



Dear Applicant:

We are delighted that you are considering applying to Gonzaga University, Department of Nursing. This packet contains a complete Application for Admission as well as helpful information on the application process.

Your application will receive personal attention from the Department of Nursing. Careful and complete attention to the application forms will ensure the most effective communication of your strengths.

In making admission decisions, we consider the quality of your total profile which includes your professional experiences and goals, letters of recommendation, the quality of your writing, Miller Analogies Test score as well as your grade point average. Our goal is to select individuals who will contribute, and benefit from, the character of Gonzaga University and who will advance the profession of nursing and the welfare of health care consumers. Jesuit Universities assist individuals to develop as whole persons and strive to develop leaders who will share their gifts with others and pursue excellence.

Please submit your complete application packet to:

Gonzaga University
Department of Nursing
Application Committee
502 East Boone Avenue
Spokane, WA 99258-0038

Application Instructions

To apply

Submit all application materials to:

Gonzaga University
Department of Nursing
Application Committee
502 E. Boone Avenue
Spokane, WA 99258-0038

The applicant must assemble and mail the completed admission packet to the Department of Nursing. Your application will not be reviewed until all materials have been submitted. The packet you assemble should include: the Application for Admission, Professional Vita, Personal Goal Statement, application fee, copy of RN license, two Letters of Recommendations in sealed envelopes, and official sealed transcripts from every college and university attended with documentation of an earned bachelor's degree from an accredited college or university.

After your application is completed it is reviewed by the Admission Committee. The Department of Nursing will notify you of admission decisions in writing. Admission decisions are not given over the phone.

Application Tips:

- To avoid problems with your application, request transcripts from every college and university attended after high school. Request that the transcripts be mailed to you and send them in their sealed envelopes with your application.
- Allow 4-6 weeks for the University to receive your MAT scores. Information about testing locations is available in the MAT Candidate Information Booklet provided in the application packet. Information can also be obtained from the Miller Analogies Test website at: www.tpcweb.com
- Request that individual references return their Letters of Recommendation to you in a sealed envelope and are sent in with your completed application packet. Have them address their letter to the "Application Committee."
- If you have additional questions, please contact the Department of Nursing.

Education History:

Colleges and Universities Attended –Dates of Attendance (MO/YR)
 (Post-Masters Certificate Applicants list graduate study institutions only)

Name	Location	From/To	Degree	Date Received

Post-Masters Certificate Applicants, list your major focus of your Masters in Nursing and the year completed:

Employment History:

Employer	To/From	Title
Address		Phone
Supervisor	Reason For Leaving	Work Experience

Employer	To/From	Title
Address		Phone
Supervisor	Reason For Leaving	Work Experience

Employer	To/From	Title
Address		Phone
Supervisor	Reason For Leaving	Work Experience

Employer	To/From	Title
Address		Phone
Supervisor	Reason For Leaving	Work Experience

Special Training in the field pertaining to your degree program _____

Professional Registration/License (Enclose verification): _____

Given the mission of Gonzaga University and the campus spirit we try to create, we ask whether you have ever been convicted of a crime or have a case pending against you at this time. Yes No If yes, please send written details.

In case of Emergency, Please notify:

Name _____ **Phone** _____

Address _____ **Relationship** _____

Equal Opportunity Policy: Gonzaga is an equal opportunity, affirmative action University. The University does not discriminate against any person on the basis of race, religion, sex, national origin, age, marital or veteran status, sexual orientation, physical or mental impairment that limits a major life activity, or any other non-merit factor in employment, education programs or activities which it operates. All University policies, practices, and procedures are consistent with Gonzaga's Catholic, Jesuit identity and Mission Statement.

504 Policy: Federal law prohibits us from making preadmission inquiry about disabilities. Information regarding disabilities, voluntarily given or inadvertently received, will not adversely affect any admission decisions. If you require special services because of a disability, you may notify the Dean of Students' Office. This voluntary self-identification allows Gonzaga University to prepare appropriate support services to facilitate your learning. This information will be kept in strict confidence and has no effect on your admission to the university.

<p>I understand that any willful misrepresentation or omissions of facts in this application may be considered cause for immediate dismissal.</p> <p>Signature: _____ Date: _____</p>

**Gonzaga University
Department of Nursing**

Personal Statement and Professional Vita

1. Personal Statement

The statement portion of the application provides you with the opportunity to tell us about the person behind the transcripts, vita, and experiences. It allows you to demonstrate your ability to express yourself in an organized, creative, and thoughtful way and assist us in tailoring your individual program. Please include your name and social security number on the top of your statement. You may single or double-space your statement.

Develop a typewritten statement (maximum 500 words) which describes your

- Interest in the MSN program and what you hope to gain from the MSN degree,
- Professional goals,
- Personal and professional strengths, and
- Professional experiences

2. Professional Vita

Compile your current professional vita using the format below for direction.

- **Name**

- **Date**

- **Address**

- **Professional Education**

Dates

Institutions

Major/Degree

- **Nursing Licenses and Certifications**

- **Publications/Mention by Others**

- **Research Experience**

- **Papers/Speeches/Presentations**

- **Honors/Awards**

- **Professional Activities**

Dates

Organization

Office/Committees

- **Community Service Activities**

Dates

Organization

Office/Committees

- **Continuing Education in Nursing (last 3 years, most recent first)**

Year

Title

Sponsoring Agency

**Gonzaga University
Department of Nursing**

Application Checklist

Please include all of the following items with your application packet:

- ❑ Complete and sign **Application for Admission**
- ❑ Complete **Professional Vita** and **Personal Statement**
- ❑ **Miller Analogies Test score.** The scores will be sent directly to the Gonzaga University and will be matched with your application. Plan to take the MAT at least 4-6 weeks prior to the application deadline.
- ❑ Two **Letters of Recommendation** submitted in sealed envelopes. Use the recommendation forms provided in the application packet.
- ❑ Submit **official sealed transcripts** from every college and university attended with documentation of:
Bachelor's degree from an accredited college or university
- ❑ Provide evidence of **current Registered Nurse license**
- ❑ Submit non-refundable **application fee of \$45.** Your check should be made payable to Gonzaga University.

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