

UNIVERSITY POLICIES & PROCEDURES

ALCOHOL POLICY

The use of alcoholic beverages on University property and at University events must be consistent with University policy and applicable law. In the case of branch campuses or programs, use of alcoholic beverages must be consistent with the laws of the jurisdiction where University programs are located. All state and local laws regarding alcohol are also University rules. Off-campus conduct related to alcohol which violates the law also violates University policy. The following is a summary from Washington state statutes of some important points related to the use of alcoholic beverages:

- ❖ A person must be 21 years of age to acquire, possess or consume any liquor (alcohol, spirits, wine and beer)
- ❖ It is a violation of state law for any person under 21 years of age to purchase or attempt to purchase alcoholic beverages
- ❖ It is a violation of state law to sell alcohol to a person under 21 years of age, as well as to provide alcohol to any person who is underage
- ❖ It is a violation of state law to misrepresent age and to use false or forged documents (such as a drivers license from any state) to obtain alcohol

Alcohol provided to students by their parents is prohibited on campus and in University residential facilities except as it relates to specific upper-division housing. Students in the presence of others improperly using alcohol may be in violation of the University's Expectation to Act policy.

The University reserves the right to confiscate, retain and dispose of/destroy any and all alcohol and related paraphernalia regardless of value or ownership. Paraphernalia is defined as alcohol containers of all kinds, posters, promotional items and items used to facilitate drinking such as beer steins and shot glasses.

Drinking which is dangerous or disruptive, over-intoxication and public drunkenness, regardless of age or where the alcohol was consumed, is inappropriate and is not an excuse. For those under 21 years, consumption of alcohol off-campus is a violation of the University's alcohol policy.

The following two sections apply specifically to Gonzaga University's Spokane campus.

On-Campus Gonzaga-owned property and buildings

- A. University regulations do not permit the possession or consumption of alcoholic beverages in common areas (both interior and exterior) except in cases specifically approved by, and registered with, the Student Life Office, and which comply with state and local laws.
- B. Requests for special events must be reviewed and authorized by the Vice President for Student Life or his/her designee, subject to Washington State Liquor Control regulations. Individuals who sponsor special events involving the serving of alcoholic beverages must be 21 years of age and must abide by all State and local regulations.
- C. Organizations or individuals sponsoring any event at which alcoholic beverages are served or present:
 1. Are responsible for ensuring laws and University regulations governing the provision and consumption of alcoholic beverages are upheld.
 2. Must arrange to serve non-alcoholic beverages and food appropriate to the occasion.
 3. Must arrange for a responsible bartender to coordinate serving. Choice of bartender is subject to review and approval by the Student Life Office.
 4. Must fulfill all requirements listed by the Vice President for Student Life Office.

Alcoholic beverages in University owned residential facilities

The use of alcohol is prohibited in some cases and regulated in others as described below:

- A. Possession or consumption of alcohol in common areas, both interior and exterior of all residential facilities is prohibited.
- B. Residential facilities reserved for lower-division (first and second year) students
 1. Students of any age and/or their guests of any age may not consume alcoholic beverages. Use, possession, distribution, sale or display of alcoholic beverages and alcohol paraphernalia including possession of empty alcohol containers is prohibited.
 2. Should alcohol-related problems arise in individual rooms, student residents will be confronted by University officials and held accountable for their actions and the actions of those present in the room, even when not consuming alcoholic beverages personally.
 3. Empty containers may be considered evidence of consumption/possession of alcoholic beverages.
- C. Residential Facilities reserved for upper-division (third year and above) students
 1. Residents of individual rooms and apartments on campus and University owned off-campus apartments and houses are responsible for ensuring that University policy is upheld at all times with regard to alcoholic beverages
 2. The possession and/or consumption of alcohol shall not infringe upon the privacy, peace, and rights of others.

