

GONZAGA UNIVERSITY
COURSE CHALLENGE POLICY

1. The “Course Challenge” policy provides students with an opportunity to receive credit for a course in which they have demonstrated mastery of the subject matter by way other than regular course attendance and completion of the formal course requirements.
2. Before a student will be allowed to challenge a course, he/she must:
 - a. *Be enrolled in an undergraduate degree program as a full-time student.*
 - b. *Have completed at least twelve semester credits at Gonzaga.*
 - c. *Be a student in good standing.*
 - d. *Obtain written permission from the instructor in charge of the course, the student’s advisor, the dean of the college or school in which he/she is enrolled, and the chair of the department in which the course is offered.*
 - e. *Pay a fee of \$50.00 per credit at the Registrar’s Office.*

3. Courses which cannot be challenged for credit:

Fundamentals of English (ENGL 098)
Basic Writing (ENGL 099)
Intermediate Algebra (MATH 099)
All courses in the Thought and Expression Block, i.e.:
English Composition (ENGL 101)
Introduction to Speech Communication (SPCO 101)
Introduction to Critical Thinking (PHIL 101)
Excursions in Math (MATH 103 & 104)
Lower Division Modern Languages (101 & 102)
All graduate level courses

If the subject matter of a lower level course is contained or presumed in a higher level course, the lower level course may not be challenged by students who have completed the higher level course. If a student has already taken a course at Gonzaga for credit or audit, he/she will not be allowed subsequently to challenge that same course.

4. Mastery of the course may be tested by way of an extended written examination (this examination needs to be reviewed in advance by at least two faculty members other than its author) or by way of an oral examination and/or special written assignments.
5. If the mastery of the course is demonstrated by achieving at least a “C” grade, the grade and credit will be recorded on the student’s transcript. The term as well as cumulative GPA will be impacted by the received grade. Additionally, a notation “taken by course challenge” will be included on the transcript. If the student received less than a “C”, no entry is made on the transcript and he/she is barred from challenging the course a second time. The Course Challenge fee is not refundable.
6. Final responsibility for judging the performance of the student will reside with the professor in charge of the course, with the understanding that he/she will consult with appropriate faculty in any case of doubt. The grade report must be signed by the professor, the chair of the department, and the dean.