The Campus Kitchen at Gonzaga University-Student Leader

Student and Community Engagement

Position Overview:

- 3-5 hours per week, 1 year commitment
- Volunteer Position
- Opportunity to take on a position of higher responsibly and leadership. Students will take an active role in everyday activities, as well as growth and continuation of the Campus Kitchen, while learning the basics of non-profit management and organizational structure.

Criteria for Participation

- Be in good standing with Gonzaga University
- Complete required paperwork as applicable (background check, health form, etc.)
- Demonstrate an understanding of and commitment to socially responsible community engagement as outlined in CCASL’s Principles and Practices
- Students are not a Student Leader for another CCASL program with the exception of one immersion experience and Reality Camp per year. Exceptions may be approved by staff.
- Campus Kitchen must be among the top priority of member’s extra-curricular activities

Responsibilities and Expectations (Include, but are not limited to):

- Manage and run one shift (cooking or delivery) per week
- Assist with volunteer recruitment
- Ensure that site-specific and issue-area orientations take place at the beginning of service assignment
- Hold volunteers accountable to program requirements and expectations
- Attend bimonthly organizational meetings with Campus Kitchens staff
- Participate in leadership training, on-going reflection, social justice education, and assessment as needed
- Commit to regular attendance at programs and understand consequences including dismissal from programs for absences
- Respond and communicate questions/items of concern to program staff in a timely manner
- Model ethical behavior, including appropriate and professional boundaries and relationships with student volunteers, program participants, and CCASL/Campus Kitchens staff
- Adhere to Gonzaga University, CCASL, and Campus Kitchens safety guidelines and risk management procedures
- Adhere to Gonzaga university Student Code of Conduct and Release of Liability Waiver

Job Percentages:

- Planning and Operations/Logistics: 10%
- Meetings: 15%
- Programming: 60%
- Training and Reflections: 15%

By signing below, I am able to meet the above commitments and understand responsibilities are subject to change throughout the year.

_________________________  ___________________________  ______________
Name (print)              Signature                     Date