3. Should alcohol-related problems arise in individual rooms, student residents will be confronted by University officials and held accountable for their actions and the actions of those present in the room, even when not consuming alcoholic beverages personally.
4. In individual rooms, suites, or apartments in any residential facility maintained by Gonzaga University, mass quantities of alcoholic beverages are prohibited, regardless of the resident's age. This includes, but is not limited to such things as kegs, multiple cases of beer, and stocked bars.
5. Beverages must be consumed within the confines of the apartment unit or house and are prohibited on balconies, stairways, parking lots, grounds, patios, porches and other common areas.
6. Residents are encouraged to refrain from having under-aged guests over while consuming alcoholic beverages to avoid the appearance that they may be distributing such beverages to under-aged people.
7. Any apartment unit or house which has an under-aged resident is considered "dry" until all assigned residents are at least 21-years old. This means it is prohibited to consume, possess, distribute, display or otherwise use alcoholic beverages and includes possession of empty containers.
8. Partying that becomes detrimental to the community is inappropriate.
9. Equipment or supplies used in drinking games or to promote excessive drinking (e.g., beer pong tables) are prohibited.

Violations of the Alcohol Policy

Violations of the alcohol policy will be enforced by the Student Life Staff, Residence Life Staff, University officials, and other members of the University community. Individuals, student groups, or organizations that violate any of the alcohol regulations will be held accountable and may lose the privilege of sponsoring future events as well as be subject to disciplinary actions by the Student Life Staff.

Students who violate State and local laws or University regulations concerning alcohol usage can expect to attend an alcohol education class and be subject to disciplinary action in accordance with University procedures up to and including suspension or dismissal from the University. Sanctions may also include scheduled or random alcohol testing.

Egregious violations of the alcohol policy may receive enhanced disciplinary follow-up. These violations include, but are not limited to possessing or consuming mass quantities of alcohol, and abusive consumption of alcohol, which includes but is not limited to:

- ❖ Requiring medical response, transport, or hospitalization
- ❖ Blackouts
- ❖ Disruption to the community, such as requiring others to watch over you, including friends
- ❖ Impacting University operations, such as Security and Residence staff duties

ANIMALS ON CAMPUS

Service animals are allowed in the care of their handler. Students, staff and faculty are encouraged to contact the Disability, Access, Education and Access Management (DREAM) office for information and assistance with service animal guidelines. Any animal on campus must be leashed and attended at all times. Privately-owned animals are not permitted to run loose on campus or in any campus building. Dangerous animals or animals found unattended may be impounded and turned over to animal control authorities. A University official may determine that a particular animal's presence on University property is disruptive and direct the owner to remove that animal. For the specific policy regarding residence halls please see the Animals section of the Housing and Residence Life portion of this handbook.

COMMUNICATION/CONTACT EXPECTATION DIRECTIVES

In situations involving conflicts between students, harassment, other unwanted contact, or allegations of inappropriate conduct, the University may issue a Communication/Contact Expectation Directive to one or both parties involved in the situation. The Directive may be requested by either party or it may be issued at the University's own initiative. The Directive prohibits either one or both parties from having contact with the other party or third persons involved in the matter. The Directive may be issued as part of the University's disciplinary process or it may be issued as a means to keep the parties separated for purposes of maintaining a peaceful environment. A University Communication/Contact Expectation Directive is not the same thing as a court order.

DRUG POLICY

The illegal use of drugs at Gonzaga University is not tolerated. Actions that violate local, state, or federal laws in relation to drugs are also a violation of University policy. This includes the abuse and improper use of prescription drugs. Violations of illegal possession, consumption, provision, or sale of narcotics or drugs, or possession of paraphernalia, may result in disciplinary sanctions from the University and/or referral to law enforcement officials, whether it occurs on or off campus and irrespective of any action or inaction by civil authorities. Medical marijuana users should be aware that Gonzaga University does not permit marijuana use or possession on campus, even with official medical documenta-

tion, including in any residential facility. All questions regarding the reasonable accommodation of medical conditions, including conditions treated with medical marijuana, should be directed to the Disability Resources, Education, and Access Management (DREAM) office.

The unlawful manufacturing, possessing, having under control, selling, transmitting, using, or being party thereto of any dangerous drug, controlled substance, or drug paraphernalia on University premises or at University-sponsored activities is prohibited. Drug paraphernalia, particularly containing drug residue, may be considered indication of drug use.

It is a violation of the University's Expectation to Act policy to knowingly be in the presence of others who possess illegal drugs or paraphernalia, or to be in the presence of others using illegal drugs. **The University reserves the right to confiscate, retain, and dispose of/destroy any and all drug related items regardless of value or ownership.**

DRUG-FREE SCHOOLS AND CAMPUSES REGULATIONS

These regulations are part of the federal Drug Free Schools and Communities Act. The regulations require that, as a condition for receiving federal funds or federal financial assistance, an institution of higher education must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. Gonzaga University has implemented such a program.

