When to Apply > You can apply for Fall, Spring, Summer I or Summer II Semester
• Students may be admitted to the program prior to the start of any semester.
• We do not specify deadlines for admission, however, we recommend that you complete your application three months prior to the semester you wish to start.

Application & Essay Questions > Complete online
• Go to www.gonzaga.edu/mba, click on “Prospective Students” and then “Apply Now!”
• Applicants must submit a $50 (non-refundable) application fee. The fee will be waived for GU undergraduates, alumni, & employees.

Short Essay Questions
• As part of your online application, you will be required to submit answers to three essay questions.
  1. What matters most to you and why?
  2. What are your short-term and long-term career objectives?
  3. Why Gonzaga?

Confidential Recommendations > Two online recommendations required
• Online recommendations are to come from professors, supervisors, managers, etc. Character references (i.e. recommendations from family members, friends of family, neighbors, etc.) are not accepted.
• You will need the names, and contact information of your recommenders to submit with your online application.

Professional Resume > Update your resume
• Update your resume so that all information is accurate.
• Your resume must be submitted electronically with your online application.

Transcripts > Request and submit transcripts
• Please submit one copy of your official transcripts, from each college or university attended, to the mailing address below.
• On your application, please list all colleges attended even if you took only one course.
• If you are a GU undergraduate or alumnus, you do not need to request your transcripts.
• Transcripts available via eScript-Safe or Clearing House can be sent to chatman@gonzaga.edu.

The GMAT or GRE exam is required for admission
• GMAT: 1-800-GMATNOW or www.mba.com for information and registration.
• GRE: 1-866-473-4373 or www.ets.org/gre for information and registration.
• On the day of the test, request that your scores be sent to the Gonzaga MBA program to which you wish to apply:
  • GMAT: MBA full-time (BMM3147) or MBA part-time (BMM3173)
  • GRE: MBA full-time and part-time (3617)
• The GMAT may be waived for individuals with significant work experience. (Please contact Dr. Christopher Stevens for information)