



Welcome to Gonzaga!

If you are a new student and do not already have a Gonzaga ID card, complete the form below and return it along with your picture to the Student Accounts Office or email the following information to Stephanie Hess at studentaccounts@gonzaga.edu:

- Your full name
- Your student id number or social security number
- Your picture (see instructions below)

Your Gonzaga ID card is essential to your life on campus. It serves as identification and as an electronic key. You'll be able to use your card to:

- Access campus facilities such as the library or the gym
- Make purchases in the dining halls
- Purchase tickets for athletic events
- Use campus copiers and printing services
- And more

Avoid standing in line later. Simply mail or email your picture to the Student Accounts Office. Throughout the year, walk-in card services are also available at the Student Accounts office located in the basement of College Hall room 024. For more information about Gonzaga ID cards, please call (509)313-6812.

Picture Instructions

- Your picture must be a recent, color, head and shoulder passport-style photo (Freshmen often use their high school senior picture)
- You must be facing the camera with a plain background
- Please no sunglasses, hats, funny faces, etc
- The picture must be no larger than 2" x 2" or 472x472 pixels

We need to match your name with your ID/Social Security #. If you choose not to include either of these, you will need to bring a government issued photo ID to our office and have your picture taken. You will also need your government issued photo ID to pick up your card.

Last Name

First Name

Student ID Number or Social Security Number

Mail to:
Gonzaga University
Student Accounts
PO Box 3463
Spokane WA 99220