

Gonzaga University Residency Requirement

The residency requirement is published in the University Catalog, on the University web site, and in the annual Student Handbook. It requires students to live on a college campus for four complete semesters, not including summer terms, or turn 21 years of age prior to opening day of fall semester, in order to qualify to live off campus.

It is important that families plan academic year housing well in advance of the year and “commit” to the year once the student moves in. This suggests a level of careful thought regarding finances, medical issues, and opportunities to live at home while attending Gonzaga University.

A related but separate issue is the Rental Agreement students sign to live on campus, which hold financial penalties for failure to honor the commitment the entire year. While an exemption for the Residency Requirement might be awarded in a given case, often this triggers financial penalties under the Rental Agreement “liquidation of damages” clause, up to an including full remaining rent due.

Exemptions to this requirement are limited to four categories:

1. Living with immediate family in Spokane area (siblings over 21 years of age, parents). This category of exemption is only good prior to moving in. After moving in, because of the binding Rental Agreement, we will not approve mid-year move outs.
2. Marriage. A marriage certificate to prove actual marriage is required.
3. Financial burden which would normally require you to leave Gonzaga University if not allowed to move off campus.
4. Medical conditions which the University is unable to accommodate on campus.

Each of these four reasons requires some verification from third parties associated with documentation of the situation. The Exemption Form must be accompanied by the documentation before decisions are made on the request.

**Exemption Request: Residency Requirement
Gonzaga University**

Last Name: _____ First Name: _____ MSC box _____

ID #: _____ Date of Birth: ____/____/____ Email: _____

Current Residence Hall (if applicable): _____

In light of the attached description of the University’s requirement that certain students live on campus, I am requesting to be exempted from that policy due to the following indicated reasons:

Married (must provide copy of marriage certificate)

Financial

Requires a meeting with Financial Aid Office counselor for a full review of current financial situation and obtaining a confirmation of your situation in writing to attach to this form before submission.

Medical

Requires meeting with the Office of Disability Resources, Education and Management for analysis of whether or not the condition qualifies for an accommodation to the Residency Requirement. Written indication of this accommodation must be attached to this form prior to submission.

Live with immediate family in Spokane area

____ must provide letter of support from parents that gives address



Current on campus residents are not eligible for this exemption category until May 15th because of a binding, academic year Rental Agreement. So approval will be granted for the “following” academic year only.

By signature below, I acknowledge that the information provided above is correct. I acknowledge that I understand the request for this exemption is not “permission” to live off campus. I must receive an “answer” back on this form before that permission is granted. **I understand that if I enter into a lease for another property before receiving this answer, it is at my own risk and the University administrators will not take that into consideration in their decision. In addition, prior to approval of this document, if the housing department receives an inquiry from another landlord, our response will indicate you are not permitted to live off campus.**

Signature of student: _____ date: _____

Office Use Only:

Request is: Approved Denied By: _____ Date: _____