Application & Essay Questions > Complete online
- Go to www.gonzaga.edu/mba, click on “Prospective Students” and then “Apply Now!”
- Applicants must submit a $50 non-refundable application fee. The fee will be waived for GU undergraduates, alumni, and employees.
- As part of your online application, you will be required to submit answers to three essay questions.
  1. What matters most to you and why?
  2. What are your short-term and long-term career objectives?
  3. Why Gonzaga?

The GMAT or GRE exam is required for admission
- GMAT: 1-800-GMATNOW or www.mba.com for information and registration.
- On the day of the test, request that your scores be sent to the Gonzaga MBA program to which you wish to apply:
  - GMAT: MBA full-time (BMM3147) or MBA part-time (BMM3173)
  - GRE: MBA full-time and part-time (3617)
- The GMAT may be waived for individuals with a recent undergraduate business degree and significant work experience. Please contact Dr. Christopher Stevens for further information.

Confidential Recommendations > Two online recommendations required
- Online recommendations are to come from professors, supervisors, managers, etc. Character references (i.e. recommendations from family members, friends of family, neighbors, etc.) are not accepted.
- You will need the names, and contact information of your recommenders to submit with your online application.

Transcripts > Request and submit transcripts
- Please submit one copy of your official transcripts, from each college and university attended, to the mailing address below.
- On your application, please list all colleges attended even if you took only one course.
- If you are a GU undergraduate or alumnus, you do not need to request your transcripts.
- Transcripts available via eScript-Safe or Clearing House can be sent to chatman@gonzaga.edu.

Professional Resume > Update your resume
- Update your resume so that all information is accurate.
- Your resume must be submitted electronically with your online application.

When to Apply > You can apply for Fall, Spring, Summer I or Summer II Semester
- Students may be admitted to the program prior to the start of any semester.
- We do not specify deadlines for admission, however, we recommend that you complete your application three months prior to the semester you wish to start.

Application Questions? Contact Stacey at:
PHONE: 509-313-4622 or 800-986-9585 ext. 4622
FAX: 509-313-5811
EMAIL: chatman@gonzaga.edu
WEBSITE: www.gonzaga.edu/mba

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