

Deposit Reply Card

Full Name: _____

Gonzaga ID: _____

Please find enclosed the \$400⁰⁰ Confirmation Deposit

This confirms my intent to enroll at Gonzaga University beginning in the fall semester.

and

I have enclosed my \$200⁰⁰ Advance Room Deposit and Residential Living Agreement.

or

I will submit my \$200⁰⁰ Advance Room Deposit and Residential Living Agreement at another time.

or

I choose not to live on campus because I am over 21 and/or living in Spokane.

or

I decline enrollment at Gonzaga. I will be attending _____ (optional).

I can be reached at the following address:

Student e-mail: _____

Parent e-mail: _____

Hometown Newspaper: _____

Phone: _____

Signature: _____

Date: _____

Step Three

File the FAFSA

Gonzaga University requires all students applying for need-based financial aid to complete the Free Application for Federal Student Aid, or FAFSA. You generally do not need to fill out the FAFSA to receive merit-based scholarships. For more details, please refer to Gonzaga's financial aid literature or contact the Office of Financial Aid.

FAFSA forms are available in all high school counseling offices, most college financial aid offices, and online at www.fafsa.ed.gov. Gonzaga's Office of Financial Aid can also send you a copy of the FAFSA.

Submit the FAFSA by **February 1** to make Gonzaga's priority awarding deadline. Gonzaga's FAFSA code is 003778. You will be contacted if additional paperwork is required.

Office of Financial Aid:

Telephone: **(800) 793-1716**

(509) 323-6582

Fax: **(509) 323-5816**

E-mail: **finaid@gonzaga.edu**

Step Four

Send All Official Transcripts to the Dean of Admission

Freshmen must request that a final, official high school transcript be sent to the Office of Admission. This transcript should cover eight semesters or twelve trimesters of work and have a graduation date posted.

Freshmen who have completed collegiate work, Advanced Placement exams, or International Baccalaureate exams during high school must have official transcripts and examination records forwarded to the Office of Admission. Advanced standing credit is determined by the Academic Vice President's Office.

Offers of admission from Gonzaga University are conditional and are contingent upon the successful and satisfactory completion of all academic work in progress. Final academic transcripts will be carefully reviewed.

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Step Five

Vaccinations, Medical Services, and Health Insurance

Students entering in the fall must submit either the Immunization Record Form or official vaccination records by August 1. The Immunization Record Form will be sent to you after the Office of Admission receives your Confirmation Deposit. Any and all documentation should be sent directly to the Gonzaga Health Center. If you were born after 1956, mandatory policy requires that you receive a second measles vaccination prior to enrollment.

A board-certified internist and three registered nurses are available at the Gonzaga Health Center every Monday - Friday, from 8:30 - 11:45 a.m. and 1 - 4 p.m. except Tuesdays they open at 10 a.m. Medical services are also available on an emergency basis, 24 hours a day. All students, with or without insurance, have access to this medical facility.

Students are responsible for all medical procedures performed outside of the Health Center, including X-rays, blood tests, hospital stays, and emergencies. A major medical insurance plan that covers medical costs at other facilities is offered to students upon their arrival in the fall. Policies purchased at this time provide coverage for a full 12 months. All students are required to purchase Gonzaga University Accident Insurance for a nominal fee (\$42 in the 2007-2008 year).

Step Six

Disability Resources, Education, & Access Management (DREAM)

Support Services are available for students with documented disabilities. If you have a disability which may require academic adjustments or accommodations, please contact Gonzaga at the following number for information on obtaining these services:

DREAM Office: (800) 986-9585, extension 4134

Relay Services: (800) 833-6384

For certain services, such as a sign language interpreter or materials in alternate media (tape or braille texts), **it is absolutely essential to notify DREAM six or more weeks in advance of your arrival so that services can be arranged.**

What Comes Next?