Simply stated, the illegal use of drugs at Gonzaga University is not tolerated. It is unlawful to manufacture, distribute, dispense, possess, or use a controlled substance or drug on University premises. **The use by a Gonzaga student or employee of a controlled substance that is not medically authorized is strictly prohibited.** Students or employees who violate the provisions of the drug-free campus policy may be subject to discipline, suspension, expulsion, or termination of employment. Violating this policy (and concurrent law) may also subject the student or employee to criminal prosecution. Legal penalties for drug violations vary depending on the amount and classification of the controlled substance. These penalties range from a mandatory court appearance to a substantial fine and/or lengthy prison sentence.

Gonzaga University's alcohol policy has its basis in Washington State law. The University's alcohol policy is detailed elsewhere in this publication. Violations of University policy and/or applicable liquor laws may subject students or employees to discipline, suspension, expulsion, or termination of employment. Violations may also be subject to criminal prosecution. Legal penalties for liquor law violations range from a mandatory court appearance to fines and jail time.

Certain health risks are associated with the illegal use of drugs and alcohol use. Drug and alcohol use can affect a person's physical and emotional health, social life, and employment prospects. The hazards of alcohol and drug use differ from person to person. The health risks may include: interference with memory, sensation, and perception; impairment of reaction time and motor coordination; distortion of experiences and loss of self-control; death from respiratory depression; interference with the brain's ability to take in, sort, or synthesize information; physical exhaustion; complications of intravenous injection; and fetal damage from abuse by pregnant mothers. More information about specific health risks is available at the Campus Health Center.

Gonzaga encourages students who use alcohol and have problems, or suspect they have a substance abuse problem to seek assistance through campus resources such as the Student Life office, the Campus Health Center, and the Counseling Center. The University may refer students with problems beyond its means to outside rehabilitative or counseling services. Employees with substance abuse problems can access appropriate treatment through the medical insurance and other employee assistance programs provided by the University.

For further information about the University's compliance with the Drug-Free Schools and Campuses Regulations, the University's drug and alcohol policies, or related matters, please contact the Student Life office, College Hall #120, extension 4100.

Violations of the Drug Policy

Violations of the drug policy will be enforced by the Student Life Staff, Residence Life Staff, or other University Officials. Students who violate Federal, State, local laws or University policies concerning drug usage are subject to disciplinary action in accordance with University procedures up to and including suspension or dismissal from the University. Students can expect sanctions including but not limited to: substance use assessment/recommendations for treatment, and scheduled or random drug testing in addition to other sanctions deemed appropriate, and any costs associated with assigned sanctions are the responsibility of the student. In the case that distribution of illegal drugs or prescription medications is suspected, the University's response may vary.

EXPECTATION TO ACT

Students are expected to take appropriate action when a violation of University Student Conduct and Community Standards occurs in their presence. Observing but not participating in prohibited conduct often has a detrimental impact on the safety, good order and peace of the community through the inadvertent and silent message of support this presents. Students may be held accountable for their presence and response to the prohibited conduct even if they are not

participating. Appropriate action includes, but is not limited to: immediately leaving the area, attempting to safely stop the prohibited conduct, notifying University or other officials, or a combination of these things. The appropriate response will also be determined by the type of prohibited conduct which is occurring. Students are expected to promptly report conduct or activity which poses a danger to the community or its members. This policy specifically applies to being in the presence of others using alcohol or drugs in violation of University policies, rules and expectations.

FIRE ALARMS AND SAFETY DEVICES

When a fire alarm sounds in a building the occupants of that building must immediately evacuate. Evacuation maps are posted in all campus buildings and should be followed whenever possible. If a building's fire alarm sounds call Campus Public Safety & Security at ext. 2222 after you evacuate. Entering or re-entering a building in which a fire alarm is sounding is prohibited unless authorized by an official of the Spokane Fire Dept., the Campus Public Safety & Security department, or other University Official. Failure to evacuate a building during a fire alarm, entering or re-entering a building during a fire alarm is a violation of the student conduct code. Tampering with, or the unauthorized use of fire safety equipment such as extinguishers, smoke and heat detectors, alarm pull stations, signage or emergency exits is prohibited. This includes activation of a false fire alarm and tampering with any equipment or fixtures used for the purpose of fire, health, or building safety.

