

**Request for ICIS Access
General Budget Query**

*Please complete sections A, D, E, and F and return this form to
Laurie Hanlon, AD Box 92.*

A. User Identification

Name and Title: _____

Department: _____ Ext. _____

B. Request access to:
Information: **General Budget Query**
System and Module: **Finance**

C. Type of Access: **Q Query**

D. Rationale: To track budget information for the following area(s) of
responsibility: (Please provide Fund and Organization codes)

FUND(s): _____

ORG(s): _____

E. Departmental Approval: _____
Supervisor/Department Head

F. Requestor Signature: _____
Requestor Signature and Date

Module Administrator: _____ Rick Jones _____ [X] Approved [] Denied

Team Leader: _____ Rick Jones _____ [X] Approved [] Denied