Students who submit their Confirmation Deposit will be contacted by the Office of Academic Services via e-mail with information about the registration process and how it works. Academic Services will begin sending this informative e-mail in early spring. In the meantime, there are several things you should do to be prepared:

1. Provide the University with an accurate e-mail address. The e-mail address you provided during the application process is the address that will be used for the registration process. If you would like to change your e-mail address currently being used by the University, fill out the "Deposit Reply Card" in this brochure, and provide the address you would like us to use. (Many students use a parent e-mail address.)
2. Start familiarizing yourself with the academic programs and majors offered by the University. Visit www.gonzaga.edu/froshregistration for academic program information as well as more information about the registration process.

The entire Gonzaga community welcomes you and looks forward to seeing you on campus! If you have questions, please contact:

Office of Academic Services

Telephone: **(800) 986-9585, ext. 4072**

email: **advise@gonzaga.edu**

Office of Admission

Gonzaga University

502 East Boone Avenue

Spokane, Washington 99258-0102

Telephone: **(800) 322-2584**

(509) 323-6572

Relay Services: **(800) 833-6384**

Fax: **(509) 323-5780**

E-mail: **admissions@gonzaga.edu**

Final Steps for the Gonzaga Checklist

- \$400⁰⁰ Confirmation Deposit submitted to the Office of Admission by May 1.

- \$200⁰⁰ Advance Room Deposit and completed Residential Living Agreement submitted to the Office of Admission by May 1.

- FAFSA filed by February 1 or as soon as possible.

- Arrangements made for all final and official transcripts to be sent to the Office of Admission after graduation.

- Vaccination records sent to the Health Center by August 1.

- DREAM Office contacted at least six weeks in advance (if necessary).



CONGRATULATIONS
ON
YOUR ACCEPTANCE
FOR
FALL SEMESTER

New Freshmen:
Before you register, you must
complete the following steps...

Step One

Submit the Confirmation Deposit

If you intend to enroll at Gonzaga University in the fall, you must forward a **Confirmation Deposit of \$400⁰⁰ by May 1**. This deposit secures your place in the class and initiates your course registration.

Please send the check, along with the Deposit Reply Card in this pamphlet, directly to the Office of Admission, or you may submit your Confirmation Deposit online at www.gonzaga.edu/Admissions/Undergraduate+Admissions under "Accepted Students." Completion of this reply card (along with your check or online payment) verifies your intent to enroll at Gonzaga in the fall and provides GU with information on how to contact you during the coming weeks.

The Confirmation Deposit is non-refundable unless a written cancellation and request for a refund is received by the Dean of Admission. There will be no refunds issued after June 1.

Step Two

Submit the Advance Room Deposit

If you plan to live on campus during the fall, you must submit both an **Advance Room Deposit of \$200⁰⁰ and a completed Residential Living Agreement by May 1**.

The Advance Room Deposit is applied to your personal account and converts to a damage deposit upon enrollment. Please send the Advance Room Deposit and Residential Living Agreement directly to the Office of Admission. As a separate option, you may pay online under "Accepted Students" at www.gonzaga.edu/Admissions/undergraduate+admissions.

Advance Room Deposit refunds for students who choose not to enroll at Gonzaga are available upon receipt of a written cancellation of the Residential Living Agreement. There will be no refunds issued after June 1. Refunds for students who enroll at Gonzaga but decide to live off campus will be reviewed on a case-by-case basis.

Early completion of the above requirements is strongly encouraged.

Deposit Reply Card

Please make all deposits payable to Gonzaga University and **clearly print the student's name on each check, or combine the deposits into one \$600 check**. You will receive written verification that the deposits have been received.

If the deposits are combined, please send the single check, the Residential Living Agreement (if applicable), and the detachable Deposit Reply Card to the following address:

Office of Admission
Gonzaga University
502 East Boone Avenue
Spokane, Washington 99258-0102

As a separate option, you may pay online under "Accepted Students" at www.gonzaga.edu/Admissions/undergraduate+admissions.