

Tuition Waiver Eligibility

Employees: Regular full-time employees (faculty, administrative, professional, staff) are eligible to receive 100% tuition waivers effective the first semester following their hire date for undergraduate, graduate, and doctoral courses. Law courses are not included. Regular part-time receive 50% tuition waiver.

Spouse and Dependent Children: Legal spouses and IRS dependent children of full-time employees are eligible for tuition waivers based on the employees' completed years of service, before the beginning of the semester as follows: 0 to 1 year - 0% waiver; 1 to 3 years - 50% waiver; 3 to 5 years - 75% waiver; 5+ years - 100% waiver. Spouse tuition waivers are for one degree at Gonzaga University, either undergraduate or graduate (excluding law and doctoral). Dependent children tuition waivers are for undergraduate programs. Dependent children are defined as natural born, adopted, or step-children under the age of 26.

Grandfather provisions: Employees hired before November 1, 1996 – Administrative/Professional spouses are eligible for undergraduate and graduate courses (excluding doctoral and law); Faculty and their spouses are eligible for law courses; Faculty spouses are also eligible for doctoral waiver.

This is a summary only. The full text of the policy is available on the benefits website at www.gonzaga.edu/benefits or at the Benefits Office.

Gonzaga University



Gonzaga University

Web: www.gonzaga.edu/benefits
Phone: 509-323-5852
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*Employee Tuition
Waiver Programs*



Human Resources
Benefits Office

Tel: 509-323-5852

Tuition Waiver Programs

Tuition Waiver

The tuition waiver is an internal benefit program that allows eligible employees, spouses and their dependent children to take courses at Gonzaga University. The amount of tuition covered by the waiver is determined by the employee's length of service with the university as established by the Benefits Office.

Tuition waiver eligibility is summarized on the back of the brochure. Waivers cover tuition only. All related fees, (GSBA, matriculation, lab fees, etc.) room, board, and book charges are the responsibility of the student.

The Tuition Waiver Application is available on the benefits website, the Benefits Office, or outside of Faculty Services and should be submitted to the Benefits Office prior to the beginning of each semester/session.



Faculty and Staff Children Exchange (FACHEX)

Established by the Conference of Academic Vice Presidents of the Association of Jesuit Colleges and Universities (AJCU) in 1971, FACHEX is an undergraduate tuition remission program for children of full-time faculty, administrators, and staff *employed a minimum of 5 years*. It is not an entitlement program; it is an opportunity for employees who have a tuition remission benefit for their children at their home institution to receive the same benefit at participating Jesuit colleges and universities.

Because each participating institution determines the number of FACHEX scholarships it will grant to incoming students each year, *there are no guarantees to the children of a given faculty or staff member that they will be able to utilize the FACHEX benefit* at the institution of their choice.

The FACHEX Application is available on the benefits website and should be submitted to the Benefits Office for approval by September 1st.

Additional information is available on the Benefits website or from the FACHEX Coordinator in the Financial Aid Office.

Tuition Exchange (TE)

TE is a reciprocal tuition exchange program for first time, undergraduate IRS dependent children of eligible faculty, staff, and administrators of over 560 participating colleges and universities.



Tuition Exchange Scholarships are not guaranteed: they are competitive awards. Even if a student is eligible to apply for an award, they may not receive a scholarship. In addition to meeting the admissions requirements of the receiving institution, some members have additional requirements such as higher academic standards or limit awards to just a few new students each year.

The TE application is available on the benefits website and should be submitted to the Benefits Office for approval by October 1st of the year prior to college entrance. Dependent children of full-time faculty, administrators and staff (employed a minimum of 5 years) who are selected to participate (based upon employee seniority date) will be certified. Students should apply for college admission and TE simultaneously.

Scholarships cover full tuition, or a rate set by Tuition Exchange, *but not special fees, course overloads, or room and board charges.*

Additional information can be obtained on the web at www.tuitionexchange.org or from the Tuition Exchange Liaison Officer in the Financial Aid Office.