GOOD SAMARITAN PRACTICE

The welfare of everyone in our community is highly important, and Gonzaga University encourages students to offer help and assistance to others in need. The purpose of the Good Samaritan Practice is to provide care for others in a safe manner. When any student observes another student in need of medical attention, the right thing to do is to call for medical help. Good Samaritans facing a friend or acquaintance's medical emergency are asked to immediately call 911. AFTER calling 911, please contact residence life staff members or Gonzaga Campus Security to assist while waiting for medical emergency professionals to arrive. If you are unsure if a person's life is in danger, but you think it might be, make the call. If you are even considering calling, you probably should have called ten minutes ago.

When alcohol is involved, why call?

Students may be impaired or intoxicated by alcohol or drug use. Serious medical consequences can occur when well-meaning friends of an intoxicated or impaired student risk a student's physical well being by taking care of the student themselves. Not every person knows if they have had too much to drink and there is a chance that you may be with another person whose drinking is at a dangerous level. Dangerous impairment by drugs may also not be immediately recognizable. Even a person who has consumed only a small amount of alcohol may be experiencing a dangerous interaction with illegal or prescription drugs or may have other complicating health conditions. In these rare circumstances, our priority is the preservation of life. Students should not hesitate to call because of fear of disciplinary action. Many symptoms and factors can contribute to medical emergencies such as alcohol poisoning, drug impairment, other specific medical conditions, or interactions between all three, and serious consequences can result.

When alcohol is not involved, why call?

You may be faced with a medical emergency when alcohol use is not involved. For students with a medical emergency resulting from ailments such as asthma, diabetes, allergic reactions, epilepsy or other conditions who appear to need help, please call 911 for medical help. Don't take chances with another person's health and safety by assuming that everything will be alright. Sometimes a person in medical distress needs YOU to make the call. If you are unsure if a person's life is in danger, but you think it might be, make the call. You may need to ignore statements by the student in distress regarding whether or not they want you to call 911. Remember, their judgment is impaired by their medical condition. If you are even considering calling 911, you probably should have called ten minutes ago. Make the call. Remember that the cost of someone's life is much higher than the cost of a visit to the Emergency Room.

How to recognize a medical emergency?

Dangerous medical situations involving alcohol or drugs, or other dangerous medical conditions can come in many shapes and forms. You may not recognize the signs of an emergency because you have become accustomed to behaviors that may look normal when you or others are under the influence of drugs or alcohol. It is important to be aware and understand that a person, whether under the influence of alcohol or drugs, or not, who is unable to perform normal functions may be in a dangerous situation and need medical help now. Call 911 when a person:

- ❖ is passed out and cannot be roused or awakened or cannot stay awake or conscious.
- ❖ has difficulty speaking coherently or comprehending others or the situation around them.
- ❖ has difficulty sitting, standing or walking or cannot do this without assistance.
- ❖ is vomiting.

Many things could happen to a person who is impaired with any medical condition, such as falling, becoming unconscious or choking on vomit. Even the person who appears to be “sleeping it off” will still have alcohol or drugs in their system that can only be worked out over time.

What to do?

On or off campus, call 911 immediately. When on campus call Campus Security when possible right AFTER calling 911. While waiting for fire and ambulance emergency crews to arrive, if there is no physical injury, especially to the head, neck and back, you may gently turn the intoxicated person on his or her side and maintain that position by placing a small pillow in the small of his or her back. This is important to prevent choking if he or she should vomit. Stay with the person until emergency responders arrive.

GUEST CONDUCT AND RESPONSIBILITY

Anyone visiting a student on campus is considered a “guest” of that student and the host is responsible for that guest’s conduct in relation to the policies, rules and expectations of the University. See also Housing and Residence Life guest policy.

HARASSMENT

Please see separate policy sections on Sexual Misconduct and Harassment.

HAZING

As outlined in the University’s Ethos Statement, Respect for Oneself and Respect for Others are cornerstones on which Gonzaga’s students base their individual growth and development. Traditions are important at Gonzaga and some of these traditions include rituals and rites of passage which link us to the University’s past and help us prepare for the future. These actions can build important bonds between individuals and groups. It is imperative to remember that the relationships and bonds that are created in our community are to always be deeply rooted in mutual respect, and not through senseless activities or humiliation.

