



Nominations are now being accepted for the Spring 2011 Award for Outstanding Service in Support of Mission

Staff Assembly is committed to recognizing individuals, nominated by their peers, students and/or faculty members, for their outstanding service in the mission areas of faith, justice, service, leadership and ethics. This Spring 2011 there will be two such awards given at our annual Spring Open meeting (Date yet to be determined). Members of the entire Gonzaga community are encouraged to submit one or more nominations of deserving candidates.

Outstanding Service in Support of Mission plaques will be presented to those chosen to receive the awards. These individuals will also receive gift certificates in the amount of \$75. An official announcement will also be sent to Human Resources for the employee's personnel file.

Eligibility guidelines are as follows:

1. The candidate's employment must be classified as "staff" or "administrative." Unfortunately faculty are not eligible to receive this award.
2. Candidates must have been employed at Gonzaga University for a minimum of one year.
3. The President, Vice Presidents, Corporation Counsel, and any other positions designated as "executive" by the President may not be nominated.
4. Designated Staff Assembly Executive Council members and an appointed member(s) of the Mission Advisory group will review the nominations and determine the recipients of this award.

The Outstanding Service in Support of Mission award recognizes individuals for their contributions to the essential work of Gonzaga at the highest level of excellence. Candidates should be nominated based on meritorious service that is above and beyond the duties normally assigned to their positions. Nominees should demonstrate Ignatian ideals such as *magis* – a striving for excellence in all they do – and *cura personalis* – a personal concern and respect for others on campus and their communities.

Gonzaga University Outstanding Service in Support of Mission Award Nomination Form

(Please print)

Your name and department: _____

Your contact phone number and email address: _____

I am willing to discuss the nominee with Staff Assembly Executive Council members. Yes _____ No _____.
I wish to remain anonymous to the nominee and the Gonzaga Community at large. Yes _____ No _____.

Name of the person you are nominating: _____

What department do they work in? _____

Please include a supporting statement concerning why you believe this individual deserves recognition as an Outstanding Service in Support of Mission recipient. You may use the back of this announcement or attach a separate statement. Please list examples of how this individual has contributed to the mission of the university and/or served their communities so that committee members will have information to assist them in the selection of the award recipients. You may be contacted by a Staff Assembly representative for further clarification about the nomination you have made.

Please submit nominations to AD BOX 55 by Friday, March 25, 2011

