _____

Gonzaga ID: _____

Student E-mail: _____

Parent/Guardian E-mail: _____

Home Phone: _____

Hometown Newspaper: _____

Signature: _____ Date: _____

Choose from the following:

- Please find my \$400 Confirmation Deposit enclosed.
- I will pay my \$400 Confirmation Deposit online by Dec 1.

AND

- I have enclosed my \$200 Advance Room Deposit and submitted my Residential Living Agreement online.
- I will submit my \$200 Advance Room Deposit and Residential Living Agreement online by Dec 1.
- I choose not to live on campus because I am over 21 and/or living in Spokane and meet the Residence Requirement exemption criteria.
- I decline enrollment at Gonzaga. I will be attending _____ (optional).



4. Send all official, final transcripts to the Dean of Admission

Transfer and returning students should request that final, official transcripts of all collegiate work be sent to the Office of Admission.

To be considered for college credit, students who have taken Advanced Placement exams or International Baccalaureate exams during high school must have official examination records forwarded to the Office of Admission.

Offers of admission from Gonzaga University are conditional and contingent upon the successful and satisfactory completion of all academic work in progress. Final academic transcripts will be carefully reviewed. Students are expected to remain in good standing in the school and community.

5. Submit the Immunization Record Form or official vaccination records as close to December 1 as possible

The Immunization Record Form will be sent to you after the Office of Admission receives your Confirmation Deposit. Any documentation should be sent directly to the Health Center. All students born after 1956 are required to provide documentation of two measles (rubeola) inoculations. For more information on the Student Health Center, please visit www.gonzaga.edu/healthcenter.

6. Contact Disability Resources, Education, & Access Management (DREAM), if necessary

Support services are available for students with documented disabilities. If you have a disability which may require academic adjustments or accommodations, please contact Gonzaga at the following numbers for more information on obtaining these services: **DREAM Office:** (800) 986-9585, ext. 4134 | **Relay Services:** (800) 833-6384.

For certain services, such as a sign language interpreter or materials in alternate media (recording or Braille texts), it is absolutely essential to notify DREAM six or more weeks in advance of your arrival so that services can be arranged.

What Comes Next?

Students who submit their Confirmation Deposit will receive complete course registration information. If you have questions about academic courses and programs, please contact the Office of Admission. Registration packets will be mailed out in the late fall.

The entire Gonzaga community welcomes you and looks forward to seeing you on campus! If you have questions please contact:

Office of Admission

Gonzaga University
502 E. Boone Ave.
Spokane, WA 99258-0102
Phone: (800) 322-2584
(509) 313-6572
Fax: (509) 313-5780
E-mail: admissions@gonzaga.edu

Office of Financial Aid

Phone: (800) 793-1716
(509) 313-6582
Fax: (509) 313-5816
E-mail: finaid@gonzaga.edu