Any hazing actions, including, but not limited to, those which produce mental discomfort, physical discomfort, or ridicule are expressly prohibited. Willing participation by persons being suspected of being hazed does not override this policy. Hazing is a form of victimization. It is pre-meditated and not accidental. Hazing consists of a broad range of behaviors that may place another person in danger of physical or psychological discomfort or harm or of activities that demonstrate disregard for another person’s dignity or well-being. A level of coercion is often involved, i.e. those being hazed either couldn’t or didn’t feel they could opt out because of the peer pressure involved and the desire to belong to the group. Hazing incidents typically involve perpetrators (the planners and organizers), bystanders (those who participate but were not hazed or involved in the planning or organizing), and victims, (those who were hazed). All involved are responsible for their behavior, but consequences will generally differ based on the seriousness of the incident and one’s level of responsibility, planning or participation. **Hazing is a form of harassment.** Hazing is not limited to group activity alone, but includes individual behavior, which subjects another to abusive conduct, or ridiculous or annoying tricks or pranks. Because hazing and some initiation-related practices threaten the self-esteem and safety of students, and subsequently the University as a whole, Gonzaga adopts the following policy statement:

- ❖ Hazing is defined as any act which endangers the mental or physical health or safety of a student, or which destroys or removes public or private property for the purposes of initiation, admission into, affiliation with, or as a condition for continued membership in a group, team or organization.
- ❖ Hazing related conduct includes, but is not limited to, embarrassment; ridicule; sleep deprivation; verbal or physical abuse; personal humiliation; excessive fatigue; physical and/or psychological shock; humiliation; encouraging or requiring a person to consume alcohol, drugs or foreign or unusual substances; requiring the wearing of conspicuous apparel in public; requiring the carrying of “burdens” in public; and moral degradation or substantial interference with the person’s educational pursuits.
- ❖ Student groups, teams and organizations, as well as individual students, are expected to design their programs and policies in accordance with the principles of Gonzaga University as described in the University Mission Statement and the University Student Handbook.
- ❖ Individual members, organizational activities, and developed policies should promote the ideals of the University and its Jesuit foundations which emphasize individual well-being, a strong academic commitment and a sense of, and a respect for, self and for others.
- ❖ Encouraged or forced violation of any University rule, policy, or expectation or of the law.

Student organizations and individuals which fail to adhere to this policy statement or expectations will be subject to disciplinary actions and sanctions as outlined in the University Student Handbook.

Gonzaga’s Hazing Policy and Washington Law

Hazing is strictly prohibited by University policy and the laws of the State of Washington. Violation of the hazing policy may subject an individual or recognized organization or team to disciplinary action, either administratively or through a Judicial Peer Review Board, with penalties up to and including suspension or dismissal for individuals and suspension or termination of a student organization or team. Students and organizations may also be subject to criminal prosecution through the State of Washington for “any method of initiation into a student organization or living group, or any pastime or amusement engaged in with respect to such an organization or living group that causes, or is likely to cause, bodily danger or physical harm, or serious mental or emotional harm, to any student or other person attending a public or private institution of higher education or other postsecondary educational institution in this state.” (RCW 28B.10.900)

IDENTIFICATION CARDS

Students are required to obtain an official student identification card within one week of enrollment at the University. **Students are required to carry the card at all times and present it when requested by any University official including Security and Dining staff members.** If a card is lost or stolen contact Student Accounts immediately for a replacement.

The alteration or misuse of a student identification card is prohibited. This includes possessing, presenting or using another person’s card or card number without permission. Students must surrender their identification card to a University official upon request.

KEYS, KEYCARDS AND CODES

Loaning keys to any other person for the purpose of entering a University facility, residence hall, room or secured area without being accompanied by the legitimate key holder is prohibited. This includes identification “swipe” cards and keypad codes. This policy also applies to possessing, using, making, or causing to be made any keys for any building, laboratory, facility, residence hall room, or University room or secured area except as authorized by the Plant Services Department.

MEDICAL INSURANCE

All students should have adequate health and accident insurance to avoid the unexpected interruption of their education by high medical expenses. The services of the Health Center and the Counseling and Career Assessment Center should not be confused or substituted for the services covered by hospitalization and urgent care insurance coverage. Some insurance policies may not cover the student outside of the issuing area. Students should consult the carrier to provide a supplemental policy. Since students are responsible for all medical charges, it is reasonable and prudent to have a major medical plan that covers students for “out of area” care which may be necessary.

