Mentor Reflection Student Leader
CCASL Mentoring

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CCASL Mentoring Program</th>
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<td>REQUIREMENT</td>
<td>Approximately 6 hours per week, 1 Year Commitment</td>
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Position Overview:
- Your primary role is to plan and coordinate reflection and education for students involved in CCASL’s mentoring programs. You will be responsible for working with CCASL staff to plan weekly mentor-only time (the 15 minutes following programming each week designated for mentors) and leading monthly reflections for students. You will also help plan end-of-semester reflections for mentors. You will work across all of the mentoring programs.

Responsibilities (Include, but are not limited to):
- Assist CCASL staff in planning schedule for Mentor Only Time (MOTime)
- Create weekly content for MOTime (mentor only time)
- Learn about various reflection techniques to be used with GU student mentors, integrate into MOTime and monthly reflection meetings
- Research social justice issues facing youth involved in the mentoring programs (education, poverty, etc.), integrate into MOTime
- Plan and facilitate monthly reflection meetings for GU student mentors
- Plan end-of-semester reflection for GU student mentors
- Track attendance at monthly and end-of-year reflection meetings within 48 hours of the events (using CiviCore)
- Share MOTime plans/content with student leaders involved in each mentoring program
- Attend program-specific staff meetings as needed
- Attend student leader training, mentor training and any additional trainings throughout the year
- Participate in two evaluation and feedback meetings with supervisor throughout the year
- Observe programming on a regular basis
- Other tasks as assigned by supervisor

By signing below, I agree I am able to meet the above commitments and understand responsibilities are subject to change throughout the year.

___________________________                        _________________________
Name (Print)                                               Signature                             Date