

**Gonzaga University IRB
Meeting Minutes
May 18, 2010**

Present

Steve Koffman, Asst. Prof., Counselor Education; **Lisa Mazzei**, Assoc. Prof., Doctoral Leadership Studies; **Susan Norwood**, Prof., Nursing; **Roger Park**, Asst. Prof., Sport and Physical Education; **Diane Zemke**, Community Member (Recorder).

Opening

Deborah was unable to attend so Diane chaired the meeting. The meeting was called to order at 8:00 am. The April 2010 minutes were approved.

Irene Gonzalez, community member, has resigned.

Follow-up on Rikard proposal: When Deborah contacted Rikard and her advisor she learned Rikard's proposal was a class exercise and should not have been submitted for review.

Proposal Review

1. Medina et al. (pilot study)
 - a. The committee was very pleased with the quality of the proposal and enthusiastic about the project.
 - b. We recommend that a crisis management plan be developed for the case of a participant being assessed as a danger to themselves or others during the interview. All interviewers should have a copy of the plan with them when interviewing.

Conclusion

The meeting was adjourned at 8:25 am.

The next meeting will be held in September unless a full board review is needed.