

**2008-2009**  
**STUDENT - Special Conditions Appeal**



Student Name \_\_\_\_\_ ID Number \_\_\_\_\_

Complete this form (front and back) to request a re-evaluation of your financial aid package. Only the following circumstances will be considered. Check the box that fits your situation; return this completed form along with all required documentation. Incomplete appeals will not be considered.

**Loss of Employment/Reduction in Income/Loss of Benefits**

You or your spouse had a loss of employment, reduction in wage/hours in 2008, or loss of benefits such as Social Security or child support. (Reduction of overtime hours is not eligible.)

**Documentation Required:**

- 1) Copy of termination or reduction of hours notification from employer, and/or a copy of benefits termination document.
  - 2) Signed copy of you and your spouse's 2007 Federal tax return.
  - 3) In addition, please give a brief explanation of the situation: \_\_\_\_\_
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**Death of Spouse**

Your spouse passed away during 2007 or 2008, causing loss of income or unusual asset/income activity. This includes one-time life insurance benefit receipt, expenses attributable to the death, and loss of income as a result of the death.

**Documentation Required:**

- 1) Copy of the death certificate, and
- 2) Documentation of any insurance payment or social security benefits to be paid.
- 3) Signed copy of you and your spouse's 2007 Federal tax return with all W-2 wage statements.

**Divorce/Separation**

You and your spouse have separated or divorced since filing the FAFSA. Consideration will be given if the divorce or separation has reduced the income of the household. Expected child support payments must be included on this form (see reverse side). You must also indicate the change in household size.

**Documentation Required:**

- 1) Copy of legal separation or divorce papers, and
- 2) Clear documentation concerning expected child and/or spousal support payment or receipt.
- 3) Signed copy of you and your spouse's 2007 Federal tax return with all W-2 wage statements.
- 4) You must complete *household size* section on back of this form.

**Natural Disaster**

An official natural disaster has affected the assets or income of the family and is not reflected on the FAFSA.

**Documentation Required:**

- 1) Documentation from FEMA, insurance company, police report or other official agency.

→ → → **PLEASE COMPLETE NEXT PAGE** → → →

**Taxable Income** expected to be earned between *June 1, 2008 and May 31, 2009*.

Do not leave any items blank, fill in all blanks with a numeric value, even if that value is zero.

	Student	Spouse
1. Wages, salaries, tips	\$	\$
2. Interest/dividend income	\$	\$
3. Net income (or loss) from business, rents, royalties, Partnerships, estates, trusts, etc. If a loss, enter (\$)	\$	\$
4. Other taxable income such as alimony received, capital gains (or loss) pensions, annuities, etc.	\$	\$
5. Unemployment Benefits	\$	\$
<b>TOTAL Expected Taxable Income:</b>	\$	\$

**Non-Taxable Income** expected to be received between *June 1, 2008 and May 31, 2009*. Do not leave any items blank; fill in all blanks with a numeric value, even if that value is zero. (Include benefits received for all family members.)

1. Social Security benefits	\$
2. Welfare benefits, do not list food stamps	\$
3. Distribution from non-taxable pensions or retirement benefits	\$
4. Child Support (total received for all family members)	\$
5. Non-taxable contributions made to pension plans	\$
6. Other non-taxable income/benefits (please define)	\$
	\$
<b>TOTAL Expected Non-taxable Income:</b>	\$

**Complete this section for Divorce/Separation circumstances ONLY.**

Household size in Academic Year 2008-2009: \_\_\_\_\_ # in Household \_\_\_\_\_ # in College

NAME	AGE	RELATIONSHIP	YR. in SCHOOL	NAME of COLLEGE (If attending half-time or more during 2008-2009)
1.				
2.				
3.				
4.				
5.				
6.				

**Notice:** The signatures of the student and spouse, if applicable, are required. By signing this form you are certifying that the above information was determined on the basis of the best information available to you at the time of completion. *Please include student's name and student ID number on all documents submitted.*

**Please sign, date and return this form with all required documentation to the Financial Aid Office.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse Signature

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

Counselor Initiating Process \_\_\_\_\_ Special Condition done last year? \_\_\_\_\_

Action Taken: Approved \_\_\_\_\_ RNANA Adjusted \_\_\_\_\_ Professional Judgment Coded? \_\_\_\_\_