Mandatory Accidental Injury Insurance

There is an automatic accident plan in place for students enrolled on the main campus. A complete brochure and fees are available in Student Accounts, Student Life and the Health Center or at www.gonzaga.edu/studentinsurance.

Optional Injury and Illness Insurance

There is an optional major medical group plan that can be purchased through the Student Accounts Office. A complete brochure and fees are available in Student Accounts, Student Life, and the Health Center or at www.gonzaga.edu/studentinsurance.

A medical insurance plan is a requirement for all International Students studying on an F or J Visa. Contact the International Student Program Office at extension 6563 for more information.

MEASLES IMMUNIZATION

If you were born after 1956, it is mandatory to have a rubeola (measles) immunity documented before registration, or your registration may be held. Future registration may also be held. Proof of Immunity can be shown by documentation of two injections after your first birthday after 1957, preferably after 1980. More information about this policy can be obtained from the Health Center at extension 4052.

MENINGOCOCCAL VACCINE

The Center for Disease Control (CDC) and the American College Health Association (ACHA) recommends that parents and students are aware of the following information about meningitis: A. Students living in residence halls are at slightly increased risk for bacterial meningitis; B. Meningitis can be devastating; C. A vaccination can reduce the risk. Please consult with your health care provider or come in for the vaccine at our Health Center.

MISSING STUDENTS

If the University is advised of the unusual or unexpected absence of a student, steps may be taken to gather information in order to locate the student. Because the safety and well-being of our students is so important, the University may contact parents, friends and law enforcement officials. The federal Clery Campus Security Act contains provisions

specifically related to missing students who reside in University residential facilities. Complete information about these provisions and procedures is available in the annual Campus Safety & Security Guide: www.gonzaga.edu/studenthandbook

NETWORK AND COMPUTER RESOURCE ACCEPTABLE USE POLICY

For the complete policy, please see the University's Information Technology Services website: www.gonzaga.edu/its.

Students are bound by all the terms and conditions of the policy. Please note this policy has specific information about the use and expectations regarding University e-mail accounts. Please review this policy carefully.

OFF-CAMPUS CONDUCT

Students are subject to the University's conduct rules, policies and expectations off campus. Conduct off campus that reflects adversely upon the University's values and image may subject the student to disciplinary action. This includes, but is not limited to: disrespect for the rights of Logan neighbors, hosting or allowing disruptive gatherings to occur at a residence and other nuisance behavior that reflects negatively on the institution. It also includes facilitating, allowing or engaging in illegal or dangerous behavior as well as negative interactions with public safety officials.

OFFICIAL UNIVERSITY COMMUNICATION WITH STUDENTS

E-mail is an official form of communication at Gonzaga University. The University will assign all students an official University e-mail address. It is to this address that the University will send all official e-mail communications. Students should frequently check their University-issued e-mail account and read messages in a timely manner. Other forms of communication the University may use to contact students include residence hall room phone number, MSC mail box and local and other phone numbers listed with the Registrar's office with official address information.

OUTDOOR SPECIAL EVENTS & AMPLIFIED SOUND

Amplifiers, bullhorns, musical instruments, and other forms of communication beyond that of the natural voice must receive prior written approval from the Office of Student Activities. In some circumstances a noise variance permit may be required by the City of Spokane. It is the student's or organization's responsibility to obtain this permit.

PARKING

All students, staff, and faculty who park or use a vehicle on Gonzaga University property must register the vehicle with Campus Public Safety & Security and properly display a valid campus parking permit. This applies to all vehicles brought to campus, including motorcycles. Campus parking permits can be purchased at the Security office, located in the lower level of Welch Hall and online at <https://commerce.cashnet.com/GUSEC01>.

Parking lots are designated and posted by permit color and are restricted to particular groups (staff/faculty, law students, residence halls, rental properties, etc). A campus parking map is available at the Security Office or online at www.gonzaga.edu/security. Parking enforcement is conducted year round, but hours and conditions vary depending on the time of year. Reserved spaces for disabled persons and maintenance vehicles, loading zones, fire lanes, campus interior, and other violations are enforced 24 hours a day year round. Students, staff, and faculty are not permitted to use a temporary visitor pass or park in visitor spaces at any time without express written consent of Gonzaga University parking services.

