Committee members present:
Mike Carey, Associate Professor, Organizational Leadership
Patrick Lee, S.J., Vice President for Mission
David Leigh, S.J., Trustee*
John Luger, Trustee*
Thayne McCulloh, Vice President for Administration and Planning
Nick Perrault, President, GSBA
Raymond Reyes, Associate Vice President for Diversity
Margot Stanfield, Vice President for University Relations
Jason Swain, Training Manager
Sue Weitz, Vice President for Student Life

*Committee members attending by phone.

Fr. Pat Lee opened the meeting with prayer.

Thayne passed out a sample community bulletin sheet for the Committee to review.

A question was brought up about accreditation and what they expect. Thayne said they expect reasonable responses to their questions. He said that we are targeting October 2006 to have an institutional plan in place. He anticipates the Steering Committee to evolve over the years as the goals of the strategic plan evolve.

The Draft Vision Statement was discussed and the following comments arose:

- The Vision Statement should underline the key elements in the Mission Statement.
- Vision is the “perfected future.” Mission is the “purpose of existing.”
- Need to establish goals, strategies, timeline and “accountability.”
- Community feedback has been mostly positive.
- What do we validate as a community?
- More student involvement. Let them study it and ask them, “Who are you as relates to the Vision Statement?”

The Committee then discussed the Draft of Community Constituencies for SWOT Analysis sheet that Thayne passed out.

- Add Staff Assembly, Faculty Senate and ASB Senate to the list as additional groups.
- Possibly break down the Student Body Association into Student Body Groups.
- Set up meetings with the individual department groups.
- Decide who best to facilitate the meetings – keeping in mind the element of trust.
- Consider the comfort factor. Building on pre-existing trust.
- Standardize the method for all groups.
• Send out questions a couple of times before the meetings and pass them out again during the meetings.
• Propose individual SWOT conversations with each member of the Board, still sticking to the chosen standardized method.
• Bring those perspectives, from the Board Members and the individual department groups to the Board Meeting in February.

The Committee discussed which groups to start with and whether to start with some of the larger groups or smaller groups. It was decided to start with some smaller groups like HR/EEO/Disability Services and the Foley Center group.

The Committee wanted to have one more meeting before the end of the semester.

The meeting was adjourned at 10:35 a.m.