

Graduate Assistantship Application

Gonzaga University Graduate School of Business

Overview & Policy

- (1) Graduate assistantships assignments are made on a one-semester basis. **You will need to re-apply for assistantships each semester.**
- (2) Graduate assistantships are granted to full-time graduate business students. **They can not be awarded to students who are employed full-time (32+ hours/week).**
- (3) All assistantships are subject to final acceptance by the Financial Aid Office. Graduate assistants receive an hourly wage and are required to work their allotted hours in the School of Business.
- (4) Evaluation of each graduate assistant's work is carried out by the Graduate School of Business at the conclusion of each semester. Graduate assistants who are not performing satisfactorily, or who are on academic probation, will not be eligible to re-apply.
- (5) Applicants should have completed, or be in the process of completing, the MBA or MAcc application process.
- (6) Applications for graduate assistantships should be submitted with a current resumé by **July 1st** for fall semester, **December 1st** for spring semester, and **April 1st** for summer semesters. Applications will be accepted after the indicated dates *only if positions remain available.*
- (7) A US Social Security Number must be obtained before a Graduate Assistantship is awarded.

Education

_____	_____	_____
(College/University)	(Degree/Year Graduated)	(Major/Minor)
_____	_____	_____
(College/University)	(Degree/Year Graduated)	(Major/Minor)

Student Information

NAME _____ GU ID/SSN _____
(First Name) (Last or Given Name) (Middle)

LOCAL ADDRESS _____
(Street) (City) (State) (Zip)

LOCAL PHONE _____ E-MAIL _____

- 1) I wish to be considered for a graduate assistantship for the term below: (only mark one as GA's must reapply each term)

- FALL 200__ SPRING 201__ SUMMER 201_
 Both Sessions
 Summer I Only
 Summer II Only

- 2) Please indicate the degree toward which you are working and an estimate of the number of credits you plan to take this term:

MBA MAcc MBA/JD MAcc/JD

Credits: _____

- 3) Please indicate your preferred hours/week. (Note: This will not necessarily be the number of hours you will be awarded.)

1-5 5-10 10-15 15+

Skills & Experience

Rank your skills and experience in the following areas by selecting the appropriate number.

	LOW					HIGH	
Accounting	1	2	3	4	5	6	7
MIS	1	2	3	4	5	6	7
Economics	1	2	3	4	5	6	7
Finance	1	2	3	4	5	6	7
Management	1	2	3	4	5	6	7
Marketing	1	2	3	4	5	6	7
Operations Management	1	2	3	4	5	6	7
Statistics	1	2	3	4	5	6	7
Entrepreneurship	1	2	3	4	5	6	7
Administrative	1	2	3	4	5	6	7
Writing	1	2	3	4	5	6	7
Excel	1	2	3	4	5	6	7
Access Database	1	2	3	4	5	6	7
Java	1	2	3	4	5	6	7
Web Design	1	2	3	4	5	6	7
Public Speaking	1	2	3	4	5	6	7

Do you speak any other languages? If so, which ones? _____

Be sure to attach a current resume that outlines your experience and skills in your strongest areas above.

Signature

I have read the graduate assistantship policy and agree to the terms.

SIGNATURE _____ DATE _____