Students receiving an unreasonably high number of citations may be assessed additional fees for non-compliance. An unreasonable number of citations, even those paid promptly, may also result in a referral to the Student Life staff for disciplinary follow-up. In addition to disciplinary action, on-campus parking privileges may be revoked upon adequate notice and an offending vehicle may be towed and impounded.

The University reserves the right to search privately owned vehicles on University property when there is an indication that the vehicle may be involved in a violation of a University policy.

Further information about parking rules and regulations, permit sales and registration, violation fees and payments and appeals is available at the Security office, or by calling the Parking Message Line at extension 4147. Information is also available via the Campus Security website at www.gonzaga.edu/security.

PORTABLE STORAGE UNITS

Students may not bring portable storage units, including cargo containers or trailers, to campus without prior authorization from the Campus Public Safety & Security department. Short-term parking for licensed trailers able to be towed by a car, which do not take up more than one parking space, do not require prior authorization.

POSTING

The University reserves the right to regulate the posting and distribution of all notices. Approval for posting, as well as complete posting/publicity guidelines, may be obtained at the Crosby Information Desk located in the Crosby Student Center. All residence hall postings must be approved through the Housing Office and will be distributed to Residence Hall staff for displaying. The University policy has been designed to ensure that Gonzaga University students, faculty,

and staff have equal access to common posting areas and that the aesthetic quality of the campus is preserved. Posting on University property is a privilege.

RESIDENCY REQUIREMENT AND QUALIFICATIONS

You must be a regularly matriculated full-time student to live in Gonzaga University residential facilities. Full-time is defined as 12 credits per semester for undergraduates, and 9 credits per semester for graduate and law students. In the event that a student withdraws from classes during the semester for legitimate reasons, exceptions to this policy must be requested from the Senior Associate Director of Residence Life, in writing, within one week of the change.

You must attain the age of 18 within nine months of your first day of classes to qualify to live on campus. Students younger than this must live off-campus with parents, a guardian or immediate family member over the age of 21 unless a special exception is made by the Director of Housing.

The University requires full-time undergraduate, first and second year students under the age of 21 to reside on campus in the University residential system and to take their meals in the dining halls. As a general rule to measure this requirement, if you have completed four full academic semesters of college since you graduated High School (not including summers) you qualify to live off campus, even if you are not yet 21. Undergraduate first and second year students who are under the age of 21 but who are married or living with immediate family in the local area must arrange, in writing, for exemption from this requirement with the Office of Housing and Residence Life.

It is important to be aware that a written request to move off-campus does not constitute permission to do so, nor should students consider entering into an off-campus lease or agreement unless the Office of Housing and Residence Life grants the written request. In some cases, permission to be exempted from the Residency Requirement will accompany a financial penalty when there is a Rental Agreement already filed with the Office of Housing and Residence Life.

All students residing in campus-owned housing are contractually obligated to the University for the room and board fees as stipulated in the "terms and conditions" portion of the Residential Living Application/Agreement.

RESTRICTED AREA ENTRY

Unauthorized entrance, occupancy or use of University property or premises, including entry onto roofs and secured areas and areas not intended for student use is prohibited. This includes, but is not limited to: maintenance and custodial areas, construction sites and Lake Arthur and the Spokane River adjacent to University property.

SEXUAL MISCONDUCT AND HARASSMENT

Please see separate policy section which also includes the Harassment policy.

SKATING AND BIKING ON CAMPUS

Safety, courtesy and caution dictate the use of skateboards, in-line skates, bicycles and scooters on campus. The use of these items is not permitted in any university facility or on any stairways. The right of way of pedestrians is to be observed at all times. Stunt riding and skating, including the use of benches, stairways or other objects, is prohibited. Electric and gas powered scooters may be treated as motor vehicles by the University and subject to parking and traffic regulations. Bicycles may not be left in stairwells or in any area likely to impede foot or vehicle traffic or disability access. Bicycles may not be secured to any object other than a bike rack. Bicycle riders are expected to observe the city of Spokane's helmet ordinance while on campus.

SMOKING

University policy and state law prohibit smoking inside buildings and within 25 feet of building entrances, exits, windows that open and ventilation intakes. In many cases a person who chooses to smoke must be more than 25 feet from the building in order to comply with the law and University policy. This applies not just to tobacco but to all smoking materials. Evidence of smoking, including residual odor, will be treated as a violation of this policy.

SOLICITATION

In order to protect students' right to privacy, under no circumstances are off-campus solicitors allowed to canvass campus. Any violation of this policy should be reported to the Student Life office or Campus Public Safety & Security immediately. Permission for public area solicitation must be obtained from the manager of the Crosby Student Center. Students or student groups wanting permission for solicitation within Residence Halls (including "dorm storming") must receive permission from the Residence Director of the building(s) they wish to canvass.

The use of University facilities and resources to conduct commercial ventures not sanctioned by the University is prohibited. This includes housing facilities, MSC box/address, University phone number(s), voice mail, computing resources and use of University logos/trademarks.

WEAPONS, FIREWORKS & EXPLOSIVES

The presence and use of weapons on campus, except in very limited circumstances, presents a potential threat to the safety of all community members. Use or display of weapons may result in threat or injury to self or others. Use or display of weapons, whether intentional or not, is generally inconsistent with our Ethos Statement and may be illegal.

Possession, use, display, sale or exchange of weapons at any location on campus, including University residential facilities and privately-owned vehicles, is prohibited. Fireworks, flammables, explosives and chemicals of an explosive and or flammable nature are also prohibited. The term "weapon" means any object designed to propel an object, inflict a wound, cause injury, incapacitate, damage property or cause a reasonable fear of such, and includes, but is not limited to, all firearms, pellet/BB/air guns, paintball guns, home-manufactured cannons or explosive devices, bows and arrows, slingshots, clubs, martial arts devices, switchblade or otherwise-illegal knives or knives with a blade longer than three inches (with the exception of kitchen knives in our University homes and apartments). Replica guns and other simulated weapons are covered by this policy. Objects otherwise not considered weapons and knives with blades less than three inches may be covered by this policy if used as a weapon.

Exceptions to this policy may be authorized by the Director of Security. The University retains the right to search persons, possessions and bags and privately-owned vehicles on University property and to confiscate, retain and dispose of/destroy all items covered by this policy regardless of value or ownership. Law enforcement may be contacted for some violations of this policy.

STUDENT WELLNESS RESOURCE CENTER

1111 N. CINCINNATI ~ (509) 313-5921



Helping students develop a balanced and healthy lifestyle by providing: guidance, support, education, resources and opportunities.



Student Centered House with programs such as:

Gonzaga Peers Listening and Understanding Students (G+)
Bingo - Social Network - Spa Night - House Party - Mocktails
BASICS Alcohol Intervention - Green Dot

Come find your niche' here at GU
visit us on Facebook: G+ Gonzaga

Campus Public Safety and Security



Campus Public Safety and Security continually works with the Gonzaga Community on crime prevention education and personal safety.

We can be contacted 24 hours a day, 7 days a week at:

509-313-2222

Visit us at:

<http://blogs.gonzaga.edu/campo/>

Facebook:

Gonzaga University Security

Campus Public Safety and Security officers provide proactive patrol of the campus and University area designed to detect and deter crime and facilitate a safe environment for the people and property of our community. Periodic checks are made of all University buildings on campus and lock-up services are provided. Patrol in and around the residence halls is a priority.

In addition to patrol and building checks, Campus Public Safety and Security officers also answer calls for service, provide escorts upon request, check alarms, and investigate suspicious situations. Campus Public Safety and Security follows up on reports and takes action as appropriate, including writing an incident report to document the circumstances. Campus Safety and Security officers work in conjunction with Residence Hall staff, the University administration and local police to enforce and seek compliance with Gonzaga policies, state laws and local ordinances.

Gonzaga University Student Health Center



- Visits to the Health Center are **confidential**.
- Two full-time providers (M.D. & Nurse Practitioner)
- Office Hours during the academic year are 8:00am to 11:45am & 1:00pm to 5:00pm weekdays. Tuesdays we are open at 10:00am.
- Call 509-313-4066 for an appointment. Walk-in's welcome.
- We are located at 704 E Sharp (corner of Sharp & Dakota).
- **After hours care:** For emergencies, call 911 and then notify Campus Security at ext. 2222. Family Medicine is on-call 24 hours at 509-624-2313. Taxi service is available for urgent care by calling Gonzaga operator.